

**DRAFT**

**A regular meeting of the Local Development Corporation (LDC) was held on Tuesday, July 21, 2009 at the Village Hall, 60 East Main Street.**

<b>MEMBERS PRESENT:</b>	President	John Holden
	Vice President	Bryan Powers
	Secretary/Treasurer	Steve Van Dyke
	Director	Thomas Walker
	Director	Jack Marren
	Attorney	Reid Holter
	Executive Director	Kathy Rayburn
	Minutes Clerk	Suzanne Paquin

**OTHERS PRESENT:** Susan Stehling and Mark Ferguson

Meeting was called to order by President John Holden at 8:17am.

Salute to the flag.

**Resolution #26-09LDC**

**Acceptance of Minutes**

On a motion made by Jack Marren, seconded by Bryan Powers, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Local Development Corp (LDC) accepts the minutes from the meeting dated June 23, 2009.

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**Financial Report**

**Payment of Bills**

Steve Van Dyke read each of the invoices to be paid from Abstract #7. The unpaid invoices on vouchers #80-90 totaled \$2,226.92.

Ms. Rayburn noted that the invoice from Mobile Graphics for signs, stickers, and business cards in the amount of \$433.00 is for the Kid's Programs at the Farmers' Market. The money collected from the Farmers' Market Sponsors will cover this invoice.

Ms. Rayburn stated that she had \$200.00 in her budget that was reserved for the Concerts-in-the-Park series, which she will not be using. In the past the LDC has helped Ganondagan with shuttle parking at the Fireman's Field. The \$200.00 will be used to pay parking attendants' during the Ganondagan event on July 25<sup>th</sup> & 26<sup>th</sup>.

Ms. Rayburn noted that she placed an ad in the Tour of Homes guide held by the Ontario Historical Society in September. The ad is for the Wine & Food Fest event on November 13, 2009.

### **Resolution #27-09LDC**

#### **Payment of Bills**

On a motion made by Bryan Powers, seconded by Thomas Walker, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved**, that the Local Development Corporation has reviewed and approved invoices for payment that appear on Abstract #7, using vouchers #80-90 in the amount of \$2,226.92.

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#### **Public Comment**

***Sue Stehling*** – Ms. Stehling stated that the “Speeders” will be returning to Victor on Sunday, August 16, 2009. “Speeders” is a group that refurbishes the old rail cars, which were used to clean the rails. Most of the cars are no longer put in motion by hand pumps, small motors run them now. The Friends of the Railroad (FORR) are working with the Fire Department so that they can use the Fireman’s Field to park cars. The FORR would like to provide coffee and donuts/bagels from 8-9:30am. Ms. Stehling would like to have a nice welcome for this group. She invited the LDC Board to attend. There will be about 60 people, two in each car. The cars will be put on the tracks in Victor and the group will drive them to Manchester, NY and back.

***Mark Ferguson*** – Mr. Ferguson noted that he has a business called Jamen TV and he will place non-profit events & public service announcements up on the TV screens that are located at Papa Jack’s Grill, 260 West Main Street. Mr. Ferguson stated that you can email him the events at [mferguson@jamentv.com](mailto:mferguson@jamentv.com).

#### **Executive Director Report**

##### ***Activity Report***

**Events:** The Victor LDC has coordinated with the Victor Chamber of Commerce (VCC) on set-up and staffing of hospitality booths at Stuart Horse Trials and Homearama. Both booths contain information on things to do in Victor as well as restaurant menus, retail coupons and the retail brochure. Ganondagan festival takes place the weekend of July 25<sup>th</sup> and the LDC is coordinating staff to assist with parking at the Fireman’s Field on both days of the festival.

***Victor Wine & Food Fest*** – The site selected for this year is Ravenwood Golf Club, Lynaugh Road, which now has an enclosed facility. They were able to meet the LDC’s amount budgeted for the event location and have also donated to a number of LDC events. Ms. Rayburn has been in contact with Scott Rankin at Constellation Brands

regarding a sponsorship. They have been asked to respond by 7/31/09. Once a level of commitment has been agreed upon, other sponsors will be pursued. Ms. Rayburn stated that she is trying to organize a committee to help solicit & collect donations for the auction items. The Wine & Food Fest will be held on Friday, November 13, 2009 from 5:30-9pm. Music will be provided by a quartet from Lyric Academy of Music. This year a portion of the proceeds from the event will benefit the Victor Farmington Food Cupboard.

**Annual Meeting** – Ms. Rayburn stated the joint annual meeting between the LDC Board and the Town & Village Boards has been set for August 17, 2009 at 6pm at the Village Hall, 60 East Main Street. Ms. Rayburn questioned whether this meeting would take the place of the regularly scheduled meeting of August 25<sup>th</sup>. Ms. Rayburn had asked Jack Marren, Supervisor, to solicit the Town Board as to what they would like covered. Ms. Rayburn will ask the Mayor to do the same with the Village Board.

Mr. Holden noted that some topics could be: the role of the LDC; how the connections between the Town & Village contributions are made; what the past, present and future of the LDC is - past accomplishments & future endeavors; obtaining grants; the Façade Improvement Program; and the financials; then continue with the regular meeting format.

Ms. Rayburn stated that she would give a report on the LDC's accomplishments instead of her usual activity report.

Ms. Rayburn stated that an Italian Deli will be leasing space at 23 East Main Street.

There are two businesses interested in one available store front on East Main Street. Ms. Rayburn is not able to disclose the names at this time.

**LDC Budget Requests** – The request for funding from the Town is due August 10, 2009 for 2010 funding. Ms. Rayburn will be putting that documentation together the week of August 1<sup>st</sup> and will get it to LDC Board members for review prior to submission.

**Public Authorities** – There are three Board members that still need to go through training and additional dates will be announced this fall. Ms. Rayburn noted that the LDC still needs to form some new committees – i.e. audit and governance.

**End Activity Report**

### **President Report**

Mr. Holden stated that he would like to go into Executive Session to discuss a possible real estate transaction, a personnel issue, and possible litigation.

**Executive Session**

On a motion made by Thomas Walker, seconded by Steve Van Dyke, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Local Development Corp will enter into executive session to discuss a possible real estate transaction, a personnel issue, and possible litigation; Kathy Rayburn, Reid Holter, Attorney, will remain. No business will be conducted after.

*Suzy Paquin exited the meeting at 8:45am.*

On motion of Steve Van Dyke, seconded by Bryan Powers, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Local Development Corp will exit out of executive session.

**Adjournment**

Meeting was adjourned on motion at 9:25am.

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Suzanne Paquin, Minutes Clerk