

A regular meeting of the Victor Local Development Corporation (LDC) was held on Tuesday, June 22, 2010 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT:

President	John Holden
Vice President	Bryan Powers
Secretary/Treasurer	Steve Van Dyke
Director	Thomas Walker
Director	Jack Marren
Attorney	Reid Holter
Executive Director	Kathy Rayburn
Village Clerk	Pam Hogenes

OTHERS PRESENT: Tim Brown and Mike Manikowski

Meeting was called to order by President John Holden at 8:15am.

Salute to the flag.

Mr. Holden stated that the Board would approve the minutes, have the public comment section, and then go into Executive Session to discuss possible real estate transactions. Mike Manikowski, Ontario County Industrial Development Agency (IDA), is in attendance and will be included in the Executive Session.

Resolution #29-10LDC

Acceptance of Minutes

On a motion made by Bryan Powers, seconded by Thomas Walker, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Local Development Corp (LDC) accepts the minutes from the meeting dated May 25, 2010.

Executive Session

On a motion made by Steve Van Dyke, seconded by Jack Marren, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Local Development Corp will enter into executive session to discuss a possible real estate transaction; Reid Holter, Attorney, Kathy Rayburn, Pam Hogenes, Village Clerk, and Mike Manikowski, Ontario County IDA, will remain.

On motion of Thomas Walker, seconded by Bryan Powers, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Local Development Corp will exit out of executive session.

Financial Report
Payment of Bills

Mr. Holden noted that some of the Board members have time constraints and asked that Mr. Van Dyke only itemize invoices that are out of the ordinary.

Ms. Rayburn stated that most of the invoices from Mobile Graphics will come out of encumbered funds from last year for the Farmers' Market.

Mr. Van Dyke noted that there were three fund accounts that makeup Abstract #6. The unpaid invoices on vouchers #72-87 totaled \$4,594.97.

Resolution #30-10LDC
Payment of Bills

On a motion made by Bryan Powers, seconded by Thomas Walker, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Local Development Corporation has reviewed and approved invoices for payment that appear on Abstract #6, using vouchers #74-87, for a total of \$2,575.26.

Resolution #31-10LDC
Payment of New York Main Street (NYMS) Grant Funds

On a motion made by Thomas Walker, seconded by Bryan Powers, the following resolution was ADOPTED 5 AYES 0 NAYS

Discussion: Mr. Holden asked if this was Mr. Mammano's last payment. Ms. Rayburn stated that there would be more on the next abstract.

Resolved, that the Local Development Corporation approves the following payment to David Mammano in the amount of \$1,500.00 from the NYMS Grant Funds, that appear on Abstract #6, using voucher #72.

Resolution #32-10LDC
Payment of Invoice – Nozzolio Grant Fund

On a motion made by Thomas Walker, seconded by Bryan Powers, the following resolution was ADOPTED 5 AYES 0 NAYS

Mr. Holden noted that this would be the last payment to Dom Cal Corp.

Resolved, that the Local Development Corporation approves the invoice to Dom Cal Corp, Taste of Italy, Revolving Loan, that appear on Abstract #6, using voucher #73, in the amount of \$519.71, to be paid out of the Nozzolio Grant Fund.

Executive Director Report

Activity Report

IEDC – Business Retention/Expansion Seminar, Baltimore Maryland – Ms. Rayburn stated that this was an excellent seminar. The focus was on retention and expansion of existing businesses and how to recognize the signs if a business is considering moving or shutting down. They not only shared what the best practices are, but discussed how to implement them. One factor stressed at the seminar was to have a team of professionals calling on the businesses. Ms. Rayburn stated that Victor has that with the LDC, the Chamber of Commerce, Ontario County IDA, SCORE, and Small Business Development Center (SBDC). Ms. Rayburn did note that communication could be on a more regular basis between these groups and she will work on achieving that goal.

Façade Improvement Program (FIP) – The deadline for submission of applications for the FIP was June 15, 2010. Twelve (12) applications were received and all were for commercial properties. The Façade Improvement Committee had opened up the program to include residential properties this year, but none were received.

New York Main Street (NYMS) Grant Awarded 2008, Status – Work is on-going at 2 West Main Street (three story brick building); work will begin this week at 5 West Main Street; at 33 West Main Street, the scope of work has been approved by SHPO and the contract has been signed so work can commence; at 2 East Main Street, the scope of work has been approved by SHPO and waiting on official bids to come in. The remaining funds are approximately \$4,000 and are slated to be awarded to Mr. Antonio Siciliano for 28 & 32 West Main Street, providing the project is approved by SHPO. Ms. Rayburn noted that some of the items from the streetscape portion of the grant have been completed. Benches & cement planters have been placed around the Village, a water fountain will be placed in Mead Square and more stamped concrete will be completed.

Wine & Food Fest – Save the Date, Friday November 12th at Ravenwood Golf Club.

Merchant Brochure Reprint – The revisions for the brochure have all been submitted to the designer for input. Two replacement photos for the interior of the brochure will be taken. The estimated completion date for the brochure is the first week in July.

Farmers' Market – Ms. Rayburn noted that Tracy Morgan, Farmers' Market Manager, will attend the next meeting to give an update on the 2010 market programs & sponsors. Ms. Rayburn stated that the 'grand opening' day has been renamed Summer Celebration and will be on July 14th.

Merchants Association – There will be a second meeting on Wednesday, June 23rd at the Victor Village Inn. The focus will be on a wine walk and the facebook page for the merchants.

New Businesses:

Brownstone Physical Therapy – 10 East Main Street, they were awarded a contract with Victor Central School to do therapy with student athletes. The LDC & Chamber of Commerce wrote letters of support.

Custom Drapery & Fabric – 10 East Main Street

Dance Studio – Town, Fishers Landing, Route 96

Merle Norman – 160 School Street, formerly Charming Sisters, has new owners.

LL Bean – Eastview Mall, Opens July 9th

End Activity Report

Ms. Rayburn stated that she would be taking a vacation in July, dates to be determined.

Adjournment

Meeting was adjourned on motion at 9:30am.

Information provided by tape recording
Suzanne Paquin, Minutes Clerk