

**REGULAR MEETING OF THE
TOWN OF VICTOR CONSERVATION BOARD
February 3, 2009**

ATTENDING: Marge Elder, Lorraine Atwood, Donna Clements, Larry Fisher, Maureen Hiler, Carol MacInnes

UNABLE TO ATTEND: Mark Rugaber

ALSO ATTENDING: John Palomaki, Councilman; Brian Emelson, Director, Parks & Recreation; Leslie Van Aken, Secretary

APPROVAL OF THE MINUTES:

Marge Elder, Chair, asked the Conservation Board members if they had any questions or corrections regarding the January 6, 2009, minutes.

Donna requested the following change: Page one: regarding the discussion of the Willis Hill Road Site Distance coming out of Shire Oaks Subdivision. Donna drove to the site and stated that she questions whether the site distance is 500 feet.

On motion of Carol MacInnes, seconded by Maureen Hiler, the following resolution was
ADOPTED AYES 5 NAYS 0

*Lorraine abstained as she was not in attendance at the January 6th meeting.

Resolved that the minutes of January 6, 2009 be approved with one correction.

Marge asked the Conservation Board members if they had any questions or corrections regarding the January 20, 2009 minutes.

Donna stated that with regard to the Victor Outparcel, the applicant has discovered a small strip of land between the building and a strip of land owned by the New York State Department of Transportation.

On motion of Lorraine Atwood, seconded by Maureen Hiler, the following resolution was
ADOPTED AYES 6 NAYS 0

Resolved that the minutes of January 20, 2009 be approved with one correction.

Community Center Proposal Presentation

Brian Emelson, Director, Parks & Recreation, gave a presentation of the conceptual plan for the proposed Community Center Proposal.

The Conservation Board will make formal comments at their next meeting regarding their environmental review of the project.

They discussed the following issues:

- The position of the building. Some wondered if the position of the building should be moved away from the floodplain, particularly if there are future plans for expansion.
- Flooding. Larry wondered about the arbitrary nature of this since the entire property might flood in a major storm. Marge replied that whether it is arbitrarily drawn or not, the Town of Victor should not be building in a floodplain.
- The wetland, a stream (drainage ditch) that is a tributary of Great Brook. This wetland is located on the top portion of the plan. We are pleased that area will be left natural.
- Topography. Those members who have walked the site, a former agricultural field, stated that it is very flat.
- The Board liked the idea that the building is expandable, as long as it did not expand into the floodplain. Donna suggested the plans be drawn for the largest building envisioned, even if first construction would be smaller. This would ensure that the building is truly expandable as envisioned, given the desire to stay out of the floodplain.

Brian asked that the Conservation Board submit formal comments to the Town Board and copy the Community Center Task Force.

ANNOUNCEMENTS AND REPORTS:

Marge announced that she is planning a Native and Invasive Species Workshop with Jim Engels, owner, of White Oak Nursery in Geneva. She is planning it for the February 17th Conservation Board meeting.

*The Workshop has been scheduled for Tuesday, February 17th at 11:00 AM.

Marge invited Brian and his park maintenance staff to attend this meeting.

John Palomaki reported that the next Comprehensive Plan meeting will be Tuesday, February 17th. He stated that Green Infrastructure will be discussed. Marge stated that she will plan on attending part of the meeting since the Conservation Board meeting is also that evening.

Marge asked John if he would be interested in attending the Upstate Green Business Network's Triple Bottom Line Conference on Thursday, March 5th. He thought that he would be able to attend and asked Marge to give him the registration information.

Marge updated the Board members on the proposed North Forest Office Park project. She stated that she had completed the Environmental Assessment form based upon the Board's review, and submitted it to the Town Engineer, LaBella Associates, for their review. There have been two updates on the project. A fire truck ring road around the site is being required by the Fire Marshal. This road could have an impact on the wetland. The Planning Board and the Architectural Review Board is recommending that the architectural style be re-worked to reflect the natural area of the surroundings.

Marge announced that she has been researching Natural Resources Inventory document. Completing a Natural Resource Inventory (NRI) is the Conservation Board's responsibility. She will discuss with the Comprehensive Plan Consultant, Saratoga Associates, as to whether it will be completed as part of the Comprehensive Plan process. An NRI is usually prepared by a consultant and is a narrative/graphic document of the natural resources in the Town.

Projects:

Omnitech Business Park

Lots R-3B and R-3C

Applicant is combining lots R-3B and R-3C into one lot.

The Conservation Board stated no significant impact.

Omnitech Business Park

Lots R3B and R3C

Revised Plan to allow for a single L-shaped building removing the two buildings.

Following a review and discussion of the revised plan, Marge decided to take some additional time verifying the Conservation Board's previous comments.

*Marge issued the following comments on behalf of the Conservation Board:

- The 40% steep slope is not advisable, given the potential of erosion into the wetland area. Although some run-off from the parking lot will be controlled by storm sewers, there is still the potential for a high percentage of water to flow directly off the parking lot, down the slope and into the wetland. Standard stabilization is probably not adequate. Although this is not a protected wetland, the Conservation Board would like the applicant to ENSURE through deduction of slope that sediment will not end up in the wetland.
- Unfortunately, all of the trees on this property have been removed.

- This project involves extensive grading. Given slope, there is potential of extensive sedimentation during construction.

OTHER BUSINESS:

Town of Victor Resource List

Marge distributed a draft “Town of Victor Resource List” from Wes Pettee, LaBella Associates for the Conservation Board’s review. This proposed list will be part of the revised site plan application process. This list would be given to the applicant for them to use as they prepare their resource inventory portion of the application.

The Conservation Board stated the following comments:

- #8: Aquifers-add springs
- add #13: Connectivity: conservation easements, wildlife corridors

Marge also distributed a draft “Town of Victor Conservation Board Site Analysis Worksheet” that Leslie Van Aken, Secretary, had drafted, and which has been reviewed by Cassie Rich, Attorney. Marge asked that the Board members review this document for the next meeting. The intention of the document is to serve as a worksheet for when the Conservation Board goes on site walks.

NEXT MEETING:

The meeting adjourned at 9:15 PM.
The next meeting will be Tuesday, February 17, 2009.

Notes taken by Leslie Van Aken, Secretary.
Submitted by Marge Elder, Chair.