

VILLAGE OF VICTOR
Planning Board Application for Review
Site Plan Modifications

ACTION NOT REQUIRING SITE PLAN REVIEW

Please submit: **Eight (8) copies** of the Tape Map (Survey) showing the parcel under consideration, **Eight (8) sets** of drawings of any interior/exterior changes, and a completed application to the Village Hall **three (3) weeks** prior to the scheduled Planning Board meeting. **Application fee is \$50.00.**

Address of Proposed Work: _____

Name of Applicant: _____ Daytime Phone No: _____
(Please Print)

Address of Applicant: _____ Cell No: _____

Email Address: _____ Fax: _____

Name of Business: _____ Phone No.: _____

Business Address: _____ Fax: _____

Property Owner's Name: _____ Daytime Phone No.: _____

Property Owner's Address: _____ Cell No: _____

Email Address: _____ Fax: _____

CONSENT HAS BEEN GRANTED BY THE OWNER FOR THIS APPLICATION: Yes No
PROOF OF CONSENT MUST BE SUPPLIED

ZONING DISTRICT:

- B – Business
- I – Industrial
- R 1 – One Family Residential
- R 2 - One Family Residential
- R 3 – Multiple Residential
- HR 2 – Historical Reproduction
Residential
- SCR-1 - Senior Citizen One Family
- SCR-2 - Senior Citizen One Family
- SCR-3 - Senior Citizen Multiple
Residential

Type of Building:

- Masonry
- Wood
- Metal

Tax Map # _____

Acres: _____

Use of Building: _____

Deed Restrictions on Property: _____

THIS APPLICATION MUST BE SUBMITTED WITH LETTER OF INTENT

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Please Describe Modification in Detail:

APPLICANT – PLEASE FILL OUT THIS FORM TO THE BEST OF YOUR ABILITY. THE FOLLOWING ITEMS ARE WHAT THE BOARD WILL REVIEW; PLEASE HAVE THEM CLEARLY IDENTIFIED ON THE TAPE MAP YOU BRING TO THE MEETING.

Review Items:

1. Description of Business: _____

2. Tape Map of Property Provided, Any Site Changes Noted? Yes No

3. Floor Plan of Building/Changes to Floor Plan? Yes No

4. Areas in Square Feet: Building: _____ Parking: _____

Landscaped Area: _____ Open Storage Area: _____

Other (See Below): _____ Total Site Square Footage: _____

Note: Give reason for "OTHER" as to proposed use: _____

5. Demolition of Any Structures: _____

6. Location of Dumpster/Refuse Storage: _____

§50-15, E (2): Ground-level equipment such as dumpsters and loading docks: Shall be screened from public view with landscaping materials, natural material walls and opaque fencing, or other design treatments compatible with the finishes of the principle structure.

7. Handicap Access: _____

8. Lighting of Building/Property: _____

9. Landscaping Plan: _____

10. PARKING REQUIREMENTS - Village Code §170-14, J, (3):
(a) Industrial District: One-space/400 sq feet of floor space/Retail: One-space/200 sq feet of floor space.
(b) Business District: One-space/200 sq feet of floor space.

Number of Proposed Spaces: _____

Location of Entrance and Exit into Property: _____

11. Drawing of Exterior If Any Changes Are to be Made? Yes No

12. Sign: _____

13. Other Information Requested by the Planning Board: _____

Date _____

Applicant Signature _____

I/WE HEREBY CONSENT TO ALLOW MEMBERS OF THE PLANNING BOARD THE RIGHT OF ACCESS TO MY/OUR PROPERTY FOR THE PURPOSE OF VIEWING AND INSPECTING THE PROPOSED SITE PLAN MODIFICATIONS, WHICH IS A SUBJECT MATTER OF THE PROCEEDING HEREIN BEFORE THE PLANNING BOARD.

Date

Signature of Applicant

Village Code Chapter 133 Site Plan Review:

§ 133-6 Exceptions; requests for jurisdictional determination.

- A. All new land use activities and construction within the Village shall require site plan review and approval before being undertaken, except the following:
 - 1. Landscaping or grading which is not intended to be used in connection with a land use reviewable under the provisions of this chapter.
 - 2. Ordinary repair or maintenance or interior alterations to existing structures or uses.
 - 3. Exterior alterations or additions to existing structures that would not increase the square footage of the existing structure (one- and two-family) by more than six hundred (600) square feet.
 - 4. Nonstructural agricultural or gardening uses not involving substantial timber cutting.
 - 5. Signs in compliance with the Village’s Sign Ordinance¹.
 - 6. The sale of agricultural produce and temporary structures related to the sale of agricultural produce. (Requires a Vendor’s Permit)
 - 7. Garage, lawn, and porch sales not exceeding three (3) consecutive days. If such sales take place more often than two (2) times in any calendar year, site plan approval will be required.
- B. Any person uncertain of the applicability of this chapter to a given land use activity may apply, in writing, to the Planning Board for a written jurisdictional determination.

¹Editor’s Note: See Ch. 130, Signs.

Fee Paid: _____

Cash or Check # _____



This area to be filled out by Planning Board only

Date Reviewed: _____

Sign permit required? Yes No Sign permit granted? Yes No

Variances needed: _____

Approval: Yes No If no, reasons: _____

If yes, following conditions apply: _____

Resolution # _____

Chairperson, Planning Board