

Core Team Strategy Session

Team:	Core Team (CT)	Minutes Taker:	Penny Ciaburri
Date/Time:	July 20, 2006 4:30 – 6:45pm	Facilitator(s):	Diane Reed, Penny Ciaburri / PLC Associates, Inc.
Location:	Town Hall		

Present:	Adele Sullivan, Mary Colyer, Jack Dianetti, Susan Stehling, Gene Gillis, Carol Commisso, Roberta Lockwood, Greg Wolfe, Mike Weidner, John Francis, Meg CHaides, Kathleen Houser, Carol Finch, Betty Dean Jonathan Friedlander, Betty Barry, Dianne Parks, John Palomaki, Babette Huber, Bruce Trojan, Gene Zumbo, Chuck Hiler, Sandra Davidson, Bonnie Waters, Leslie Van Aken, Marjorie Elder, Jim Parker, Cyndy Rochford, Zach Martin, Jason Shelton, Sandra Ebberts, Jeffrey Allchin, Todd Allen, Steve Barbash, Maura Steed
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Agenda

Item	Discussion	Who	Time
1. Welcome/Overview Core Team will be welcomed. Pick up materials. <ul style="list-style-type: none"> - Strategic Planning Workbook (SPW). - July 14, 2006 Minutes and WIP. 	The Session was convened promptly. Members reviewed results of 07/14/2006.	Penny	5
2. Public Commentary (As Needed) Members of the community will be invited to offer input/commentary.	No members of the public requested time.	Diane	15
3. Work Process - Review July 14, 2006 - CT to offer additional insight on Work In Progress.	The CT systematically reviewed current Critical Issues and added key questions which will be addressed by the ten Task Forces. Currently, Task Forces have over 130 Critical Issues to address in their work process. Please Reference: CT WIP/Critical Issues	Penny/ Diane	10

<p>- Beliefs – CT to discuss and identify. (Prewrite)</p> <p>- Vision – CT to respond to Key Questions. (Prewrite)</p> <p>- Data Presentation: The Victor Profile. Our Supervisor, Leslie Bamann to present pertinent information on Victor demographics, trends and development. The CT will have an opportunity for Q&A.</p>	<p>07/24/2006</p> <p>The CT divided into four groups. Two addressed Vision, the other two Beliefs. After approximately 45 minutes, the groups switched and added to the WIP.</p> <p>Please Reference: CT WIP/Beliefs and Vision 07/20/2006. Technical Writers were assigned. Beliefs: Carol Commisso, and Zach Martin. Vision: Dianne Parks and Marjorie Elder.</p> <p>The CT decided to hear the report, along with the Harris Poll highlights at Session #3.</p>	<p>Leslie Bamann</p>	<p>30</p> <p>30</p> <p>35</p>
<p>4.Closure</p> <p>- Next Session July 31, 2006 4:30 – 6:45</p> <p>- Review Assignments/Action Items</p> <p>- Quick Process Check</p>	<p>Action Items were reviewed. The CT commented that it was a productive, intense Session. Members were very positive about the Session’s focused nature of discussion.</p>	<p>Penny</p>	<p>10</p>

Action Items:

1. Technical Writers for Vision and Beliefs (Reference: Minutes) will present draft WIP at 07/31/2006 session.
2. Members of the CT to research and investigate “like communities” and benchmark through internet and other means.
3. CT to review Strategic Intents in SPW pp8-9 and come prepared with best ideas.