

**VICTOR TOWN BOARD ORGANIZATIONAL MEETING AGENDA**  
**Monday, January 7, 2019**

**MEETING STARTS AT 6:30 P.M. with Regular meeting immediately following**

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) BUSINESS:
  - Town Board Meeting Nights
  - Rules of Order
  - Official Newspaper
  - Official Depository
  - Authorized Financial Institutions and Investment Limits
  - Marriage Officer Appointment
  - Appointment of Town Constable
  - Assignment of Temporary Justices - 7<sup>th</sup> Judicial District
  - Appointments to: Historic Advisory Committee, Parks & Recreation Citizens' Advisory Committee and Planning Board
  - Appointment of Architectural Review Sub-Committee
  - Chairman Appointments to: Conservation Board, Parks & Recreation Citizens' Advisory Committee and Planning Board
  - Victor Town Board 2019 Liaison Assignments
  - Authorization for Supervisor to Pay Funds to Victor American Legion Post #931
  - Authorization for Supervisor to Allocate Town's Budgeted Portion of Funding to Victor Local Development Corporation

- Fidelity Bond
  - Acceptance of the Town of Victor Employee Handbook
  - Designation of Full-Time Employees
  - Acceptance of the Town of Victor Organizational Chart
  - Designation of Pay Days
  - Approval of Mileage Rate
  - Benefit Package Employee Policy
  - Appointment of National Incident Management System (NIMS), NIMSCAST Point of Contact
  - Authorization for Appointment of a Comprehensive Emergency Management Plan Advisory Board
  - Authorization for Town Supervisor to Execute Easement Agreements and SEQRA Classification
  - Authorization for Town Supervisor to Enter Into Agreements with the Ontario County Planning Department Pursuant to General Municipal Law 239
  - Town Subject Matter List
  - Requirement of Personal Registration for Special Town Elections
  - Announcement of Town Justice Appointment
  - Adopt Updated Rules of Procedure Governing Conduct of Meetings
  - Payment of Bills Prior to Audit
  - 2020 Organizational Meeting
- 4) PUBLIC COMMENT
- 5) ADJOURN

## VICTOR TOWN BOARD MEETING AGENDA – MONDAY, JANUARY 7, 2019

### REGULAR MEETING STARTS IMMEDIATELY FOLLOWING THE 6:30 PM ORGANIZTIONAL MEETING

#### PUBLIC HEARINGS start at 7:00 PM

- A. PROPOSED AMENDMENTS TO THE COMPREHENSIVE PLAN TO INCORPORATE THE ROUTE 96 TRANSFORMATIVE CORRIDOR INFRASTRUCTURE PLAN (Jack Marren)
- B. LOCAL LAW #\_\_\_-2019 TO AMEND CHAPTER 211 ZONING IN ORDER TO ESTABLISH A PROGRAM OF INCENTIVE ZONING AND RELATED AMENDMENTS TO THE COMPREHENSIVE PLAN (Jack Marren)

#### CALL TO ORDER

##### 1) FLAG SALUTE

##### 2) APPROVAL OF THE DECEMBER 10, 2018 TOWN BOARD MEETING MINUTES

##### 3) PAYMENT OF BILLS

##### 4) PRIVILEGE OF THE FLOOR

*Speakers are requested to limit comments to 3 minutes and will be asked to conclude comments at 15 minutes*

- **None Scheduled**

##### 5) PUBLIC COMMENTS AND CONCERNS

*Speakers are requested to limit comments to 3 minutes and will be asked to conclude comments at 5 minutes*

##### 6) REPORTS OF TOWN OFFICIALS

- **Jack Marren –Proclamation for Cathy Templar, Planning Board Secretary**
- **Jack Marren –Proclamation for Wayne Pickering, Town Assessor**

##### 7) BUSINESS

- A. VALENTOWN PLAZA, LOT 3, LETTER OF CREDIT, RELEASE 1 (Karen Bodine)
- B. DORCHESTER PARK SUBDIVISION, SECTION 2, PHASE 1 LETTER OF CREDIT, RELEASE 8 (Karen Bodine)
- C. ANTON VALLEY SUBDIVISION, LETTER OF CREDIT, RELEASE 4 (Karen Bodine)

- D. AUTHORIZATION TO PURCHASE 2019 JOHN DEERE 6110M CAB TRACTOR WITH ATTACHMENTS, OFF NEW YORK STATE BID AWARD NUMBER 22792, CONTRACT PC67140 FROM DEERE & COMPANY AND DECLARE THE 2001 NEW HOLLAND CAB TRACTOR WITH ATTACHMENTS SURPLUS TO BE SOLD AT AUCTION IN THE SPRING (Mark Years)
- E. AUTHORIZATION TO PURCHASE 2020 WESTERN STAR TANDEM AXLE TRUCK WITH TENCO PLOW EQUIPMENT, PIGGYBACKING OFF OF THE ONEIDA COUNTY CONTRACT BID REFERENCE #1949 FOR HEAVY DUTY TRUCKS AND #1989 FOR TENCO PLOW EQUIPMENT AND DECLARE THE 2006 STERLING SINGLE AXLE TRUCK SURPLUS (Mark Years)
- F. APPOINTMENT OF STEPHANIE HOLTZ AS SOLE TOWN ASSESSOR (Jack Marren)
- G. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING AGREEMENT WITH EFPR SOLUTIONS FOR TOWN ACCOUNTING SERVICES (Jack Marren)
- H. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING AGREEMENT WITH INTEGRATED SYSTEMS FOR THE DEVELOPMENT OF A WRITTEN INFORMATION SYSTEMS DISASTER RECOVERY PLAN (Jack Marren)
- I. SET PUBLIC HEARING – LOCAL LAW NO. \_\_\_\_ -2019 TO AMEND CHAPTER 27 FEES RELATING TO SEWERS (Jack Marren)
- J. SET PUBLIC HEARING – LOCAL LAW NO. \_\_\_\_ - 2019 TO AMEND CHAPTER 131 LIGHTING (Jack Marren)
- K. SET PUBLIC HEARING – LOCAL LAW NO. \_\_ -2019 TO AMEND CHAPTER 83 CONSTRUCTION CODES, UNIFORM (Jack Marren)

## **8) PUBLIC COMMENT**

*Speakers are requested to limit comments to 3 minutes and will be asked to conclude comments at 5 minutes*

## **9) ADJOURN**