

A regular meeting of the Village of Victor Board of Trustees was held on Tuesday, January 18, 2022 at the Village Hall, 60 E. Main St, Victor, NY 14564

MEMBERS PRESENT: Mayor Gary Hadden
Deputy Mayor Michael Crowley
Trustee Carol Commisso
Trustee Robert Kelly
Trustee Michelle Chalupa
Village Attorney Reid Holter
Director of Public works John Turner
Village Clerk Pamela Hogenes

OTHERS PRESENT: Jeremy Sharkey, Steven Gray and Todd Smith, Village Code Enforcement Officer

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

Privilege of the Floor

Jeremy Sharkey, owner of the Stumblin’ Monkey and Steven Gray, owner of No BS Brewery distributed proposals for a St. Patrick’s Tent Event on March 11 and March 12, 2022. The proposal detailed a layout of the event which includes a 120 x 40 heated tent, locations of the port-a-johns and wash stations. There will be music throughout the day and there will be hired security to check the ID wristbands. Beer and wine will be available for sale and there will be 3 to 4 food trucks around the tent. Pre-event ticket sales will be \$20.00 and day of the event will be \$25.00 to \$30.00. It is anticipated that they expect around 900 attendees.

Mr. Turner reminded the during that time of year, there may be an issue with snow removal and suggested they contact the Fire Dept. to use Firemen’s Field for parking.

Mr. Sharkey and Mr. Gray will be in contact with Todd Smith, Code Enforcement Officer to provide the documents he needs and reach out to Kathy Rayburn, Local Development Office to provide contacts for the surrounding businesses.

Resolution #04-22

St. Patrick’s Day Party under the Tent – Special Event Permit

On motion by Trustee Michael Crowley, seconded by Trustee Michelle Chalupa the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, the owners of No BS Brewery, Stumblin’ Monkey and Twin Elder Brewery have submitted an application on or about January 13, 2022 for a Special Event Permit to host

a St. Patrick's Day Party under the Tent at Mead Park and the Library parking lot on March 11, 2022 from 5:00pm to 10pm and on March 12, 2022 from 1:00pm to 10pm; and

Whereas, the owners of Stumblin' Monkey and No BS Brewery came before the Village Board on January 18, 2022 to request approval from the Board to hold this Special Event; now, therefore

Be it Resolved that the Village Board approves the Special Event Permit for the St. Patrick's Day Party under the Tent on March 11 and March 12, 2022 with the following conditions:

The Applicant:

1. Agrees to indemnify and hold harmless the Village of Victor, its officers and employees from all claims of damage to persons or property that may result from the activities permitted hereunder, and if requested, furnish corporate surety or proof of insurance for such indemnity and in such amounts as the Village may deem requisite.
2. Must have a responsible person available on site for entire event.
3. Must post Special Event Permit on site during event.
4. Is responsible for all the activities permitted hereunder, which must be operated in conformity with all applicable laws and regulations, including but not limited to all safety, noise and health laws as may apply.
5. Is responsible for security to protect internal operations of said activities.
6. Must not advertise the event until approval is received from the Village of Victor.
7. Must be compliant with the Americans With Disabilities Act (ADA) Regulations.

The Village:

1. Reserves the right to determine to whom permits are issued.
2. Will confirm that there are no outstanding violations to the Village Code or the New York State Uniform Fire Prevention and Building Code on the property at which the Special Event will be held.
3. Reserves the right to require any Applicant to provide notice to neighbors before Special Event occurs.
4. Can cancel or modify the permit if the applicant is in violation of the terms or conditions of permit.
5. Is NOT responsible for any sums of money expended by applicant in anticipation of the planned activity.
6. This application must be submitted for approval 60 days prior to the event.

Todd Smith, Village Code Enforcement Officer, distributed his end of the year update:

- 164 Building Permits were issued in 2021, generating \$18,192.30 in revenue. Estimated value of work involved is almost \$5 million.
- Current projects include the demolition of 131 and 157 W. Main St. Chit Chat Café has been sold and is being renovated and will re-open under a new name. A new building is coming to the 100 Rawson Rd. complex
- In lieu of Fire Inspections for residential multiple dwellings in the Village, landlords will receive forms to be completed and returned to the Code Enforcement Office stating they will be inspecting and maintaining the smoke and C/O detectors in their units.
- We will be updating the permit fee schedule to fall more in line with surrounding municipalities.
- Mr. Smith will be attending a Clean Energy seminar
- There is an easement issue between 165 and 171 W. Main St., Mr. Smith and Attorney Holter are working on.

Clerk Report

Resolution #05-22

Acceptance of Minutes

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly the following resolution was APPROVED 5 AYES 0 NAYS

Resolved to accept the meeting minutes from January 3, 2022.

Resolution #06-22

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #16 using vouchers #862-901 and,

NOW, therefore on a motion made by Trustee Michael Crowley, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #16 in the following amounts:

General	\$ 20,047.82
Water	\$ 14,864.53
Sewer	\$ 2,846.43
HP – WWTP Improvements	\$ 7,510.80
TOTAL	\$ 45,269.58

Resolution #07-22

Banner Across Maple Avenue – Victor Farmington Library

On motion of Trustee Michelle Chalupa, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved that Victor Farmington Library be and hereby is granted permission to display a banner across Maple Avenue from February 1, – February 28, 2022 promoting “Library Lover’s Month” on the condition:

1. That Victor Farmington Library obtain a banner permit from Rochester Gas and Electric; and,
2. That Victor Farmington Library execute and deliver a release of liability to the Village in a form acceptable to the Village; and,
3. That Victor Farmington Library provide proof of insurance in such form and in such amount as is acceptable to the Village.
4. That the maintenance fee of \$50.00 is paid.

Further Resolved that the Village of Victor will be responsible for erecting, maintaining, and removing the banner.

Resolution #08-22

2022 Town Fuel Management System Contract

On motion by Trustee Robert Kelly, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, the Village of Victor is desirous to access and use the Town of Victor’s fuel management system on Town property, and

WHEREAS, the Town of Victor has presented the Village of Victor with a proposed contract commencing January 1, 2022 and expiring December 31, 2022; now, therefore be it

RESOLVED, that the Village Board of Trustees authorizes Mayor Gary Hadden to sign the Contract of Use and Access Town Fuel Management System as presented at a cost of the fuel (per gallon) plus ten cents (\$.10) per gallon to the Town of Victor.

Ms. Hogenes reminded the board that the Village Caucus will be on Thursday, Jan. 20 @ 7:00pm at the Village Hall. The budget workshops start on Monday, Jan. 31 @ 6:00pm.

Director of Public Works Report

Mr. Turner stated bids were opened for the Wastewater Treatment Plant Improvements (WWTP) on Wednesday, January 12. JP Schepp, Village Engineer has reviewed the lowest bidders and the following are the results:

Resolution #09-22

WWTP UV System, Digester Improvements and Trickling Filter Improvements – Bid Award for General Contractor– Crane-Hogan Structural Systems, Inc.

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa the following resolution as ADOPTED 5 AYES 0 NAYS

Whereas, three (3) sealed bids were opened on January 12, 2022 for the WWTP UV System, Digester Improvements and Trickling Filter Improvements for General Contractor; and

Whereas, Crane-Hogan Structural Systems, Inc. was the lowest, qualified bidder; now

Be it hereby resolved, to award the WWTP UV System, Digester Improvements and Trickling Filter Improvements for General Contractor bid to Crane-Hogan Structural Systems, Inc. who did meet all specifications, in the amount not to exceed \$2,196,036.00 as presented.

Resolution #10-22

WWTP UV System and Digester Improvements – Bid Award for Electrical Contractor– Concord Electrical Corp.

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa the following resolution as ADOPTED 5 AYES 0 NAYS

Whereas, six (6) sealed bids were opened on January 12, 2022 for the WWTP UV System and Digester Improvements for Electrical Contractor; and

Whereas, Concord Electrical Corp. was the lowest, qualified bidder; now

Be it hereby resolved, to award the WWTP UV System and Digester Improvements for Electrical Contractor bid to Concord Electrical Corp. who did meet all specifications, in the amount not to exceed \$51,200.00 as presented.

Mr. Turner also stated he is preparing for a Stormwater Management Plan (MS4) audit on February 8.

Trustees Reports

Carol Commisso – Still waiting for the DRI report from Ed Flynn from Labella.
At the URA meeting, Tim Niver asked if the parking lot would be included with the sale of the library. *No*

Michelle Chalupa – Tree Board has ordered the trees for Arbor Day.
Library Board is still in talks regarding financing for the new, proposed Library.

Robert Kelly – None

Michael Crowley – None

Mayor Report

Mayor Hadden reported the following:

- Reviewed the results of the speed radar data reports. It was set at Maple Ave., Church St., S. High St., W. Parkway, Alpine Way and E. Main St. for 2 week periods. It seems S. High St. has the most speeding issues. Mayor Hadden feels by week 2, the speeds seem to come down.
- The LDC was considering purchasing 14 Railroad St., (Finn's Tap Room) for a business incubator but has decided against it. Ms. Rayburn does have a developer interested in it, though. Ms. Rayburn may have an update after the Jan. 25 LDC meeting.

Attorney Report

None

Adjournment

Meeting adjourned on motion at 8:30pm.

Pamela Hogenes, Village Clerk