

The regular meeting of the Victor Town Board was held on January 28, 2019 starting at 7:00 PM with the following members present:

PRESENT:	Deputy Supervisor	Dave Condon
	Councilman	Ed Kahovec
	Councilman	Dave Tantillo
	Councilman	Mike Guinan
ABSENT:	Supervisor	Jack Marren

OTHERS PRESENT: Karen Bodine-Town Clerk, Kevin Overton-Town Attorney, Mark Years-Highway Superintendent, Steve Metzger-Town Engineers, Barb Cole- Finance Director, Brian Emelson and Mike Stockman – Parks and Recreation Department, Al Benedict- Planning Department, Lisa Simmons, Kathy Boughton, Lisa Boughton, Jeff Engebrecht, David Nankin, Lee Wager, Tim Brown, Neil Stein, Robert Kelly, and Tamara Vienna.

RESOLUTION #51

MOTION TO OPEN SCHEDULED PUBLIC HEARING:

Motion by Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

RESOLVED, that the Victor Town Board move to hold the scheduled Public Hearings:

Public Hearings opened at 7:00 PM

The Town Clerk read the following notices:

- A) LOCAL LAW NO. _____-2019 TO AMEND CHAPTER 27 FEES RELATING TO SEWERS
- B) LOCAL LAW NO. _____-2019 TO AMEND CHAPTER 131 LIGHTING
Held open
- C) LOCAL LAW NO. _____-2019 TO AMEND CHAPTER 83 CONSTRUCTION CODES UNIFORM
Held open
- D) PROPOSED AMENDMENTS TO THE COMPREHENSIVE PALN TO INCORPORATE THE ROUTE 96 TRANSFORMATIVE CORRIDOR INFRASTRUCTURE PLAN

**PUBLIC HEARINGS A & D CLOSED AND PUBLIC HEARINGS B & C REMAIN OPEN*

RESOLUTION #52

MOTION TO CLOSE PUBLIC HEARINGS @ 7:05PM and OPEN REGULAR MEETING:

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

RESOLVED to close the Public Hearing and open the regular meeting of the Victor Town Board.

Deputy Supervisor Condon called to order the regularly scheduled Town Board Meeting and made the following announcements:

- Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off, and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room.
- Tim Brown led the Salute to the flag and a moment of silence was observed for Brian Emelson’s mom and also for Bill Stehling
- Resolution AA Pulled
- Supervisor Marren necessarily absent

RESOLUTION #53

APPROVAL OF MINUTES

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

RESOLVED that the minutes of the regular meeting of December 26, 2018 be approved.

RESOLUTION #54

PAYMENT OF BILLS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

RESOLVED that the bills be approved for Manifest #2 (2018) in the amount of \$149,657.94 Documentation for these expenditures can be found on vouchers filed by numbers #20182805-20182867.

General Townwide	\$67,936.97
General Outside Village	33,694.81
Highway Townwide	9,654.84
Route 96 Infrastructure Capital Project	3,970.00
Sanitary Sewer Capital Project	20,606.32
Storm Sewer System Mapping Project	300.00
Consolidated Sewer Fund	735.00
Trust & Agency	12,760.00

Deputy Supervisor Condon reviewed the following four expenditures that were in the range of or exceeded \$10,000.00.

- Harris Beach Legal Services for the month of December
- LaBella Associates for Professional Services from November 24- December 28, 2018
- State Comptroller Fines & Fees Earned by the Victor Town Courts for December 2018
- LaBella Associates –Access Management Phase 1

RESOLUTION #55

PAYMENT OF BILLS

On motion of Councilman Guinan, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan***Unanimously Approved***

RESOLVED that the bills be approved for Manifest #2 (2019) in the amount of \$518,574.96. Documentation for these expenditures can be found on vouchers filed by numbers #20190022-20190146.

General Townwide	\$311,698.91
General Outside Village	40,586.18
Highway Townwide	166,189.87
Trust & Agency	100.00

Deputy Supervisor Condon reviewed the following ten expenses that were in the range of or exceeded \$10,000.00.

- B & M International Rent for the Victor Town Courts
- MVP Employee Health Care for January and February 2019
- MVP Retiree Health Care for January and February 2019
- Griffith Energy for Diesel Fuel
- American Rock Salt 1096 tons of road salt
- 2019 Victor Farmington Volunteer Ambulance Contribution
- 2019 Boughton Park Commission Contribution
- 2019 Eastern Shore Associates Town Insurance
- 2019 Victor Local Development Town Funding
- 2019 Town & County Taxes for the Parks & Recreation Building

PRIVILEGE OF THE FLOOR-

- **Robert Kelly**-Historic Advisory Committee presented the Board with the 2018 Annual Report from the committee highlighting many accomplishments.
Deputy Supervisor Condon asked when the next series of lectures would be and Bob noted that in April there will be a talk on local genealogy, women in Victor that have been historically important and also the early Mormon Church connection to Victor.
- **Jeff Engebrecht**-Term Conservation Easement- Main Street Fishers addressed the Town Board to ask for a modification to his current conservation easement.
Al Benedict gave some insight to the background of the term easement. Due to the large fee associated to terminate the easement, and with no movement of dirt, maybe a modification in the language could be done as Mr. Engebrecht is staying with the intent of the term conservation easement. Board discussion followed and no decision was made pending further discussion with Supervisor Marren, Town Attorney, and Al Benedict.

PUBLIC COMMENTS:

Neil Stein- addressed the Board with concerns about a stretch along Strong Road. The section of road between Parish and County Road 41, the section just north of Parish Road has no shoulder and drops down into the cow pasture. With the blowing and drifting snow Mr. Stein has a concern that if someone is not familiar with the road and cannot see the edge it drops down about twenty feet. Neil asked if some reflectors could be put up as a reference point in poor visibility.

Mark Years commented that reflectors can be put up for the time being and they are working on making improvements to Strong Road.

REPORTS OF TOWN OFFICIALS:

Tamara Vienna-Town Constable gave the Town Board an overview of her duties and stated that she has had the privilege of working for the Town of Victor for the past fifteen years. She has been an Ontario County Sheriff for thirty three years. Her main focus is to maintain safety and security particularly at the Victor Town Court and work with the judges and all law enforcement agencies.

OTHER REPORTS OF TOWN OFFICIALS- in packets

Supervisor

LDC

Parks & Recreation

Director of Finance- submitted the Fiscal Manager monthly expense & revenue control reports.

BUSINESS:

RESOLUTION #56

LEHIGH CROSSING, LOT 5 SITE PLAN, LETTER OF CREDIT, RELEASE NO.1 (FINAL)

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, Bluestone Creek Development, LLC received Planning Board approval for Lehigh Crossing, Lot 5 Site Plan, with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and

WHEREAS, Five Star Bank Irrevocable Letter of Credit No. 70020517925 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developers Request for Release of Funds Statement of Construction No. 1 (Final) dated October 24, 2018 and recommends in his letter January 8, 2019 that \$43,029.00 minus engineering and inspection fees and any other fees owed the Town be released from said letter of credit; now, therefore, be it

RESOLVED that the Victor Town Board hereby approves Release No. 1 (Final) on the Five Star Bank Irrevocable Letter of Credit No. 70020517925 in the amount of \$43,029.00 minus engineering and inspection fees and any other fees owed the Town as recommended by the Town Engineer; and, further

RESOLVED that given said release there now remains \$0.00 in said Five Star Bank Irrevocable Letter of Credit No. 70020517925; and, further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, Bluestone Creek Development LLC, and BME Associates.

RESOLUTION #57

SILVERTON GLENN SUBDIVISION, SECTION 4 - ACCEPTANCE OF DEDICATION

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS S & J Morrell Inc., developer of Silverton Glenn Subdivision, Section 4, has offered to dedicate to the Town of Victor the portion of Ashwood Lane constructed in Silverton Glenn Subdivision, Section 4, as described in the right-of-way description and the associated sidewalks, sanitary sewer system and the storm sewer system as set forth in the Town Engineer's letter of January 22, 2019; and

WHEREAS, the Engineer for the Town has indicated by letter dated January 22, 2019 that Ashwood Lane constructed in Silverton Glenn Subdivision, Section 4, as described in the right-of-way description and the associated sidewalks, sanitary sewer system, and the storm sewer system are acceptable to be dedicated to the Town; and,

WHEREAS, S & J Morrell Inc. has posted a Maintenance Bond No. 0712644 in the amount of \$43,509.94 as recommended by the Town Engineer in a letter dated January 22, 2019 to be held for two (2) years after the acceptance of the dedicated facilities and roadway; now, therefore, be it

RESOLVED AS FOLLOWS:

1. That the Town of Victor hereby accepts dedication of a portion Ashwood Lane roadway constructed in Silverton Glenn Subdivision, Section 4, as the same is known and is described in deeds of dedication to be executed by S & J Morrell Inc., a copy of which is on file in the Town Clerk's Office.
2. That the Town of Victor hereby accepts dedication of the portion of Silverton Glenn Subdivision, Section 4, as described in the right-of-way description and the associated sidewalks, sanitary sewer system, and the storm sewer system located within the right-of-way as they either lie within the dedicated right-of-way or the Town has previously been granted easements.
3. That the dedication of the said roadway and systems shall be effective upon the executed deeds being filed in the Ontario County Clerk's Office.

AND FURTHER RESOLVED that a copy of this resolution be forwarded to the Planning Dept., Highway Superintendent, Code Enforcement Officer, Town Engineer, BME Associates, and S & J Morrell Inc.

RESOLUTION #58

SILVERTON GLENN, SECTION 4, LETTER OF CREDIT, RELEASE NO. 10 (FINAL)

On motion of Councilman Guinan, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, S & J Morrell, Inc. received Planning Board approval for Silverton Glenn, Section 4 with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, Five Star Bank Irrevocable Letter of Credit No. 7002048422 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developers Request for Release of Funds Statement of Construction No. 10 (Final) dated January 22, 2019 and recommends in his letter January 22, 2019 that \$235,684.88 minus engineering and inspection fees and any other fees owed the Town be released from said letter of credit; now, therefore, be it

RESOLVED that the Victor Town Board hereby approves Release No. 10 (Final) on the Five Star Bank Irrevocable Letter of Credit No. 7002048422 in the amount of \$235,684.88 minus engineering and inspection fees and any other fees owed the Town as recommended by the Town Engineer; and, further

RESOLVED that in accordance with the Town Engineer's letter dated January 22, 2019, a condition of the release requires the Developer to provide a separate escrow to cover the cost of the private road top course which work is scheduled to be completed in spring of 2019; and further

RESOLVED that given said release there now remains \$0.00 in said Five Star Bank Irrevocable Letter of Credit No. 7002048422; and further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, S & J Morrell Inc., and BME Associates.

RESOLUTION #59

ACCEPTANCE OF ESCROW- SILVERTON GLENN SUBDIVISION, SECTION 4

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, S & J Morrell, Inc. received Planning Board approval for Silverton Glenn Subdivision, Section 4, with the condition that a form of surety be submitted to cover the cost of infrastructure, some of which will be dedicated to the town; and

WHEREAS, that in accordance with the Town Engineer's letter dated January 22, 2019, a condition of the release requires the Developer to provide a separate escrow in the amount of \$14,238.00 to cover the cost of the private road top course, which is scheduled to be completed in spring of 2019; and further

WHEREAS, it is the desire of S & J Morrell Inc. to enter into an escrow agreement with the Town of Victor in favor of the Town of Victor as a form of surety as prescribed for in Section 184-14 Section C (9)(b)(c) of the Town of Victor Subdivision Regulations in lieu of a letter of credit; and

WHEREAS, S & J Morrell Inc. has submitted Canandaigua National Bank and Trust Company Escrow Account in favor of the Town of Victor in the amount of \$14,238.00 as recommended by the Town Engineer; now, therefore, be it

RESOLVED that the Victor Town Board hereby authorizes the Supervisor of the Town of Victor to enter into an Escrow Agreement as described above; and further

RESOLVED that a copy of this resolution be forwarded to Codes & Development, the Engineer for the Town and S & J Morrell Inc.

RESOLUTION #60
REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Epic Trainings	Safety & First Aid Classes	Recreation Center	\$48 / \$25 per participant	December 31, 2019	Insufficient Coverage
Jennifer Lewis	Music Classes	Victor CSD	70 % / 30%	December 31, 2019	Insufficient Coverage
Bradley Potter	Summer Concert	Victor Municipal Park	\$800.00	August 1, 2019	Insufficient Coverage
Hank Holden	NYS Boating Safety	Recreation Center	\$28 per participant	December 31, 2019	Insufficient Coverage
Margaret Heissenberger	Art, decorating & Craft Classes	Recreation Center	70% / 30%	December 31, 2019	Insufficient Coverage

Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service provider:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Epic Trainings	Safety & First Aid Classes	Recreation Center	\$48 / \$25 per participant	December 31, 2019	Insufficient Coverage
Jennifer Lewis	Music Classes	Victor CSD	70 % / 30%	December 31, 2019	Insufficient Coverage
Bradley Potter	Summer Concert	Victor Municipal Park	\$800.00	August 1, 2019	Insufficient Coverage
Hank Holden	NYS Boating Safety	Recreation Center	\$28 per participant	December 31, 2019	Insufficient Coverage
Margaret Heissenberger	Art, Decorating & Craft Classes	Recreation Center	70% / 30%	December 31, 2019	Insufficient Coverage

And be it further

RESOLVED that a copy of this resolution be sent to Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk; Lynn Fulmore, Bradley Potter, Jennifer Lewis, Hank Holden, and Margaret Heissenberger.

RESOLUTION #61

AUTHORIZATION TO ENTER INTO AGREEMENT WITH EPIC TRAININGS TO INSTRUCT SAFETY AND FIRST AID CLASSES

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer instruction in babysitting and home alone safety training for youth; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Epic Trainings to provide instructional staff and supplies for babysitting and home alone safety training courses to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for a fixed fee as follows:

Babysitting Class	Forty-Eight Dollars (\$48.00) per participant
Home Alone Class	Twenty-Five Dollars (\$25.00) per participant

and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Epic Trainings to provide instructional staff and supplies for the safety and first aid courses to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for a fixed fee as follows:

Babysitting Class	Forty-Eight Dollars (\$48.00) per participant
Home Alone Class	Twenty-Five Dollars (\$25.00) per participant

and said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Lynn Fulmore, Epic Trainings.

RESOLUTION #62

AUTHORIZATION TO ENTER INTO AGREEMENT WITH JENNIFER LEWIS - YOUTH MUSIC PROGRAMS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer instruction in music for youth in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Jennifer Lewis to provide instruction in music for youth to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs - Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Jennifer Lewis to provide instruction in music for youth to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs - Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Mike Stockman, Assistant Director of Parks and Recreation; Barb Cole, Director of Finance; Karen Bodine, Town Clerk; and Jennifer Lewis.

RESOLUTION #63

AUTHORIZATION TO ENTER INTO AGREEMENT WITH BRADLEY POTTER – RED EYED JACK BAND FOR SUMMER CONCERT

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer a concert in the park; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Bradley Potter – Red Eyed Jack Band to provide a concert to be held on Thursday, August 1, 2019 from 7:00 – 8:30 pm for a fixed fee of Eight Hundred dollars (\$800.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations - Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Bradley Potter to provide a concert to be held on Thursday, August 1, 2019 from 7:00 – 8:30 pm for a fixed fee of Eight Hundred dollars (\$800.00), said funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Bradley Potter, Red Eyed Jack Band.

RESOLUTION #64

AUTHORIZATION TO ENTER INTO AGREEMENT - HANK HOLDEN TO INSTRUCT New York STATE SAFE BOATING SAFETY CLASSES

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer instruction in boating safety for youth and adults; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Hank Holden to provide instructional staff and supplies for the New York State Boating Safety course to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Twenty Eight dollars (\$28.00) per participant with the Town receiving Twelve dollars (\$12.00) per participant; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs - Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Hank Holden to provide instructional staff and supplies for the New York State Boating Safety course to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Twenty-Eight dollars (\$28.00) per participant with the Town receiving Twelve dollars (\$12.00) per participant and said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs - Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Hank Holden.

RESOLUTION #65

AUTHORIZATION TO ENTER INTO AGREEMENT - MARGARET HEISSEBERGER FOR ADULT ART, DECORATING AND CRAFT INSTRUCTION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer instruction in art, decorating and crafts for adults in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Margaret Heissenberger to provide instructional staff and supplies for adult art, decorating and craft programs to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Margaret Heissenberger to provide instructional staff and supplies for adult art, decorating and craft programs to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs; and further

RESOLVED, that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Margaret Heissenberger.

RESOLUTION #66

AUTHORIZATION TO ENTER INTO AGREEMENT - SMOKIN PETE'S BARBEQUE FOR FOOD AT SUMMER CONCERTS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Smokin Pete’s Barbeque to provide food at a summer concert to be held on Thursday, July 25, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Smokin Pete’s Barbeque to provide food at a summer concert to be held on Thursday, July 25, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and further

RESOLVED, that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Peter Chapman, Smokin Pete’s Barbeque.

RESOLUTION #67

AUTHORIZATION TO ACCEPT SPECIAL EVENTS SPONSORSHIP DONATIONS

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation organizes a variety of seasonal and community-wide special events; and

WHEREAS, the activities have realized recent donations from 2018 sponsors and partners in the amount of Two Hundred Fifty Dollars (\$250.00) as follow from:

Mead Square Pharmacy, Inc.	\$250.00
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And

WHEREAS, the Director of Parks and Recreation recommends that we accept and deposit these donations in support of these community events which will incur costs and require expenditures within Budget Line A7550.4 Celebrations Contractual; now, therefore be it

RESOLVED that the Town Board accepts the above sponsorship donations in the amount of Two Hundred Fifty Dollars (\$250.00) and authorizes the Director of Finance to increase the revenue line A2705 Gifts and Donations by Two Hundred Fifty Dollars (\$250.00) in the 2018 Budget in addition to an offsetting increase in the expense line A7550.4 Celebrations Contractual of Two Hundred Fifty Dollars (\$250.00). All budget entries to be done upon board approval; and further

RESOLVED that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Barbara Cole, Director of Finance; Peg Beaulieu, Finance Clerk; and Karen Bodine, Town Clerk.

RESOLUTION #68

AMEND 2018 LIGHT DISTRICT BUDGETS SL1, SL2, SL3, SL4, SL5, SL6, SL8 TO INCREASE APPROPRIATIONS TO CONTRACTUAL EXPENSE FINANCED FROM APPROPRIATION OF ADDITIONAL FUND BALANCE

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Town of Victor manages several Lighting District budgets on behalf of the residents of the specific Lighting District(s); and

WHEREAS, lighting expenditures in several of the Lighting Districts have exceeded 2018 appropriations; and

WHEREAS, sufficient funds reside in each of the related Lighting District Fund Balance accounts; now, therefore, be it

RESOLVED, that the Town Board approves amending the Lighting District budgets as listed below increasing appropriations in each of the Lighting District Contractual accounts with the additional appropriation of Fund Balance from the related Lighting District account:

Lighting District Fund	Lighting District Name	Appropriation Account	Fund Balance Account	Amount
SL1	Fishers	SL1.5182.400	SL1.0599.000	\$105.62
SL2	Brookwood	SL2.5182.400	SL2.0599.000	\$108.26
SL3	Highpoint	SL3.5182.400	SL3.0599.000	\$157.20
SL4	Cobblestone	SL4.5182.400	SL4.0599.000	\$872.57
SL5	Quail Ridge	SL5.5182.400	SL5.0599.000	\$163.75
SL6	Rolling Meadows	SL6.5182.400	SL6.0599.000	\$101.38
SL8	Stoneleigh	SL8.5182.400	SL8.0599.000	\$ 4.75

and

RESOLVED, that the Town Board authorizes the Finance Director to make all necessary entries to achieve these budget amendments upon Town Board approval; and further

RESOLVED that a copy of this resolution be forwarded to Karen Bodine, Town Clerk and Barbara Cole, Finance Director.

RESOLUTION #69

BUDGET TRANSFERS – 2018

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Finance Director has determined a budget transfer is required for expense in the 2018 budget; now, therefore, now be it

RESOLVED that the following 2018 budget transfer be approved as recommended by the Finance Director:

TO:		FROM:			
ACCOUNT NO.	DESCRIPTION	AMOUNT	ACCOUNT NO.	DESCRIPTION	AMOUNT
B.3620.43 1	Safety Inspection Litigation	\$13,000.00	B.3620.10 0	Safety Inspection Personal Services	\$13,000.00

And

RESOLVED, that the Town Board authorizes the Finance Director to make all necessary entries to achieve these budget amendments upon Town Board approval; and further

RESOLVED that a copy of this resolution be forwarded to Karen Bodine, Town Clerk and Barbara Cole, Finance Director.

RESOLUTION #70

AUTHORIZATION FOR THE PURCHASE OF A LANDSCAPE TRAILER FOR THE DEPARTMENT OF PARKS AND RECREATION

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation has the need to purchase a twenty foot landscape trailer to replace the existing 2002 landscape trailer for its park maintenance operations; and

WHEREAS, the Director of Parks and Recreation and the Parks Maintenance Assistant have obtained a written quotations for the purchase of said equipment from the following vendors

VENDOR	Landscape Trailer
All County Lawn Tractor and Trailer Center	\$3,395.00
Perinton RV Rentals, Inc.	\$3,695.00

and

WHEREAS, it is the recommendation of the Director of Parks and Recreation and the Parks Maintenance Assistant to purchase the landscape trailer from All County Lawn Tractor and Trailer Center for a total cost of Three Thousand Three Hundred Ninety Five Dollars (\$3,395.00); and

WHEREAS, funds are appropriated in the 2019 Budget line item A7110.4; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase a twenty foot landscape trailer from All County Lawn Tractor and Trailer Center for a total cost of Three Thousand Three Hundred Ninety Five Dollars (\$3,395.00) for park maintenance operations, said funds are available in the 2019 Budget line item A7110.4 with the Town Board also declaring the existing 2002 landscape trailer surplus; and further

RESOLVED that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Jeff Rader, Parks Maintenance Assistant; Karen Bodine, Town Clerk; Barbara Cole, Director of Finance; and James Keogan, All County Lawn Tractor and Trailer Center LLC.

RESOLUTION #71

AUTHORIZATION FOR PURCHASE OF (2019) CHEVROLET EXPRESS 15-PASSENGER VAN FROM VAN BORTEL CHEVROLET PIGGYBACKING ON THE ONONDAGA COUNTY BID RFB-8415 C 20191LS EXT CONTRACT AND DECLARE (2008) CHEVROLET EXPRESS 15-PASSENGER VAN SURPLUS

On motion of Councilman Guinan, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation has the need to purchase a 2019 Chevrolet Express 15-passenger van and declare a (2008) Chevrolet Express 15-passenger van VIN #1GAHG39K281223529 as surplus; and

WHEREAS, this vehicle is available for purchase by Piggybacking the Onondaga County Bid RFB-8415 C 20191LS EXT contract through Van Bortel Chevrolet at a cost of Twenty Eight Thousand Three Hundred Sixty One dollars and Twenty cents (\$28,361.20); and

WHEREAS, funds are available in the 2019 Budget line item A7020.2 Recreation Equipment; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase a 2019 Chevrolet Express 15-passenger van from Van Bortel Chevrolet in an amount not to exceed Twenty Eight Thousand Three Hundred Sixty One dollars and Twenty cents (\$28,361.20) by Piggybacking the Onondaga County Bid RFB-8415 C 20191LS EXT contract utilizing funds from the 2019 Budget line item A7020.2 – Recreation Equipment; and further

RESOLVED that the Town Board declares the (2008) Chevrolet Express 15-passenger van VIN #1GAHG39K281223529 as surplus and taken to auction; and further

RESOLVED that a copy of this resolution be forwarded to Kurt Dillman, Chief Mechanic; Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk; Barb Cole, Director of Finance; and Joshua Relyea, Van Bortel Chevrolet.

RESOLUTION #72

AUTHORIZATION FOR THE PURCHASE OF A DEHYDRATING TOILET SYSTEM FOR THE DEPARTMENT OF PARKS AND RECREATION

On motion of Councilman Guinan, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation has the need to purchase an environmentally and ecologically friendly toilet system for its park operations; and

WHEREAS, the Town Supervisor, the Director of Parks and Recreation, and the Park Maintenance Assistant have researched said systems and are recommending that we pursue a dehydrating toilet system due to its economic and environmental benefits; and

WHEREAS, the Department of Parks and Recreation staff will be constructing the toilet enclosure themselves this winter as a testament to their commitment to continued Town cost savings as well as their commitment to our environment; and

WHEREAS, the Director of Parks and Recreation has obtained written quotations for the purchase of both a dehydrating toilet system and a composting toilet system from the following vendors

VENDOR	Toilet System	Cost Proposal
Enviro Loo USA (Southwest Septic Loo Inc.)	Dehydrating	\$4,943.17
Sun-Mar Centrex	Composting	\$7,179.43

And

WHEREAS, it is the recommendation of the Director of Parks and Recreation that we purchase the dehydrating toilet system from Enviro Loo USA / SouthWest Septic Loo Inc. at a cost of Four Thousand Nine Hundred Forty Three dollars and Seventeen cents (\$4,943.17); and

WHEREAS, funds are appropriated in the 2019 Budget line item A7110.4; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase a dehydrating toilet system for a total cost of Four Thousand Nine Hundred Forty Three dollars and Seventeen cents (\$4,943.17), said funds are available in the 2019 Budget line item A7110.4; and further

RESOLVED that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Jeff Rader, Parks Maintenance Assistant; Karen Bodine, Town Clerk; Barbara Cole, Director of Finance; and Jeri Witta, SouthWest Septic Loo, Inc.

RESOLUTION #73

AUTHORIZATION FOR THE PURCHASE OF A 2019 FORD ESCAPE S FROM THE NYS OFFICE OF GENERAL SERVICES VEHICLE MARKETPLACE MINI-BID #19100015

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Planning & Building Department has the need to purchase a 2019 Ford Escape S for Building Inspector operations; and,

WHEREAS, this vehicle is available for purchase under NYS Office of General Services Vehicle Marketplace Mini-Bid #19100015, Contract #PC66688 through Van Bortel Ford, Inc. at a cost of Nineteen Thousand Fifty One dollars and Thirty Five cents (\$19,051.35); and,

WHEREAS, funds are available in the 2019 Budget line item B.3620.200, Safety Inspection Equipment; now therefore be it

RESOLVED, that the Town Board authorizes the Planning & Building Department to purchase a 2019 Ford Escape S in an amount not to exceed Nineteen Thousand Fifty One dollars and Thirty Five cents (\$19,051.35) from the NYS Office of General Services Vehicle Marketplace Mini-Bid #19100015, Contract #PC66688 through Van Bortel Ford, Inc.; and further

RESOLVED, that a copy of this resolution be forwarded to Kim Kinsella, Project Coordinator; Karen Bodine, Town Clerk; Finance Department, and Josh Relyea, Van Bortel Ford Inc.

RESOLUTION #74

AMEND RESOLUTION #390-14 – APPROVAL OF SERVICE AWARD PROGRAM FOR TOWN OF VICTOR EMPLOYEES

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, on December 8, 2014 the Town Board approved Resolution #390 - Approval of Service Award Program for Town of Victor Employees; and

WHEREAS, the Town Board wishes to amend the Service Award Program to read as follows:

SERVICE AWARD PROGRAM FOR TOWN OF VICTOR EMPLOYEES Program Overview

A. This program aims to reward full and part time employees for continuous employment with the Town of Victor. The date of beginning employment will be determined by the Human Resource Manager. An employee will be rewarded upon reaching the years of employment milestones of 5, 10, 15, 20, 25, 30, and successive 5 year increments until employment is ceased. Awards and certificates will be distributed at a gathering in January of the following year for the employees that have reached a milestone and all other employees and family to congratulate them.

B. A full time employee shall be defined as a person working 30 or more hours per week and their position is approved by Town Board resolution.

C. Part time employees are defined as a person working at least 20 hours but less than 30 hours and their positions are approved by Town Board resolution.

D. The program does not include Board members. The Town Board may choose to add additional employees to the eligible list such as Planning Board, Zoning Board, Town Board members, and part- time employees working less than 20 hours per week.

Procedure

A. Upon reaching a milestone, (anniversary date), the employee will be notified by the program administrator that they have reached a specific milestone. The program administrator will order the appropriate certificate to be distributed in January of the following year.

B. Milestones are defined as every 5 years of service.

C. Each milestone will be assigned a dollar value at inception and may require review and modification in future years.

1. 5 years - \$25
2. 10 years - \$50
3. 15 years - \$75
4. 20 years - \$100
5. 25 years - \$150
6. 30 years and all future 5 year milestones - \$200

D. In January of each year, a certificate and award will be presented to the employee who reached a milestone the previous year at a gathering of employees and family.

E. Awards will commence with milestones that were achieved in the year 2011 and continue for each year after that.

F. In the event employment is severed and the person is re-employed by the Town of Victor, the years when the employee was not employed by the Town of Victor will not add to the length of service. Upon re-employment, the years of service shall add to the existing years of service. Now, therefore be it

RESOLVED that Resolution #390 -14 - Approval of Service Award Program for Town of Victor Employees be amended; and be it further

RESOLVED that this change be reflected in the Town of Victor Employee Handbook; and be it further

RESOLVED that a copy of this resolution be sent to Alan Benedict – Customer Service Committee, Human Resources, Town Clerk, and Finance Office.

**Comments on Resolution#75- Councilman Kahovec suggested having a cover page with frequently asked questions as a quick reference due to the book being cumbersome. He felt the book was a lot for an employee to go through. Councilman Tantillo also suggested digitizing the book in house with a hyper-link*

RESOLUTION #75

ACCEPTANCE OF THE TOWN OF VICTOR EMPLOYEE HANDBOOK

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, over the past 20 years there have been numerous updates and adjustments to the employee handbook; and

WHEREAS, the Town of Victor has not had a formal annual review and acceptance of the employee handbook since Resolution #231-01 on July 9, 2001; and

WHEREAS, a new, updated employee handbook has been developed to document Town, State, Federal, and Civil Service employment policies and laws, and has been reviewed by the Town Attorney for compliance with all Town, State, Federal, and Civil Service employment policies and laws; and

WHEREAS, the resolutions associated with employee handbook policies, procedures, and updates prior to January 7, 2019 are no longer valid; now, therefore, be it

RESOLVED, that the Town Board of the Town of Victor accepts the Town of Victor Employee Handbook listed as Schedule “A” dated January 7, 2019 and kept in the subject file in the Town Clerk’s Office; and, be it further

RESOLVED that the Town Board authorizes the distribution of this employee handbook to the employees of the Town of Victor; and be it further

RESOLVED, that, in order to maintain accuracy and compliance with Town, State, Federal, and Civil Service employment policies and laws, the employee handbook will be placed on the agenda for every Town Board Organizational Meeting; and be it further

RESOLVED that a copy of this resolution be forwarded to Department Heads, Town Clerk, Finance Director, Town Board, and the Human Resources Department.

RESOLUTION #76

ABOLISHMENT OF THE TOWN OF VICTOR’S SENIOR TYPIST POSITION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, Resolution #347-13 – Creation of Senior Typist Position for Codes & Development Department” was passed on October 28, 2013; and

WHEREAS, the Victor Town Board has determined that there is no longer a need for the Senior Typist Civil Service title for the Town of Victor, and has decided to abolish this position; now, therefore be it

RESOLVED that the Senior Typist position be abolished from the Town of Victor, effective January 29, 2019; and be it further

RESOLVED that a copy of this resolution be sent to the Human Resources Department, Finance Department, Town Clerk, and Ontario County Department of Human Resources.

RESOLUTION #77

ACCEPTANCE OF THE RESIGNATION OF LISA BOUGHTON FROM THE HISTORIC ADVISORY COMMITTEE

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, Lisa Boughton was re-appointed to the Historic Advisory Committee effective January 6, 2019 for a three-year term; and

WHEREAS, Lisa Boughton has submitted her letter of resignation, effective February 10, 2019; now, therefore be it

RESOLVED, that the resignation of Lisa Boughton from the Historic Advisory Committee is accepted with an effective date of February 10, 2019; and be it further

RESOLVED that a copy of this resolution be sent to Lisa Boughton, Babette Huber, Suzy Mandrino, Town Clerk, and Human Resources.

RESOLUTION #78

APPOINTMENT OF LISA BOUGHTON AS SECRETARY TO THE PLANNING BOARD

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, Catherine Templar retired from the position Secretary to the Planning Board on January 4, 2019; and

WHEREAS, the Town Board thanks Catherine Templar for her 12 years of service to the Town of Victor and it's residents over her long career with the Town, and wishes her all the best in her new adventures; and

WHEREAS, the position of Secretary to the Planning Board is an appointed position for the Town of Victor which is not subject to Civil Service testing /List of Eligible requirements; and

WHEREAS, the position was advertised, and candidates were interviewed on January 11, 2019 by an interview committee consisting of Supervisor Jack Marren, Kim Kinsella – Department Head – Planning & Building; Sean McAdoo – Code Enforcement Officer; and Debra Trillaud – Secretary to the Zoning Board of Appeals; and

WHEREAS, it was decided by the interview team that Lisa Boughton possesses the qualifications necessary to fill this position; now, therefore be it

RESOLVED, that Lisa Boughton be appointed to the position of Secretary to the Planning Board for the Town of Victor at a Grade 2, step A salary of Eighteen dollars and Fifty One cents per hour (\$18.51/hour), and is to be funded from the 2019 Town Budget Line Item #B.8020.100 – Planning Personal Services, with a starting date of February 11, 2019; and be it further

RESOLVED, that a copy of this resolution be forwarded to Lisa Boughton, Kim Kinsella, Catherine Templar, Human Resources, Finance Office, Town Clerk, and the Ontario County Department of Human Resources.

RESOLUTION #79
APPOINTMENT OF KATHY RAYBURN TO DIRECTOR OF ECONOMIC DEVELOPMENT POSITION

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Town Board passed Resolution #127-14 – Appointment of Kathy Rayburn to the Temporary Director of Economic Development Position, Pending Jurisdictional from the State of New York, for Department of Economic Development, on March 10, 2014; and

WHEREAS, the New York State Civil Service Commission approved the position of Director of Economic Development (Town of Victor) as “Exempt” at their November 13, 2018 meeting; now, therefore be it

RESOLVED, that Kathy Rayburn is now appointed to the position of Director of Economic Development, effective January 28, 2019, on a one year probationary basis, per Civil Service rules, with a permanent appointment pending the successful completion of the probationary term; and be it further

RESOLVED that a copy of this resolution be sent to Kathy Rayburn, Human Resources, Finance Office, Town Clerk, and the Ontario County Department of Human Resources

RESOLUTION #80

APPOINTMENT OF LISA SIMMONS AS PART-TIME TYPIST FOR VICTOR PARKS & RECREATION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, Sharon Kaisen resigned from the position of Part-Time Typist for Victor Parks & Recreation on December 25, 2018; and

WHEREAS, the Town Board thanks Sharon Kaisen for her 5 years of service to the Town of Victor and it's residents over her career with the Town, and wishes her all the best in her new adventures; and

WHEREAS, the position of Part-Time Typist is an appointed position for the Town of Victor which is not subject to Civil Service testing /List of eligible requirements; and

WHEREAS, the position was advertised, and candidates were interviewed on January 9, 2019 by an interview committee consisting of Brian Emelson – Director - Parks & Recreation, Michael Stockman – Assistant Director –Parks & Recreation, Christine Winter – Recreation Supervisor, and Felicia Skibinski –Account Clerk – Parks & Recreation; and

WHEREAS, it was decided by the interview team that Lisa Simmons possesses the qualifications necessary to fill this position; now, therefore be it

RESOLVED, that Lisa Simmons be appointed to the position of Part-Time Typist for Victor Parks & Recreation at a Grade 1, step A salary of Fifteen dollars and Forty Three cents per hour (\$15.43/hour), and is to be funded from the 2019 Town Budget Line Item #A.7020.100 – Rec Admin Personal Services, with a starting date of February 11, 2019; and be it further

RESOLVED, that a copy of this resolution be forwarded to Lisa Simmons, Brian Emelson, Human Resources, Finance Office, Town Clerk, and the Ontario County Department of Human Resources.

RESOLUTION #81

APPOINTMENT OF CLAUDIA WALSH AS BOUGHTON PARK COMMISSIONER

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, Neil Stein's term as the Victor representative to the Boughton Park Commission expired on December 31, 2018; and

WHEREAS, the Town Board thanks Neil Stein for his service to Boughton Park, the Town of Victor, and it's residents, and wishes him all the best in his new adventures; and

WHEREAS, the position was advertised, and candidates were interviewed on January 16, 2019 by an interview committee consisting of Supervisor Jack Marren and Glenn Cooke- Boughton Park Commissioner; and

WHEREAS, it was decided by the interview team that Claudia Walsh possesses the qualifications necessary to fill this position; now, therefore be it

RESOLVED, that Claudia Walsh be appointed to the position of the Town of Victor Boughton Park Commissioner, with a starting date of February 1, 2019; and be it further

RESOLVED, that a copy of this resolution be forwarded to Claudia Walsh, Neil Stein, Dave Damaske – Chairman -Boughton Park Commission, Mary Lyng – Secretary to Boughton Park Commission, Human Resources, Finance Office, Suzy Mandrino, Town Clerk, and the Ontario County Department of Human Resources.

RESOLUTION #82

AMEND RESOLUTION NO. 610-18 AUTHORIZATION TO ENTER INTO 2019 CONTRACT - VICTOR-FARMINGTON AMBULANCE CORPS FOR EMERGENCY SERVICES

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, on December 26, 2018 the Town Board approved Resolution No. 610 - Authorization To Enter Into 2019 Contract - Victor-Farmington Ambulance Corps For Emergency Services; and

WHEREAS, an error was made in the amount of the contract; now, therefore, be it

RESOLVED, that Resolution No.610 -2018 be amended to read as follows:

AUTHORIZATION TO ENTER INTO 2019 CONTRACT - VICTOR-FARMINGTON AMBULANCE CORPS FOR EMERGENCY SERVICES

RESOLVED, that the Town of Victor enter into a contract with the Victor-Farmington Ambulance Corps for \$17,500.00, to be funded from Budget line A.4540.400 Ambulance Contractual, to provide their services to the residents of the Town of Victor for the 2019 fiscal year and the Supervisor be authorized to sign the contract.

RESOLUTION #83

ACCEPTANCE OF VICTOR CONSOLIDATED SEWER DISTRICT EXTENSION ENGINEERS REPORT FOR PROPOSED BLUMONT RISE SUBDIVISION (BOUGHTON HILL ROAD) SEWER DISTRICT AS COMPLETE AND SCHEDULING OF PUBLIC HEARING

On motion of Councilman Guinan, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town Board of the Town of Victor (“the Town”) has received from Woodstone Custom Homes a Consolidated Sewer District Extension Engineers Report containing, in part, a map, Short Form Environmental Assessment Form, and a proposed sewer extension plan (the “Report”) requesting an extension of the Town of Victor Consolidated Sewer District (the “Sewer District”) to include 107+/- acres of lands located on the south side of Boughton Hill Road, west of the Town of Victor and Town of Farmington town boundary, more specifically depicted on the map contained in the Report, the metes and bounds description of which is also set forth in the Report (the proposed extension to the Sewer District is hereinafter referred to as the “Blumont

Rise Sewer District”), all of which is available for public inspection at the Victor Town Clerk’s Office; and

WHEREAS, given the nature of the Report and the policy of the Town of Victor with respect to sewer districts, the Report has been converted to one for the proposed establishment and consolidation of the Blumont Rise Sewer District into the Sewer District; and

WHEREAS, the Town of Victor proposes to consolidate the Blumont Rise Sewer District into the Sewer District, so as to eliminate the additional administrative burden and costs associated with the operation of multiple sewer districts; and

WHEREAS, pursuant to New York General Municipal Law Article 17-A, the Town of Victor Town Board, acting jointly as the governing body of the Sewer District as well as what will be the governing body of the proposed Blumont Rise Sewer District, has prepared a “Proposed Joint Consolidation Agreement between the Victor Consolidated Sewer District and the Blumont Rise Sewer District” (the “Agreement”), a copy of which is on file with the Victor Town Clerk for public viewing, now, therefore be it

RESOLVED, that the Town Board of the Town of Victor deems the Report as complete for the purposes of proceeding with the necessary procedures pursuant to New York General Municipal Law Article 17-A to consider the proposed consolidation of the Sewer District and the proposed Blumont Rise Sewer District; and be it further

RESOLVED, that the Town Board hereby authorizes and directs the Town Clerk to duly post a copy of the proposed Agreement at the Victor Town Hall, publish a summary of the proposed Agreement in the official Town newspaper once a week for four (4) consecutive weeks, and publish a copy of the proposed Agreement on the official Town of Victor website; and be it further

RESOLVED, that pursuant to Article 17-A of the Town Law, the Town Board of the Town of Victor shall meet at the Town Hall, 85 East Main Street, Victor, New York, on March 25, 2019, at 7:00 p.m. for the purpose of conducting a public hearing on the proposal to consolidate the Blumont Rise Sewer District with the Sewer District, at which time and place all persons interested in the subject thereof may be heard concerning the same.

RESOLUTION #84

AFTER PUBLIC HEARING – ADOPT LOCAL LAW NO. 1-2019 TO AMEND CHAPTER 27 FEES RELATING TO SEWERS

Motion by Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

Roll Call Vote:

Councilman Condon	aye	Councilman Tantillo	aye
Councilman Guinan	aye	Councilman Kahovec	aye

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Victor on the 7th day of January, 2019, calling for a Public Hearing to be held by the Town Board of the Town of Victor on the 28th day of January, 2019 to hear all interested parties on a proposed Local Law to correct the referenced Unit Designations for properties located within the Town of Victor and serviced by the Village of Victor or the Farmington Sewage Treatment Plant; and

WHEREAS, notice of said Public Hearing was duly advertised in accordance with law; and

WHEREAS, said Public Hearings were duly held at the Victor Town Hall on the 28th day of January, 2019 at 7:00 PM, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any parts thereof; and

WHEREAS, the Victor Town Board finds and hereby determines that Chapter 27 Fees be amended; and

WHEREAS, the Victor Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law amendment; now, therefore, be it

RESOLVED that Victor Town Board hereby adopts said Local Law No.1-2019, as follows:

LOCAL LAW NO. 1-2019 TO AMEND CHAPTER 27 FEES RELATING TO SEWERS

BE IT ENACTED, by the Town Board of the Town of Victor, Ontario County, State of New York, as follows:

Section I. Authorization

This Local Law is adopted pursuant to the authority granted to the Town of Victor at Municipal Home Rule Law.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 1-2019 to amend Chapter 27 Fees relating to sewers. The purpose of this local law is to amend the Victor Town Code at Chapter 27 Fees, Section 27-8(Q) Fees Enumerated in order to correct the referenced Unit Designations for properties located within the Town of Victor and serviced by the Village of Victor or the Farmington Sewage Treatment Plant.

Section III. Legislative Finding

The Town Board finds that it is necessary to correct the referenced Unit Designations for properties located within the Town of Victor and serviced by the Village of Victor or the Farmington Sewage Treatment Plant.

Section IV. Amendment

Chapter 27 entitled “Fees” Section 27-8(Q) shall be amended as follows:

Q. Chapter 162, Sewers. As provided for in Chapter 162, entitled “Sewers”, the following fees shall apply:

(1) Property serviced by the Village of Victor sewage treatment plant shall be charged:

(a) A sewer rent fee of \$75.00 per quarter per property unit, according to the property unit designations set forth at Section 162-79; and

(2) Property serviced by the Town of Farmington sewage treatment plant shall be charged:

(a) A sewer rent fee of \$87.50 per quarter per property unit, according to the property unit designations set forth at Section 162-102; and

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this Local Law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Town of Victor which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period.

Section VII. Effective Date

This Local Law, after its adoption by the Town Board of the Town of Victor, shall take effect immediately upon its filing with the Office of the Secretary of State of the State of New York.

RESOLVED that the Town Clerk of the Town of Victor be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Laws to the Secretary of State of the State of New York.

***Comments on Resolution#85**

Councilman Condon thanked Councilman Tantillo for the work he has done on this project. Councilman Tantillo noted that when he took office in 2012, he pledged to fix the Route 96 Corridor. Councilman Guinan added that this plan was a lot of hard work and ideas of a concept that needed to be put into action. He is excited for what this can bring to the future Town of Victor and congratulated everyone involved.

**RESOLUTION #85
AFTER PUBLIC HEARING AND SEQR - AMEND THE COMPREHENSIVE PLAN TO
INCORPORATE THE ROUTE 96 TRANSFORMATIVE CORRIDOR STRATEGIC
INFRASTRUCTURE PLAN**

Motion by Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

Roll Call Vote:

Councilman Condon	aye	Councilman Tantillo	aye
Councilman Guinan	aye	Councilman Kahovec	aye

WHEREAS, a history of ongoing and increasing traffic congestion has been experienced within the segment of the NYS Route 96 Corridor located within the Town, which congestion reduces traffic safety, impedes the passage of visitors and commuters within the Town, diminishes the quality of life for residents, and threatens continued growth and economic development; and

WHEREAS, in response to that history, the Town of Victor Comprehensive Plan update and complete restatement adopted in 2015 (the "Comprehensive Plan") identified and recommended implementation of multiple strategies, including some described by the Victor Traffic Task Force; and

WHEREAS, subsequent to the 2015 adoption of the Comprehensive Plan, the Town Board of the Town of Victor (“the Town Board”) commissioned a study, completed in partnership with the Village of Victor, Ontario County, Genesee Transportation Council, New York State Department of Transportation, and Finger Lakes Railway, intended to identify improvements within the Corridor that could avoid or reduce limitations that congestion would otherwise impose upon future development opportunities within the Corridor; and

WHEREAS, the Town Board was, as a consequence, subsequently presented with the “Route 96 Transformative Corridor Strategic Infrastructure Plan” (the “Route 96 Plan”) which the Town Board has since formally adopted on December 10, 2018; and

WHEREAS, the Route 96 Plan adopted on December 10, 2018 identifies and recommends for implementation six High Priority Projects (the “Six Projects”) that were not described in detail in the Comprehensive Plan but that are expected nonetheless to improve roadways in such ways as to yield significant improvements in traffic congestion within the Route 96 Corridor; and

WHEREAS, the Route 96 Plan adopted on December 10, 2018 also describes strategies and makes recommendations relative to the potential need for the Town to raise funds and potentially contribute to one or more of the prioritized Six Projects so as to ensure that they will be undertaken and completed within a reasonable period of time; and

WHEREAS, the Town Board intends, therefore, to amend the Comprehensive Plan so as to incorporate the Route 96 Plan, including its findings and recommended strategies, within the Comprehensive Plan; and

WHEREAS, the Town Board has referred this proposed amendment of the Comprehensive Plan to both the Ontario County and Town of Victor Planning Boards and received their reports and recommendations thereon; and

WHEREAS, the Town Board has scheduled, noticed, held and closed the Public Hearing required relative to this proposed amendment of the Comprehensive Plan; and

WHEREAS, in order to comply with the NY State Environmental Quality Review Act and its regulations promulgated at 6 N.Y.C.R.C. Part 617 (collectively referred to as “SEQRA”), the Town Board has initiated an environmental review of a proposed action and been established as the Lead Agency responsible under SEQRA for completing the required environmental review; and

WHEREAS, the Town Board has previously, received, reviewed and accepted a SEQRA Full Environmental Assessment Form Part 1 describing this action and prepared for its consideration by the Town Engineer, LaBella Associates, DPC; and

WHEREAS, the Town Board has now received and reviewed SEQRA Full Environmental Assessment Form Parts 2 and 3 describing this action prepared for its consideration by the Town Engineer, LaBella Associates, DPC; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the SEQRA Full Environmental Assessment Form Parts 2 and 3 prepared by LaBella Associates, DPC; and, be it further

RESOLVED, that the Town Board hereby finds that, as described more fully in the SEQRA Full EAF Parts 2 and 3 accepted by the Town Board, the proposed action will result in no significant

adverse impacts on the environment, and that, therefore, no environmental impact statement need be prepared; and, be it further

RESOLVED, accordingly, that the Town Board hereby issues a negative declaration under SEQRA; and, be it further

RESOLVED, that the Town Board hereby amends the Comprehensive Plan of the Town of Victor, as it was most recently updated and restated in its entirety on August 24, 2015, and as it may have been amended more recently, as described in the attached Exhibit 1, entitled “Amendments to the Town of Victor Comprehensive Plan to Incorporate the Route 96 Transformative Corridor Strategic Infrastructure Plan”.

PUBLIC COMMENTS:

Al Benedict – gave a brief overview of the updates to the Lighting Code to include LED's and an enforcement tool called Hard Edged Shadow. The original Lighting Code was instituted in 2009. He also talked about the changes to the Uniform Code pertaining to parking garages.

RESOLUTION #86

MOVE TO EXECUTIVE SESSION

Time: 8:08 PM

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

RESOLVED that the Victor Town Board enter into Executive Session for the medical, financial, credit or employment history of a particular person/corporation or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension. No action taken at this time.

RESOLUTION #87

MOVE TO CLOSE EXECUTIVE SESSION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the Executive session of the Victor Town Board was closed.

4 Ayes: Condon, Tantillo, Kahovec, Guinan

Unanimously Approved

ADJOURNMENT:

With no further business to come before the Board, the regular Town Board meeting was adjourned at 8:41PM on motion by Councilman Tantillo, seconded by Councilman Kahovec. Motion carried.

Respectfully Submitted,

Karen C. Bodine -Town Clerk