

**Town of Victor Department of Parks and Recreation  
Citizens' Advisory Committee Meeting Minutes  
February 6, 2019**

**Present:** Bradford Bowers, Brian Emelson, Larry Fisher, Gregg Richards, Liam Richards, Mark Robbins, Lisa Roberts, Lisa Simmons, and Dave Tantillo

**Guest:** Chauncy Young

**Absent/Excused:** Gary Hadden

Gregg Richards called the meeting to order at 7:02 p.m.

**Review and Approval of the January Meeting Minutes:**

- Motion to approve the minutes by Larry. 2nd by Bradford. Minutes approved.

**Director's Report:**

- Brian asked if anyone had any questions regarding the Director's report for February that was distributed to members.
- Brian highlighted details from the memo he distributed to the committee regarding the Morrell builders proposed Piper Meadows subdivision preliminary plan that Brian reviewed in late January. The proposed subdivision would be 20 single family homes and app. 21 attached townhomes located off of High Street near the Lane Road intersection. Brian stated that he recommended to the Planning board that the applicant be required to provide a series of new 5' wide concrete sidewalks with in the Town right-of-way from the proposed Section 1 sidewalk on High Street to the intersection of High Street and Lane as well as installing a striped crosswalk at this intersection and an additional sidewalk connection between the two parcels.
- The "new" de-hydrating toilet facility for Fishers Park was discussed.

**CAC Membership:**

- Brian mentioned that Paul Moszak is still interested in the vacancy on the CAC Committee and that Chauncy Young is interested but not at this time. After a brief

discussion, Lisa made a motion to make an offer to Paul to join the Citizens' Advisory Committee. 2nd by Larry. Approved.

### **Planning Board Project Reviews**

- The Committee discussed as part of Brian's report.

### **Southgate Hills and Knapp Ramp update**

- Gregg displayed photos showing flooding issues from the ramp down to George's Bridge and discussed concerns
- Brian suggested starting with going to Keith Maynard, Town Stormwater Management Officer if there are concerns about flooding on golf course property.
- Brian stated that we should come up with a plan to alleviate flooding; various options discussed such as pavers, stonedust, boardwalk with a railing. He will put up signs stating that the area is prone to flooding if needed. Brian suggested going out and taking pictures to determine what materials of construction should be used where.

### **Review of the Forced Sewer Main project**

- Discussed the Auburn Trail Sanitary Sewer Forcemain project highlighted in Brian's monthly report. Gregg stated that the committee's concern is the trail outage and asked if construction was starting before plans are finalized. Brian stated that the shop drawings would be started. The bid opening is scheduled for February 18th with an award date of February 25. Construction anticipated start date is April 15th completed in two phases. Rerouting of the Auburn Trail along the railroad tracks discussed.

### **Parks and Recreation Master Plan project:**

- Dave reviewed the January 23 Town Board presentation and gave feedback. The consensus was favorable and that there should be a Town owned facility. Dave suggested several approaches for presenting the plan including the initial CAC recommendation, amenities stated, price, and location. In addition, CAC may send a draft of the plan to the Board ahead of time and then request Privilege of the Floor app two weeks ahead of time to give time for corrections.
- The group discussed the need for new facilities that includes Courts, Highway Department and Parks and Recreation.

- Brian suggested recommendations for each Park recognizing facility, location, cost estimate based on amenities provided, and the ability to progress in phases.
- Brian also suggested presenting a Draft plan with the assumption that one of the Town members or someone from the audience provides feedback; If no feedback suggestion is to turn the plan from draft status to Final Status.
- Current funds that are in reserves and bonds were discussed
- Brian will schedule a meeting with Bayer Associates and the CAC Subcommittee by 1<sup>st</sup> week in March.

#### **Upcoming Events**

- Winterfest is coming up this Saturday February 9th from 1-3:30 at the Recreation Center.

**The next meeting will be Wednesday, March 6, 2019**

**Motion to adjourn was made by Lisa and 2nd by Gregg. Meeting was adjourned at 9:10.**