

A regular meeting of the Village of Victor Board of Trustees was held on Monday, April 4, 2022 at the Village Hall, 60 E. Main St, Victor, NY 14564

MEMBERS PRESENT: Mayor Gary Hadden
Deputy Mayor Michael Crowley
Trustee Carol Commisso
Trustee Robert Kelly
Trustee Michelle Chalupa
Village Attorney Reid Holter
Director of Public works John Turner
Village Clerk Pamela Hogenes
Village Treasurer Diane White

OTHERS PRESENT: Karen Lynch, Barn Door Events

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

Public Hearing

Ms. Hogenes read the following legal notice into record:

"NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Victor will meet at the Village Hall, 60 East Main Street, Victor, New York on the 4th day of April, 2022 at 7:00 pm for the purpose of holding a public hearing on the tentative budget of said Village for the fiscal year beginning June 1, 2022.

A copy of said tentative budget is available at the office of the Village Clerk located at 60 East Main Street during the hours of 8:30 am and 4:30 pm for the purpose of inspection by interested persons.

The compensation proposed to be paid is as follows:

<i>Mayor</i>	<i>\$11,452.00</i>
<i>Deputy Mayor</i>	<i>\$ 8,039.00</i>
<i>Trustee</i>	<i>\$ 6,892.00</i>

Dated: March 22, 2022

Open Public Hearing

On a motion made by Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will open the Public Hearing.

Mayor Hadden asked Ms. White to read the summary of the 2022-2023 proposed budget:

GENERAL FUND

- The Tentative Tax Rate of \$3.91 is at the calculated tax cap, up \$.10 from the current rate of \$3.81.
- Increased sales tax revenue from \$860,000 to \$905,000.
- Assessments decreased \$46,930 which will decrease the tax levy by \$188.

- Wages & Salaries increases:
 - 3% wage increase added to all positions, except two laborers and Part-time laborers.
 - Due to increases in minimum wagger to certain industries, Part-time laborers' rate went from \$13/hr. to \$15/hr.

- Road projects:
 - Engineering, **only** - High St. Improvements - \$117,460
 - Adams Street Feasibility Study (LaBella commitment) - \$20,000
 - Lynaugh Road Improvements to asphalt, drainage, & sidewalks - \$73,420
 - Micro Pave Drumlins - \$12,425
 - Oil & stone Huxley Way - \$6,500
 - Crack sealing - \$3,500

- Other DPW projects/major purchases:
 - Portable Generator – Split A/F/G - \$35,000
 - Shop Floor & DPW Improvements - \$16,000
 - Backhoe Thumb - \$8,000
 - Power Screed - \$3,340
 - New Entrance Sign, County Rd. 9 - \$4,800
 - Celebrations - \$4,500

- Reserve purchases of \$263,000:
 - Equipment Reserve – 6-Wheeler: \$237,000
 - Equipment Reserve – CEO SUV: \$26,000

- Reserve Contributions of \$156,721
 - Equipment Reserve - \$153,721
 - Computer Reserve - \$3,000

- Other Upgrades:
 - Village Revitalization - \$5,000
 - Village Hall Improvements - \$2,000
 - (2) Desktops - \$3,400
 - Janitorial Service - \$4,200

WATER FUND

- No rate increase to Water Charge.

SEWER FUND

- No rate increase to Sewer Charge.
- \$245,486 contribution to Sewer Reserve toward Digester Cover Project and Disinfection Upgrades.
- \$18,980 contribution to Equipment Reserve

Mayor Hadden asked for comments from the Board. *The Board thanked Ms. White for presenting an outstanding budget again this year.*

Mayor Hadden asked for comments from the Public. *Ms. Lynch stated she is very happy with the services the Village provides.*

Close Public Hearing

On a motion made by Trustee Michelle Chalupa, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will close the Public Hearing.

Resolution #31-21

2022-2023 Fiscal Budget Adoption

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village of Victor Board of Trustees adopts the proposed Budget for the fiscal year 2022-2023 as presented.

Privilege of the Floor

Karen Lynch, Barn Door Events, presented the Board with a statement of work for event planning and sponsor solicitation services for events within the Village. Specifically, but not limited to a Village Fest, Spooktacular and Jingle Mingle.

Ms. Lynch stated she was approached by Kathy Rayburn and John Turner to help with these events due to the fact that the Chamber of Commerce dissolved and Parks and Rec cannot solicit sponsor money anymore.

Ms. Lynch provided her background and other community events she has been involved in. Ms. Lynch noted that if all goes well this year, she has more ideas for growing events for next year.

Resolution #32-22

Statement of Work - Barn Door Events

On motion of Trustee Michelle Chalupa, seconded by Trustee Robert Kelly the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, on or about March 7, 2022, a Statement of Work was received from Karen Lynch of Barn Door Events for consulting services for 2022 events in the Village of Victor; and,

WHEREAS, these services will include, but not limited to Donation Solicitation and Event Planning; now be it

Resolved to authorize Mayor Gary Hadden, to sign the Statement of Work from Barn Door Events as presented.

Clerk Report

Resolution #33-22

Acceptance of Minutes

On motion of Trustee Michelle Chalupa, seconded by Trustee Carol Commisso the following resolution was APPROVED 5 AYES 0 NAYS

Resolved to accept the meeting minutes from March 21, 2022.

Resolution #34-22

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #21 using vouchers #1183-1236 and,

NOW, therefore on a motion made by Trustee Michael Crowley, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #21 in the following amounts:

General	\$ 69,014.80
Water	\$ 6,875.15
Sewer	\$ 16,051.73
HP – WWTP Upgrades	\$ <u>5,064.90</u>
TOTAL	\$ 97,006.58

Ms. Hogenes stated the Board needs to adopt a local law to repeal and adopt a new chapter 11, Building Code Enforcement. This needs to be done by the end of the year, but the sooner the better. Attorney Holter has already reviewed the new code and Ms. Hogenes will work with Todd Smith, Code Enforcement Officer.

Director of Public Works Report

Mr. Turner reported:

- Surveying has started on High St.
- Large trash has started
- DPW has gone to 4 – 10 hour days
- Attended a dog park meeting
- Met with Todd Smith and the 3 breweries to re-cap the St. Patrick’s event, discussed possibly moving the event to the Village Hall parking lot next year

Trustees Reports

Carol Commisso – DRI committee met to update the grant application. Labella will assist with the application and get it submitted by the end of May

Michelle Chalupa – At the Library board meeting, they are working on PR for the new Library

Robert Kelly – For Planning Board, 2 signs were approved. Attended a Memorial Day parade meeting. The Roundtable has started meeting in person again. The Victor Cemetery Committee is conducting a Cemetery tour on May 7. The Historic Advisory Speaker series is starting April 7.

Michael Crowley – Attended the last Library public forum. The referendum will be during the School Budget vote on May 17. It is proposed that the Library tax will go from .27/1,000 to .82/1,000 of assessed value.

Mayor Report

Mayor Hadden reminded the board of the joint meeting with the Town Board for a presentation from Tim Terranova, the Victor Central School Superintendent on April 11 @ 6:00pm at the Town Hall.

The Office of the Aging is looking for nominations for Senior of the Year.

Need to discuss franchise fees and a permitting process for utilities that want to install services in the Village, whether its digging lines or overhead.

Mayor Hadden will be moderating a public informational meeting on the proposed Library in May.

Attorney Report

None

Adjournment

Meeting adjourned on motion at 8:35pm.

Pamela Hogenes, Village Clerk