

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, May 16, 2022 at the Village Hall, 60 E. Main St, Victor, NY 14564**

**MEMBERS PRESENT:** Mayor Gary Hadden  
Deputy Mayor Michael Crowley  
Trustee Carol Commisso  
Trustee Michelle Chalupa  
Village Attorney Reid Holter  
Director of Public works John Turner  
Village Clerk Pamela Hogenes

**MEMBERS ABSENT:** Trustee Robert Kelly

**OTHERS PRESENT:** Gerald Henehan, Beverly Henehan, Margaret Adams, Catherine Riccio and Kathleen Nichols

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

**Certificates of Appreciation**

Mayor Hadden welcomed Kay Riccio, Marge Adams and Bev Henehan to the board meeting to recognize them for being election inspectors for the Village elections for many years.

Kay, Marge and Bev were presented with certificates of appreciation from the Village Board. The Village Board thanked the newly retired inspectors.

**Resolution #44-22**

**Resolution of Appreciation for Catherine (Kay) Riccio**

On a motion made by Trustee Carol Commisso, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, the Village Board of Trustees would like to recognize Kay Riccio for her dedication as an Election Inspector for the Annual Village Elections since 2002, as far as our records indicate; now, be it

**RESOLVED**, that the Victor Village Board of Trustees, on behalf of the residents of the Village of Victor, does hereby express it's sincere appreciation to Kay Riccio for her many years of dedicated service to the Victor community; and,

**Be it Further RESOLVED**, that a certified copy of this resolution be forwarded to Kay Riccio.

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**Resolution #45-22**

**Resolution of Appreciation for Margaret (Marge) Adams**

On a motion made by Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, the Village Board of Trustees would like to recognize Marge Adams for her dedication as an Election Inspector for the Annual Village Elections since 2010, as far as our records indicate; now, be it

**RESOLVED**, that the Victor Village Board of Trustees, on behalf of the residents of the Village of Victor, does hereby express it's sincere appreciation to Marge Adams for her many years of dedicated service to the Victor community; and,

**Be it Further RESOLVED**, that a certified copy of this resolution be forwarded to Marge Adams.

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**Resolution #46-22**

**Resolution of Appreciation for Beverly (Bev) Henehan**

On a motion made by Trustee Michelle Chalupa, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, the Village Board of Trustees would like to recognize Bev Henehan for her dedication as an Election Inspector for the Annual Village Elections since 2010, as far as our records indicate; now, be it

**RESOLVED**, that the Victor Village Board of Trustees, on behalf of the residents of the Village of Victor, does hereby express it's sincere appreciation to Bev Henehan for her many years of dedicated service to the Victor community; and,

**Be it Further RESOLVED**, that a certified copy of this resolution be forwarded to Bev Henehan.

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Mayor Hadden stated Eleanor Barry has made so many contributions to the Town and Village of Victor and as an election inspector was only one.

**Resolution #47-22**

**Resolution of Appreciation for Eleanor M. Barry**

On a motion made by Trustee Michelle Chalupa, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, the Village Board of Trustees would like to posthumously recognize Eleanor M. Barry for her dedication as an Election Inspector for the Annual Village Elections since 2002, as far as our records indicate; now, be it

**RESOLVED**, that the Victor Village Board of Trustees, on behalf of the residents of the Village of Victor, does hereby posthumously express it's sincere appreciation to Eleanor M. Barry for her many years of dedicated service to the Victor community; and,

**Be it Further RESOLVED**, that a certified copy of this resolution be forwarded to Alice B. Hunt, niece of Eleanor M. Barry.

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**Clerk Report**

**Resolution #48-22**

**Acceptance of Minutes**

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso the following resolution was APPROVED 4 AYES 0 NAYS

**Resolved** to accept the meeting minutes from May 2, 2022.

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**Resolution #49-22**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #24 using vouchers #1237-1286 and,

**NOW**, therefore on a motion made by Trustee Michelle Chalupa, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #24 in the following amounts:

General	\$ 19,463.66
Water	\$ 13,463.27
Sewer	\$ 11,085.65
HH – High St reconstruction	\$ <u>2,664.61</u>
<b>TOTAL</b>	\$ 35,591.54

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**Resolution #50-22**

**Unpaid Bills to Ontario County for Relevy on Village Taxes**

On a motion made by Trustee Michael Crowley, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village of Victor Board of Trustees authorizes the Village Clerk to turn over to Ontario County the unpaid amounts for water charges, \$16,538.32, for sewer charges \$22,173.43 and for lawn maintenance \$95.00 to be levied onto the 2022-2023 Village Taxes.

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**Resolution #51-22**

**Tax Collection**

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, the Village Board of the Village of Victor approves Canandaigua National Bank to act as an agent for the Village of Victor and collect Village Taxes for the fiscal year 2022-2023 during the month of June; and

**WHEREAS**, the Canandaigua National Bank will accept tax bills from June 1<sup>st</sup> through June 30<sup>th</sup>, full payments only (no installment payments); and will deposit these payments to the Village of Victor Municipal Choice Account on the following business day and notify the collector with an itemized listing of taxes received; and

**WHEREAS**, Canandaigua National Bank will not accept copies of tax bill, payments must be made with original bill; now, be it

**Resolved**, that Canandaigua National Bank will be accepting tax bills for the Village of Victor during the month of June 2022 with no expense to the Village; and, be it further

**Resolved**, that a copy of this resolution be forwarded to Canandaigua National Bank and Pamela Hogenes, Tax Collector.

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**Resolution #52-22**

**2021-22 Fiscal Year End Budget Transfers & Encumbrances**

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 NAYS 0 NAYS

**Resolved** to approve the following 2021-22 Fiscal Year End Budget Transfers & Encumbrances:

Yearend Encumbrances & Reserve Transfers For Fiscal Year Ending May 31, 2022				
<b>ENCUMBRANCES</b>				
<b>Account</b>	<b>Title</b>	<b>Description</b>	<b>Amount</b>	<b>Total</b>
<b>GENERAL FUND</b>				
A1490.4	DPW Administration	Cellphone	\$ 1,200	
A1620.2	Buildings	Front Doors	\$ 27,500	
A1640.4	Central Garage	Contractual	\$ 15,000	
A1640.45	Central Garage	Fuel	\$ 1,500	
A1640.47	Central Garage	Tires	\$ 6,930	
A5110.2	Street Maintenance	Recycle Concrete/St. Maint.	\$ 55,582	
A5182.2	Street Lighting	Street Lights	\$ 8,700	
A5410.2	Sidewalks	Sidewalk Repairs	\$ 13,000	
A7550.4	Celebrations	Farmers' Market/Events	\$ 4,677	
A8160.2	Refuse & Garbage	Rolloff	\$ 14,500	
A8510.4	Community Beautification	Mulch/Topsoil	\$ 4,235	
A8560.4	Shade Trees	Tree Plantings	\$ 2,350	
				\$ 155,174
<b>RESERVE/PROJECT TRANSFERS:</b>				
<b>Account</b>	<b>From: Title</b>	<b>To: Reserve/Project</b>	<b>Amount</b>	<b>Total</b>
A	General Fund - Budget	Equipment Reserve	\$ 186,998	
A	General Fund - Budget	Computer Reserve	\$ 3,000	
A	General Fund - Budget	Street Reserve	\$ 82,710	
				\$ 272,708
F	Water Fund	Water Reserve	\$ 7,238	\$ 7,238
G	Sewer Fund	Jt. Sewer Reserve	\$ 285,076	
G	Sewer Fund	Equipment Reserve	\$ 17,548	\$ 302,624

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**Director of Public Works Report**

Mr. Turner read the following resolution into record:

**Resolution #53-22**

**Release of Funds – WWTP Improvements – Crane-Hogan**

On motion of Trustee Michael Crowley, seconded by Trustee Michelle Chalupa the following resolution was ADOPTED 4 AYES 0 NAYS

**Whereas**, the Village of Victor was notified on May 2, 2022 by MRB Group recommending payment of \$90,873.91 to Crane-Hogan for Pay Application #1 of the WWTP Improvements project; now,

**Therefore, be it resolved**, that the Village Board of Trustees approves the payment to Crane-Hogan in the amount of \$90,873.91.

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- Summer help has started
- Accident on Main St. and Maple Ave. Mr. Turner has to talk to DOT because they don't want to replace the street light that was damaged.
- The DPW is replacing the roof at the WasteWater Treatment Plant
- Highway School at Cornell is June 6 – 9
- The Aug. 13 Victor Fest is coming together, music, food, wine, beer, the Fire Dept. is having a chicken BBQ.

### **Trustees Reports**

***Carol Commisso*** – Meeting with Kathy and Ed Flynn next week to finish updating the DRI application

***Michelle Chalupa*** – Please check the Tree Board Facebook page for pictures from the Arbor Day event.

***Robert Kelly*** – None

***Michael Crowley*** – None

### **Mayor Report**

- Distributed the Public Service's response to the letter Mayor Hadden and John Goodman from the City of Canandaigua regarding the issues with Source Power and the billing issues with Community Solar.
- Mayor Hadden received communication from Roctricity regarding renewing the CCA program.
- Community Solar is asking the Village of Victor to join an opt-out program. Ms. Chalupa will watch a webinar on May 17 and report on it.

*Discussion regarding staying in the CCA and Community Solar programs and timelines involved in making the decisions.*

- Mayor Hadden read a letter from a VCS primary school student regarding the need for healthier restaurants. Mayor Hadden will reply and meet with the student.

**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:05pm.

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Pamela Hogenes, Village Clerk