

**REGULAR MEETING OF THE
TOWN OF VICTOR CONSERVATION BOARD
May 19, 2020 – 6:30 pm**

A regular meeting of the Town of Victor Conservation Board was held virtually on May 19, 2020 at 6:30 pm thru Zoom and Youtube site with the following members present:

ATTENDING: Matthew Matteson, Chair; Andrew Phillips, Co-Chair; Pat Coleman; Keith Parris; Tim Norman; Ed Kahovec, Town Board liaison; Marty Avila, Town of Victor Code Officer

Guests: Gary Pooler; Pooler Park LLC, Robert Burdorf; Nixon Peabody,

Chairman Matteson called the meeting to order at 6:31 pm.

This meeting was closed to the public based on the recommended precautions for limiting exposure to COVID-19. The public has the opportunity to attend, listen and observe this meeting live on YouTube. The link to access the meeting is: <https://www.youtube.com/channel/UCeY3C5EKnox4b5ZiJIG0qNQ> and was posted on the Town of Victor website.

PROJECTS TO BE REVIEWED:

POOLER PARK ADDITION

004-SP-2020

749 Phillips Road

Owner – Pooler Park LLC

Applicant is requesting approval to construct a 1,456 square foot addition to an existing building for storage of small equipment.

Steve Hastings of Pooler Park, Gary Pooler of Pooler Park.

Chairman Matteson briefly discussed the intent of project. Short EAF was supplied, pictures with existing metal structure and addition of two extra bays. No grading was to note. Mr. Pooler did explain there will be no grading, that they are digging only footers and everything was right to grade.

Chairman Matteson did not have any further comments and opened it the Board.

Chairman Matteson asked if they would be replacing the pervious surface, it looks like they are taking away from their parking and if they will add to make up for that.

Mr. Pooler explained that parking was on the other side of the parking lot and this was an area where they had storage and now it will be inside. They are not changing other than adding the 1,400 sf.

The Board had no further comments.

Chairman Matteson asked to clarify on the gutters and if they were going to be extended from the existing building. Mr. Pooler agreed that they would be doing the same as they were doing now.

Chairman Matteson asked for any further comments and there were none. The Conservation Board has no concerns at this time.

BELL ATLANTIC d/b/a VERIZON

002-SP-2020

(Victor High School Micro Cell)

ROW 946 High Street

Owner – RG and E

Applicant is requesting approval to construct and operate a wireless communications facility on a replacement utility pole on property located in/near right-of-way in front of 946 High Street. It would consist of replacing a 38.5' high utility pole owned by RG&E and attaching an antenna and related equipment on the new pole.

Chairman Matteson briefly discussed the intent of the project.

Robert Burdorf of Nixon Peabody had Board go to exhibit (F), which showed the before and after of the utility pole. Pointed out the antennae's and small equipment cabinet mounted on pole. Little impact aesthetically, does not pollute, create noise or distract traffic.

Chairman Matteson saw zero issue that the Conservation Board may have and asked the Board for comments.

Mr. Phillips pointed out that Brownsville Road had a tower that was constructed and had come to the Board. Chairman Matteson believed it came to the Board for access thru a field and there was clearing of some land at the base.

Chairman Matteson asked for any further comments and there were none. The Conservation Board has no concerns at this time.

DION FENCE

07-SP-2020

342 Fishers Road

Owner – Tim Dion

Applicant is requesting approval to replace an existing fence and to construct a 5' wooden fence. It is in the LDD.

Chairman Matteson briefly discussed the intent of the project. Chairman Matteson asked for comments from the Board.

Mr. Phillips commented on the improvement of the fence after completion.

Chairman Matteson commented that Code may have more comments on this project. Also, agreed that it would look better than existing fence. Will defer to Codes.

Mr. Parris would like noted that the Conservation Board has no conservation issues but be mindful of the aesthetics and the structure be put back in existing place.

Mr. Norman had no comments but noted one side was heavily wooded but applicant did not indicate that they would be removing any trees.

Chairman Matteson noted there will be no tree removal.

Mr. Phillips asked on any easements on this property. Chairman Matteson responded with that according to survey map it did not show any easements.

Chairman Matteson followed up with the Board not having any real concerns at this time. Applicant is replacing an existing fence only and will defer to Code and Zoning as far as the fence itself. Also noted that part of the lot is treed and there has been no tree removal depicted, based on that there are no concerns.

PEARSON ACCESSORY STRUCTURE

008-SP-2020

788 Old Dutch Road

Owner – Benjamin Pearson

Applicant is requesting approval to construct a 40' x 20' accessory structure to store tooling and maintenance equipment for CNC machine.

Chairman Matteson briefly discussed the intent of the project. Discussed the aerial image of the proposed building. Noted there were no trees, no grading, no water and no slope. Completely flat in the middle and adjacent to a couple commercial like buildings. Based on what was seen, Chairman Matteson has zero concerns.

Chairman Matteson asked for comments from the Board.

Mr. Phillips agreed and saw no issues. Commented on water runoff and if there were any additional parking.

Mr. Parris agreed and questioned about future parking and how they will deal with runoff. At this point in time it has no affect on neighbors. Any future development should be reviewed so that the impacts to neighbors can be looked at.

Mr. Phillips noted there was a fourth building possible for the future and should focus on what they have presented. Mr. Parris agreed.

Mr. Coleman commented that the letter of intent was very detailed. Wanted to note that parking, no incremental parking required, there are 44 paved and 12 unpaved spots on the campus and 30 are in use. Oversized gutters will drain to a ditch/drain behind the building and will pair up to the building next to it. No additional comments.

Chairman Matteson noted no additional parking planned, no grading and gutters are going into the same pond. He had no further concerns.

Mr. Norman had no further comments.

Chairman Matteson closed out the discussion.

OTHER BUSINESS:

- Mr. Phillips to follow up with the final notes for site walk at Dorchester Park.
- Chairman Matteson to follow up the final notes for site walk at Vasta Site Plan.
- Approval of April 21, 2020 minutes.

The April 21 minutes were approved by unanimous decision on a motion by Pat Coleman, seconded by Tim Norman.

- May 5, 2020 minutes to be amended with correction in grammar on page 3 and name correction. Approval at the next meeting.

Councilman Kahovec updated the Board. The Memorial parade has been cancelled due to Covid.

Mr. Parris reminded Board to fulfill training requirements by the end of the year to be compliant.

Mr. Phillips commented on the format of the last application and inquired about future applications being in the same format.

Mr. Parris commented to the use to the Conservation Board if that was asked of applicants.

Mr. Phillips responded that it would help in a more thorough review for the Conservation Board.

Chairman Matteson noted that files were placed in a dropbox and up to the Board to pick thru it and to not miss anything. Also to see if something is missing. Discussed if a precise presentation that hits all the things would be something that the Conservation Board would be interested in.

Mr. Parris does not disagree with Mr. Phillips proposal but to ensure that there is a good argument for recommendation for future presentations to be in this format. From a construction point of view there would be things that they are looking for, things to consider so that it is included when they are doing a proposal. Should it be a write up in the Town Voice that they look up or consider when making proposals?

Councilman Kahovec pointed out that when proposals come in they are made mainly to the Planning Board, possibly the Zoning Board of Appeals, then the Conservation Board has an advisory level on that. Mentioned that all the Boards should get together and decide what the format that works for everybody is. If the Conservation Board could recommend a standard format for all three Boards and makes it easier on the person that is presenting.

Chairman Matteson stated that a large document could have pages referenced to the Conservation Board and if they needed to reference it they could. One concise town document would help.

Mr. Phillips agreed in that it could help move projects thru.

Councilman Kahovec responded on first mentioning it to Kim Kinsella, in the Planning Department, they are the bigger department. If the Conservation Board can come up with the template that everyone could agree on. What are the key things the CB need? Questions such as is there a conservation easement on the property that needs to be there? That effects what you would recommend. If someone puts in a document that has a huge building on it and neglect the conservation easement that cuts thru the building and the CB does not see it or catch it. Should think about it a bit more and will mention to the Town Board.

On a motion by Andrew Phillips, seconded by Keith Parris, the meeting was adjourned approximately 7:03pm.

Information and plans available for review at the Planning & Building Office located at 85 East Main Street. All public are welcome to attend meetings. Written comments may be directed to planning@town-victor-ny.us or mail to Planning at 85 East Main St., Victor, NY 14564 prior to meeting. For additional information call 585-742-5040.