

Dave Damaske, Lisa Roberts, Claudia Walsh, Ann Borgstrom, Christian Culbertson, Jim Wiebolt, Chauncy Young, Sue Stehling (Zoom), Matt McDonald, and Sue Banistr

were present for the Boughton Park Commission meeting for the July 14, 2022 meeting. The meeting was held at the Victor Town Hall.

Dave called the meeting to order at 7PM.

The minutes for the June 2022 meeting were reviewed. Lisa made a motion. to accept the minutes as written. The motion was seconded by Chauncy and unanimously approved by the participants.

The Treasurer's Report was reviewed and the outstanding bills were explained and reviewed by Ann. Claudia made a motion to accept the Treasurer's Report. This motion was seconded by Lisa and unanimously approved by the members. Ann requested the Commission approve an amount up to \$1000 for a purchase of a new computer and a QuickBooks subscription. Various options of computers and software programs were discussed. Chauncy made a motion to authorize Ann to spend up to \$1000 for a new computer and a Quick Book subscription. The motion was seconded by Christian. The members unanimously approved these purchases.

- Anne and Chauncy talk to Victor (Suzie) about laptop spec.
- Dave will contact his accountant person.

Other Business:

Trails

The Commission reviewed the number of trails within the park and the question was asked if the members wanted additional trails or if the current trails should be

rehabilitated. It was agreed that any new trails needed to be approved before they are made. The members agreed that the park had many trails. There is a need to rehabilitate the trails that are in place already. Safety of park users is of primary concern. Drainage and methods of trail rehab were discussed. Dave talked about redoing the switch back by the stairs on the East Pond. He explained the switch back needed to be widened and leveled off so that the small tractor and loader could make the trip down the hill. Chauncy stated the Eagle Loop trail needed to be rerouted in one or two places. Other trails that needed work to be done are the bridge by the Beaver Dam on the West Pond. Also of concern is the slippery gravel that has been used to fill in and around tree roots. Dave thought the East Bloomfield Town could supply gravel that had sharper edges and would not be as slippery.

Because there are numerous projects to be done Commission members who want to work on the trails need to review their plans with either Dave or Chauncy beforehand as well as reviewing the project with the Commission.

Proposed steps to follow for trail projects;

1. Person select trail/project
2. Submit proposed idea to BPC (pics, etc.) via email
3. BPC reviews request and decides if this is approved

- a. Justified?
- b. Scope too big?
4. Original requestor will chair/manage/drive the group/project/volunteer event. Pull in trail person with expertise on how to implement change.

The need for volunteers was also discussed. Claudia suggested obtaining the names and email address of potential volunteers and maintaining a list of these individuals for future projects.

Matt volunteered to help with any project requiring heavy equipment. He stated he has the expertise and the free time to work on these projects.

Budget planning for next meeting;

- Dave will prepare and send around draft round #1.
- Do we need to plan funds for additional trail maintenance? Example would be extra \$\$ for Matt's time.

Pond water Quality

Because of the concern of toxic blue algae in the ponds, Claudia contacted NYS DEC for assistance with water testing and eradication of toxic material. The DEC could not or would not help. The members discussed other means of obtaining assistance. Matt is to contact Cooperative Extension to learn where and how to test the water. Jim will contact FLCC and Christain will contact the East Bloomfield Water Department regarding water testing and treatment methods. The results of these efforts will be discussed at the August meeting.

Tree Removal

There are several trees near the parking lots that need to be removed as soon as possible because they are ranked as "high danger". Matt and Josh Junot will work together to coordinate shutting down of the parking lot when the trees are to be cut down.

Memorials

The various memorial benches are being installed as needed. There is a problem with the Memorial Pavilion not meeting code. Matt will coordinate with the family and the East Bloomfield Code Enforcement Officer in order to have the plans meet the Town Code. The approved plans need to be sent to Dave and Chauncy who will arrange for the installation.

Farmington

The 4 Town Supervisors are to meet in order to draft and approve the municipal agreement necessary for the Town of Farmington to become a member of Boughton Park. The Towns will need to agree on the number of Commission Members which will represent Farmington. The Boughton Park Commission asked that the number of new members to the Board not be too large or too small.

- CC to send out key points to town supervisors; specific to board seats.
 - Don't make board too big
 - there is no need to make it proportional (population)
 - # of seats should not exceed Victor

- CC to share summary with town supervisors; specific to permit expirations.

The meeting was adjourned at 8:30 PM.