

Boughton Park, Inc., Board of Directors

Meeting Date: September 14, 2023

Location: Parkview Golf Course Clubhouse

Members Present

Ann Borgström (East Bloomfield)

Nichole Outhouse (West Bloomfield)

Christian Culbertson (East Bloomfield)

Claudia Walsh (Victor)

David Damaske (East Bloomfield)

Chauncy Young (Victor)

Josh Fisher (Victor)

Others Present

Matt McDonald (Park Security Officer)

Paul Ryther (Secretary)

Dulcie Fisher

Glenn Cooke

Meeting called to order at 07:05 p.m. by David Damaske, President

Agenda Item	Action
Review of Minutes	Motion by J Fisher to approve the minutes of the meeting of August 10, 2023 Second by C Walsh Motion carried on voice vote, none opposing, none abstaining
Treasurer's Report and Payment of Bills	Ann Borgström, Treasurer, reported month-end balances of \$2,500.09 in checking account, \$46,607.12 in savings account and \$49,486.84 in reserve fund, totaling \$98,594.05. - The transition to QuickBooks® Online with the new laptop is almost complete - Note was made that new parking permit mirror hang tags and stickers are due to arrive shortly - Invoices were presented for approval of payment, including payment for the 3 rd Quarter installment under the contract with Junot Trees, all total \$1,883.26 C Culbertson moved to approve Treasurer's Report and payment of presented bills Second by C Young Motion carried on voice vote, none opposing, none abstaining
Park Security Officer Report	Report from M McDonald and discussion with the Board regarding incidence of visitors without permits; taking of fish, ambiguous status of ponds as public waters or private waters for Dept. of Environmental Conservation enforcement; camera maintenance and imaging coverage, online subscription renewal coming due; changes to availability hours
Insurance	A Borgström reported the final premium payment for the year is payable in September
2024 Budget	D Damaske reported having received inquiry about the share payable by each Town and described the allocation is based on the relative total assessment

values for the three Towns as reported by the Ontario County Real Property Tax Department, and shared the latest calculation; he has notified the Towns of their respective shares; there is almost no change from the current ratios

- Fishing and Parking Permits D Damaske reported that Bloomfield Central School District has requested complimentary parking passes to be made available for temporary use by faculty members not residing in the three Towns; C Walsh reported having been approached by faculty at Victor Central School District for the same purpose; discussion ensued
N Outhouse moved to issue 2 complimentary permits for Bloomfield Central School District and 4 complimentary permits for Victor Central School District for temporary use by non-resident faculty members, to be delivered to and administered by each district
Second by A Borgström
Motion carried on voice vote, none opposing, none abstaining
- 2024 Officer Nominations D Damaske and A Borgström will not continue in their current officer positions beyond December 31, 2023. The Board agreed on consensus to reactivate the 2023 Nominating Committee of C Culbertson, C Young and C Walsh to explore interest and availability of candidates as well as the option of hiring a paid bookkeeper to assist the Treasurer
- N Outhouse left the meeting at 08:07 p.m.
- Other Business Trail Usage Monitor Concrete proposals for methods and needed equipment should be presented and discussed at the next meeting
- Dam Gate Valves D Damaske noted that K Henehan operated the valves recently to check water outflow and found no obvious defects; the outflow did not noticeably decrease pond levels
- Dam Mowing D Damaske noted the Acting East Bloomfield Highway Superintendent is familiar with the task and has keys to both trail gates; also raised query as to how often the mowing should be done, needing to weigh monitoring of dam integrity against bird habitat and nesting cycles
- Trail Maintenance C Young reported that Victor Hiking Trails volunteers cleared and trimmed trails in the park for several hours on August 18
- Rosenbauer Pavilion D Damaske noted having received inquiries whether there will be an official name for the pavilion; the family also may conduct a dedication ceremony, to be scheduled
- Adjournment Motion by C Young to adjourn
Second by A Borgström
Adjourned at 08:22 p.m.

Respectfully Submitted

Paul M. Ryther, Secretary