

**TOWN OF VICTOR,
ONTARIO COUNTY, NEW YORK**

**Basic Financial Statements
for the Year Ended December 31, 2013
Together with
Independent Auditor's Report**

Bonadio & Co., LLP
Certified Public Accountants

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

TABLE OF CONTENTS DECEMBER 31, 2013

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1 - 2
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED).....	3 - 10
BASIC FINANCIAL STATEMENTS:	
Government-Wide Financial Statements -	
Statement of Net Position	11
Statement of Activities and Change in Net Position.....	12
Fund Financial Statements -	
Balance Sheet - Governmental Funds	13
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position.....	14
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds to the Statement of Activities and Change in Net Position.....	16
Statement of Fiduciary Net Position	17
Statement of Changes in Fiduciary Net Position.....	18
Notes to Basic Financial Statements	19 - 42
REQUIRED SUPPLEMENTARY INFORMATION:	
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - General Fund.....	43
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Highway Fund - Part-Town	44
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Water Fund.....	45
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Fire Protection Fund.....	46
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual - Consolidated Sewer Fund.....	47
SUPPLEMENTAL SCHEDULES:	
Combining Balance Sheet - Nonmajor Governmental Funds.....	48
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Governmental Funds	49

INDEPENDENT AUDITOR'S REPORT

May 7, 2014

To the Town Board of the
Town of Victor, New York:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Victor, New York (the Town) as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

(Continued)

INDEPENDENT AUDITOR'S REPORT
(Continued)

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 10 and 43 through 47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining nonmajor fund financial statements on pages 48 - 49 are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Bonadio & Co., LLP

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE YEAR ENDED DECEMBER 31, 2013

The management's discussion and analysis of the Town of Victor, Ontario County, New York's (the Town's) financial performance provides an overview of the Town's financial activities for the year ended December 31, 2013. Please read it in conjunction with the Town's basic financial statements.

FINANCIAL HIGHLIGHTS

- On the government-wide financial statements, the assets of the Town exceeded its liabilities by \$65,341,118. Of this amount, the unrestricted portion is \$3,627,093. The balance of net position is considered either restricted for specific purposes or the net investment in capital assets.
- General revenues, which include Mortgage Tax, Non-Property Taxes, and Real Property Tax, are \$7,981,327, or 76%, of all revenues. Program specific revenues in the form of Charges for Services, Operating Grants, and Capital Grants accounted for \$2,463,044, or 24%, of total revenues.
- The Town's governmental fund financial statements report a combined ending fund balance of \$11,734,702.
- At the end of the current year, the unassigned fund balance of the General Fund was \$969,317.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains individual fund statements and supplemental schedules in addition to the basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

- The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- The *statement of activities and change in net position* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.
- The *governmental* activities of the Town include highway maintenance, snow removal, general administrative support, community service, fire protection services, water services, and interest on long-term debt.

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements

A *fund* is a self-balancing grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories: Governmental Funds and Fiduciary Funds.

- *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town maintains six major individual governmental funds; General Fund, Highway Fund Part-Town, Water Fund, Consolidated Sewer Fund, Fire Protection Fund and Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for each fund.

The Town adopts an annual budget for the General Fund, Highway Fund Part-Town, Water Fund, Consolidated Sewer Fund, and the Fire Protection Fund. A budgetary comparison statement has been provided for each major fund with an annually adopted budget within the basic financial statements to demonstrate compliance with the budget.

- The *Fiduciary Funds* are used to account for assets held by the Town in an agency capacity on behalf of others. Fiduciary Funds are not reflected in the government-wide financial statement because the resources of these funds are *not*, and never will be, available to support the Town's programs.

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements (Continued)

Major Features of the Town-Wide and Fund Financial Statements

<u>Features</u>	<u>Town-Wide Statements</u>	<u>Fund Financial Statements</u>	
		<u>Governmental Funds</u>	<u>Fiduciary Funds</u>
Scope	Entire Town	The activities of the Town are not proprietary or fiduciary, such as General administration, Highway, and Library	Instances in which the Town administers resources on behalf of someone else
Required Financial Statements	Statement of Net Position Statement of Activities and Change in Net Position	Balance Sheet, Statement of Revenues and Expenditures, and Changes in Fund Balance	Statement of Fiduciary Net Position, and Statement of Changes in Fiduciary Net Position
Accounting Basis and Measurement Focus	Accrual accounting and economic resource focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resource focus
Type of Asset/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets or long-term liabilities included	All assets and liabilities both short-term and long-term; funds do not currently contain capital assets, although they can
Type of Inflow/Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

Notes to Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of the Town's financial position.

Table 1 - Net Position

	<u>2013</u>	<u>2012</u>
Assets:		
Cash	\$ 10,941,904	\$ 11,409,580
Other assets	1,889,832	2,076,370
Capital assets, net	<u>56,246,501</u>	<u>58,113,105</u>
Total assets	<u>69,078,237</u>	<u>71,599,055</u>
Liabilities:		
Accounts payable and accrued liabilities	337,097	401,341
Other liabilities	775,784	98,087
Noncurrent liabilities	<u>2,624,238</u>	<u>3,060,898</u>
Total liabilities	<u>3,737,119</u>	<u>3,560,326</u>
Net position:		
Net investment in capital assets	54,651,501	55,918,105
Restricted	7,062,524	7,164,078
Unrestricted	<u>3,627,093</u>	<u>4,956,546</u>
Total net position	<u>\$ 65,341,118</u>	<u>\$ 68,038,729</u>

By far, the largest component of the Town's net position (84%) reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to the residents and consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

There are restricted net position balances which constitute 11% of total net position at both December 31, 2013 and 2012. The remaining balance is unrestricted net position, which was \$3,627,093 (5%) and \$4,956,546 (7%) in 2013 and 2012, respectively, and may be used to finance future operations.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Table 2 - Change in Net Position

	<u>2013</u>	<u>% of Total</u>	<u>2012</u>	<u>% of Total</u>
Revenues:				
Charges for services	\$ 1,455,882	14%	\$ 2,739,319	23%
Operating grants and contributions	930,898	9%	867,432	7%
Capital grants and contributions	76,264	1%	101,364	1%
Taxes	7,483,213	71%	7,471,074	63%
Dedicated capital assets	64,750	1%	423,234	4%
Other revenues	<u>433,364</u>	<u>4%</u>	<u>241,795</u>	<u>2%</u>
Total revenues	<u>10,444,371</u>	<u>100%</u>	<u>11,844,218</u>	<u>100%</u>
Expenses:				
General governmental support	2,676,400	21%	2,655,673	20%
Public safety	2,760,051	21%	2,689,058	20%
Transportation	3,184,927	24%	2,714,967	20%
Public health	22,964	-	16,540	-
Economic assistance and opportunity	47,932	-	35,351	-
Culture and recreation	1,240,413	10%	2,080,296	15%
Home and community services	3,165,084	24%	3,360,736	25%
Interest on long-term debt	<u>44,211</u>	<u>-%</u>	<u>22,101</u>	<u>-%</u>
Total expenses	<u>13,141,982</u>	<u>100%</u>	<u>13,574,722</u>	<u>100%</u>
Change in net position	(2,697,611)		(1,730,504)	
Net position - beginning of year	<u>68,038,729</u>		<u>69,769,233</u>	
Net position - end of year	<u>\$ 65,341,118</u>		<u>\$ 68,038,729</u>	

The Town relies upon taxes, charges for services, operating grants, and capital grants as its primary revenue sources. Expenses are distributed dependent on the Town's services.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on near term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year. Amounts to be applied against next year's fund balance are reported as assigned resources.

As of the end of the current year, the Town's combined governmental fund balances were \$11,734,702.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (Continued)

Governmental Funds (Continued)

The General Fund is the chief operating fund of the Town. At the end of the current year, the total fund balance of the General Fund was \$3,451,939, of which \$969,317 was unassigned. The fund balance for the Town's General Fund increased by 8% in 2013, as a function of the Town's operating activities.

Budgetary Highlights

The key budget variances for the major funds are listed below.

<u>Revenue Items</u>	<u>Budget Variance</u>	<u>Explanation for Budget Variance</u>
General fund – State Aid	\$ 130,309	Housing increased more than anticipated coupled with refinancing with lowered interest rates.
Highway Fund – Sale of Property and Compensation	\$ 82,895	Sale of Highway equipment that was not anticipated.
Water fund - Departmental Income	\$ (1,835,123)	The Town entered into a 40 year lease with the Monroe County Water Authority to operate and maintain the Town's Water District; therefore there were only revenues and expenses for the first quarter of 2013 when operations were transferred to MCWA.

<u>Expenditure Items</u>	<u>Budget Variance</u>	<u>Explanation for Budget Variance</u>
Water fund – Home and Community Services	\$ 1,450,134	The Town entered into a 40 year lease with the Monroe County Water Authority to operate and maintain the Town's Water District; therefore there were only revenues and expenses for the first quarter of 2013 when operations were transferred to MCWA.
Water fund – Employee Benefits	\$ 123,932	

Capital Assets

Capital assets, net of accumulated depreciation, are reflected below:

<u>Class</u>	<u>2013</u>	<u>2012</u>
Land	\$ 2,453,350	\$ 2,453,350
Work-in-progress	1,596,382	622,623
Infrastructure	45,500,030	48,273,393
Buildings and improvements	4,733,445	4,903,745
Machinery and equipment	<u>1,963,294</u>	<u>1,859,994</u>
Total capital assets, net of accumulated depreciation	<u>\$ 56,246,501</u>	<u>\$ 58,113,105</u>

During 2013, there were \$2,145,896 of capital asset additions offset by \$4,012,500 of depreciation expense.

More detailed information about the Town's capital assets is presented in the notes to the financial statements.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (Continued)

Long-Term Liabilities

The Town's general obligation and other long-term debt outstanding, was as follows at December 31:

	<u>2013</u>	<u>2012</u>
Revolving fund revenue bonds	\$ 550,000	\$ 905,000
Serial bonds	1,045,000	1,290,000
Postemployment benefits	907,773	719,794
Early termination benefits	59,332	88,468
Compensated absences	<u>62,133</u>	<u>57,636</u>
Total	<u>\$ 2,624,238</u>	<u>\$ 3,060,898</u>

The amount of principal paid on outstanding debt was \$600,000 in 2013 and \$610,000 in 2012.

More detailed information about the Town's long-term liabilities is presented in the notes to the financial statements.

FACTORS BEARING ON THE TOWN'S FUTURE

Growth continues in the Town with new commercial, light industrial and residential development. The area of Eastview Mall will see the construction of the Historic High Point Retail, Phase 3 development consisting of two mixed use specialty retail and office buildings totaling 25,000 square feet. The Planning Board recently approved an additional 25,000 square foot specialty retail/office just south of the Historic High Point Retail Phase 3 at Valentown Plaza. Eastgate Square, located across from Eastview Mall, has been approved to construct a 17,108 square foot addition onto the existing plaza and also construct a 4,000 square foot free standing building for retail use.

The Route 96 corridor will see new commercial development with the construction of a 7,091 square foot building for a restaurant/bar and two lease tenant spaces located at 7217 State Route 96. Rochester Linoleum and Carpet One received approval for and is under construction of a 4,596 square foot building addition to connect two existing buildings, including façade renovations. Kwik Fill Gas Station located at 7453 State Route 96 received approval for the redevelopment of their existing site including 4 refueling dispensers and a 1,250 square foot convenience store.

Also along the Route 96 corridor is a proposal for Fishers Ridge which is planned to be developed in phases and ultimately include approximately 750,000 square feet of building floor area, including approximately 550,000 square feet of commercial space, a 100,000 square foot hotel and approximately 100,000 square feet of office and residential space. This application is currently under the State Environmental Quality Review process.

New light industrial development also continues. Heritage Packaging located on Fishers Run received approval to construct an office/manufacturing/warehouse building of approximately 56,000 square feet. Progressive Machine & Design located on Rowley Road is nearing completion on a new one-story 72,405 square foot office/warehouse/manufacturing building. They will be adding approximately 100 jobs and creating an additional 42 new jobs over the next three years. LSI Solutions is expanding their facilities with a proposed 29,000 square foot office/manufacturing building. 30 new employees will be added with the construction of LSI Solutions' facility. High Point Business Park, Lot #3, Building 200 received approval for a 120,000 square foot office building. 241 jobs will be brought to Victor with an additional 9 new jobs added over the next 3 years, as a result of the High Point Business Park project.

FACTORS BEARING ON THE TOWN'S FUTURE (Continued)

The Town has also seen a continuation in residential growth/development. Several new single family residential subdivisions have been approved and are either under construction or due to come on line within the next several months. Those developments include Anton Rise Subdivision located on County Road #9 with 14 new lots; Ballerina Court and Tuscany Hills Subdivision with approximately 98 new lots; Auburn Hills Subdivision with 71 new lots; Arbor Glen with 20 new lots; and Silverton Glenn with 24 new patio home lots. Townhouse and apartment projects approved and under construction are Auburn Creek Apartments which include 184 units; Silverton Glenn Townhouses including approximately 96 lots and The Drumlins Townhouses which include 125 lots.

In 2013, the parking lot was expanded at Victor Municipal Park and a sand volleyball court, bocce courts and horseshoe pits were constructed at the park. In 2014, the Town's Department of Parks and Recreation will construct a special events bandstand at the park in accordance with the master development plan for that facility. The Town also made capital improvements to the tennis courts at Fishers Park in 2013 and re-surfaced several parking areas within its parks system. The Department of Parks and Recreation will construct a handicapped accessible fishing dock at Mary Frances Bluebird Haven in 2014. All of these capital projects will be funded through the Capital Parks Fund.

The Department of Parks and Recreation will complete construction on the Auburn Trail Extension project in 2014 including the design and construction of trailside wayfinding and interpretive signage, benches, a kiosk and landscaping. Seventy-percent (70%) of this project is being funded by a Federal Highway Administration/New York State Department of Transportation 'Transportation Enhancements Program' grant with the balance thirty-percent (30%) being funded through the Department of Parks and Recreation Operating Budget largely in the form of Force Account Labor, Materials and Equipment. A close out audit will be required to be completed on the project in late 2014.

In 2013, the Town, with support from the Victor Central School District, received a \$389,000 grant from the Federal Highway Administration/New York State Department of Transportation 'Safe Routes to School Program' for the design and construction of Six-Thousand Linear Feet (6,000 L.F.) of sidewalks on Lane Road and the Victor Central School District campus. Design will be completed during the spring of 2014 with construction taking place during the summer of 2014.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town's finances for those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

The Town of Victor
85 East Main Street
Victor, New York 14564
(585)742-5022
Attn: Supervisor's office

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

STATEMENT OF NET POSITION DECEMBER 31, 2013

ASSETS

Cash and cash equivalents	\$ 10,941,904
Receivables	210,102
Due from other funds, net	8,291
Due from local government	1,493,267
Prepaid expenses	178,172
Capital assets, net	<u>56,246,501</u>
Total assets	<u>69,078,237</u>

LIABILITIES

Accounts payable	237,750
Accrued liabilities	99,347
Bond anticipation note payable	695,300
Due to other governments	78,768
Unearned revenue	1,716
Long-term obligations -	
Due within one year	549,934
Due in more than one year	<u>2,074,304</u>
Total liabilities	<u>3,737,119</u>

NET POSITION

Net investment in capital assets	54,651,501
Restricted	7,062,524
Unrestricted	<u>3,627,093</u>
Total net position	<u>\$ 65,341,118</u>

The accompanying notes are an integral part of these statements.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2013

	General Fund	Highway Fund Part-Town	Water Fund	Consolidated Sewer Fund	Fire Protection Fund	Capital Projects Fund	Total Nonmajor Governmental Funds	Total
ASSETS								
Cash and cash equivalents	\$ 2,152,243	\$ 2,401,477	\$ 4,361,218	\$ 363,517	\$ 8,959	\$ 1,062,339	\$ 592,151	\$ 10,941,904
Receivables	560	-	29,996	78,768	-	-	100,778	210,102
Due from other funds	138,454	34,058	23,572	-	-	60,000	-	256,084
Due from local government	1,233,408	147,050	-	-	-	-	-	1,493,267
Prepaid expenses	115,299	48,565	8,421	-	112,809	-	5,887	178,172
Total assets	\$ 3,639,964	\$ 2,631,150	\$ 4,423,207	\$ 442,285	\$ 121,768	\$ 1,122,339	\$ 698,816	\$ 13,079,529
LIABILITIES AND FUND BALANCES								
LIABILITIES								
Accounts payable	\$ 129,642	\$ 50,372	\$ -	\$ 12,950	\$ -	\$ 37,689	\$ 7,097	\$ 237,750
Accrued liabilities	56,667	24,156	-	-	-	-	2,677	83,500
Unearned revenue	1,716	-	-	-	-	-	-	1,716
Bond anticipation note payable	-	-	-	-	-	695,300	-	695,300
Due to other funds	-	60,000	-	-	112,809	64,541	10,443	247,793
Due to other governments	-	-	-	78,768	-	-	-	78,768
Total liabilities	188,025	134,528	-	91,718	112,809	797,530	20,217	1,344,827
FUND BALANCES:								
Nonspendable	115,299	48,565	8,421	-	-	-	5,887	178,172
Restricted	1,605,897	1,030,755	4,414,786	-	-	-	11,086	7,062,524
Assigned	761,426	1,417,302	-	350,567	8,959	324,809	661,626	3,524,689
Unassigned	969,317	-	-	-	-	-	-	969,317
Total fund balances	3,451,939	2,496,622	4,423,207	350,567	8,959	324,809	678,599	11,734,702
Total liabilities and fund balances	\$ 3,639,964	\$ 2,631,150	\$ 4,423,207	\$ 442,285	\$ 121,768	\$ 1,122,339	\$ 698,816	\$ 13,079,529

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION DECEMBER 31, 2013

Total fund balance - governmental funds			\$ 11,734,702
Total net position reported for governmental activities in the statement of net position is different because:			
Capital assets used in governmental activities are not current financial resources and; therefore, are not reported in the funds.			
	Cost of capital assets	102,708,763	
	Accumulated depreciation	<u>(46,462,262)</u>	
			56,246,501
Compensated absences are not reported in the funds under fund accounting, but are expensed in the statement of activities and change in net position as the liability is incurred.			
			(62,133)
Obligations for early termination benefits are not due and payable in the current period and; therefore, are not reported as a fund liability.			
			(59,332)
Accrued interest on long-term debt is an expense in the funds when paid, but a liability in the statement of net position when incurred.			
			(15,847)
Postemployment benefits are not reported in the funds under fund accounting, but are a liability in the statement of net position.			
			(907,773)
Long-term debt is not due and payable in the current period and; therefore, is not reported as a fund liability.			
			<u>(1,595,000)</u>
Total net position of governmental activities			<u>\$ 65,341,118</u>

The accompanying notes are an integral part of these statements.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2013

	General Fund	Highway Fund Part-Town	Water Fund	Consolidated Sewer Fund	Fire Protection Fund	Capital Projects Fund	Total Nonmajor Governmental Funds	Total
REVENUES:								
Real property taxes and tax items	\$ 1,283,088	\$ -	\$ -	\$ 474,500	\$ 454,772	\$ -	\$ 62,810	\$ 2,275,170
Nonproperty tax items	2,988,850	1,931,042	-	5,000	-	-	283,151	5,208,043
Departmental income	332,133	2,700	244,959	-	-	-	165,729	745,521
Intergovernmental charges	-	231,329	-	-	-	-	-	231,329
Use of money and property	74,379	5,168	24,520	-	-	715	861	105,643
Licenses and permits	199,811	-	-	-	-	-	6,125	205,936
Fines and forfeitures	273,096	-	-	-	-	-	-	273,096
Sale of property and compensation for loss	75,551	83,095	15,613	-	-	-	1,084	175,343
Miscellaneous	78,670	-	86	-	-	-	51,306	152,378
State aid	764,959	143,734	-	-	-	22,316	-	908,693
Federal aid	98,469	-	-	-	-	-	-	98,469
Total revenues	6,169,006	2,397,068	285,178	479,500	454,772	23,031	571,066	10,379,621
EXPENDITURES:								
General governmental support	2,003,328	46,332	55,162	1,078	-	261,036	5,751	2,372,687
Public safety	127,996	-	-	-	452,523	-	-	580,519
Public health	22,964	-	-	-	-	-	-	22,964
Transportation	247,587	2,542,889	6,107	-	-	-	78,769	2,875,352
Economic assistance and opportunity	41,089	-	-	-	-	-	-	41,089
Culture and recreation	1,675,262	-	-	-	-	-	-	1,743,606
Home and community services	972,417	-	240,741	38,212	-	701,345	223,954	2,176,669
Employee benefits	604,490	475,412	73,607	-	-	-	36,682	1,190,191
Debt service -								
Principal	190,000	-	20,000	390,000	-	-	-	600,000
Interest	20,820	-	1,230	27,565	-	-	-	49,615
Total expenditures	5,905,953	3,064,633	396,847	456,855	452,523	962,381	413,500	11,652,692
CHANGE IN FUND BALANCE	263,053	(667,565)	(111,669)	22,645	2,249	(939,350)	157,566	(1,273,071)
FUND BALANCE - beginning of year	3,188,886	3,164,187	4,534,876	327,922	6,710	1,264,159	521,033	13,007,773
FUND BALANCE - end of year	\$ 3,451,939	\$ 2,496,622	\$ 4,423,207	\$ 350,567	\$ 8,959	\$ 324,809	\$ 678,599	\$ 11,734,702

The accompanying notes are an integral part of these statements.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
AND CHANGE IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2013**

Net change in fund balances - governmental funds \$ (1,273,071)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the statement of activities reports only a portion of the outlay as expense. Also, depreciation is recorded in the statement of activities, but not as a change in fund balance of the governmental funds. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period.

Capital additions	2,145,896	
Depreciation	<u>(4,012,500)</u>	(1,866,604)

Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 600,000

Accrued interest on bonds is an expenditure in the statement of activities of the government-wide statement, but is not reported as an expenditure in the governmental funds. 5,404

The change in compensated absences is reported in the statement of activities, but does not require the use of current financial resources and; therefore, this is not reported as an expenditure in the governmental funds. (4,497)

The change in early termination benefits is reported in the statement of activities, but does not require the use of current financial resources and; therefore, this is not reported as an expenditure in the governmental funds. 29,136

Other postemployment benefit obligations do not require the use of current financial resources and; therefore, are not reported as expenditures in the governmental funds, but are reported as an expense in the statement of activities. (187,979)

Change in net position of governmental activities \$ (2,697,611)

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2013**

	<u>Expendable Trust</u>	<u>Agency Funds</u>
ASSETS		
Cash and cash equivalents	\$ 6,085	\$ 69,386
Due from other funds	<u>-</u>	<u>14,445</u>
Total assets	<u>6,085</u>	<u>83,831</u>
LIABILITIES		
Due to other funds	-	22,736
Other liabilities	<u>-</u>	<u>61,095</u>
Total liabilities	<u>-</u>	<u>83,831</u>
NET POSITION	<u>\$ 6,085</u>	<u>\$ -</u>

The accompanying notes are an integral part of these statements.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>Expendable Trust</u>
ADDITIONS	
Contributions	\$ <u>1,613</u>
Total additions	<u>1,613</u>
CHANGE IN NET POSITION	1,613
NET POSITION - BEGINNING OF YEAR	<u>4,472</u>
NET POSITION - END OF YEAR	<u><u>\$ 6,085</u></u>

The accompanying notes are an integral part of these statements.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

NOTES TO BASIC FINANCIAL STATEMENTS DECEMBER 31, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Town of Victor, Ontario County, New York (the Town) are prepared in conformity with accounting principles generally accepted in the United States. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Town's significant accounting policies are described below.

Financial Reporting Entity

The Town is governed by its charter, Town Law, other general laws of the State of New York and various local laws. The Town Council, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilpersons. The Supervisor serves as Chief Executive Officer and Chief Fiscal Officer of the Town. The Supervisor is elected to serve a two-year term. The Councilpersons are elected to serve four-year terms with two Councilpersons on the ballot every two years.

The Town provides the following basic services to all or some residents of the Town: street lighting, water, environmental services (zoning, planning, etc.), debris removal, snowplowing, street repair, fire protection, recreation facilities, and public safety.

The financial reporting entity consists of (a) the primary government which is the Town and (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth in generally accepted accounting principles.

All governmental activities and functions performed by the Town are its direct responsibility; no other governmental organizations have been included or excluded from the reporting entity.

The decision to include a potential component unit in the Town's reporting entity is based on several criteria set forth by the GASB including legal standing, fiscal dependency, and financial accountability. A component unit is included in the Town's reporting entity if it is both fiscally dependent on the Town and there is a potential for the component unit to provide specific financial benefits to or impose specific financial burdens on the primary government. Based on the application of these criteria, the Town has determined there are no other organizations that meet criteria for inclusion in the reporting entity of the Town.

A. Excluded From the Reporting Entity

Although the following organizations, functions or activities are related to the Town, they are not included in the Town reporting entity because of the reasons noted:

1. The Victor Free Library Association was established in 1939, and in 1951, was granted a charter by the State Board of Regents as provided in Article 5 of the Education Law. In 2013, the Town contributed \$305,000 to the Library or approximately 69% of the Library's total receipts. However, line item control over the Library budget rests exclusively with the Library Board of Trustees. The Library also maintains its own set of accounts, including payroll, and files a separate annual financial report with New York State. In addition, the Library Board of Trustees is wholly exclusive of the Town, and the right to appoint Trustees when vacancies occur rests with the Library Board.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. Excluded From the Reporting Entity (Continued)

2. The Victor Local Development Corporation (LDC) was established in 2000, as an Internal Revenue Service (IRS) Section 501(c)(4) not-for-profit entity, to stimulate economic development activities that encourage small business investment in the Village and Town of Victor, New York, emphasizing and focusing on the goal of revitalization in the downtown commercial district. Increasing employment opportunities, retaining jobs, attracting new businesses, encouraging existing businesses to expand, and increasing the tax base are key objectives of the LDC. The Town and the Village of Victor each contribute approximately 50% of the budget for the LDC, and the Board of Directors of the LDC has sole responsibility for management of the LDC and full accountability for fiscal matters.

B. Basis of Presentation

1. Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. All of the Town's services are classified as governmental activities.

In the government-wide Statement of Net Position, the governmental activities are presented on a consolidated basis and are reported on a full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net investment in capital assets; restricted net position; and unrestricted net position. The Town first uses restricted resources to finance qualifying activities.

The government-wide Statement of Activities and Change in Net Position reports both the gross and net cost of each of the Town's functions, i.e., public safety and transportation, etc. The functions are also supported by general government revenues (property, sales taxes, mortgage tax, state revenue sharing, and investment earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (restricted purposes and agency). Since by definition these assets are being held for the benefit of a third party and can not be used to address activities or obligations of the Town, these funds are not incorporated into the government-wide financial statements.

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Presentation (Continued)

2. Fund Financial Statements

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Non-major funds by category are summarized into a single column. Generally accepted accounting principles set forth minimum criteria (percentage of the assets/deferred inflows, liabilities/deferred outflows, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The non-major funds are combined in one column in the fund financial statements.

- a. **Governmental Funds** - Governmental funds are those major and non-major funds through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types:

1. Major Governmental Funds:

- **General Fund** - the Town uses the General Fund to account for the financial resources related to the general town-wide activities within the Village of Victor (the Village) and the activities associated solely with the portion of the Town which lies outside the Village.

The General Fund is the primary operating fund of the Town. It includes all revenues and expenditures not required by law to be accounted for in other funds.

- **Highway Fund Part-Town** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide highway services to areas throughout the Town.
- **Water Fund** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide water transmission throughout the Town.
- **Consolidated Sewer Fund** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide sewer services throughout the Town.
- **Fire Protection Fund** - a special revenue fund used to account for taxes, user fees, or other revenues which are raised or received to provide fire protection services to areas throughout the Town.
- **Capital Projects Fund** - used to account for financial resources to be used for the acquisition, construction or renovation of capital facilities; or the acquisition of equipment.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Presentation (Continued)

2. Fund Financial Statements (Continued)

a. Governmental Funds (Continued)

2. Non-Major Governmental Funds

The other funds which do not meet the major fund criteria are aggregated and reported as non-major governmental funds. The following are reported as non-major governmental funds:

- **Special Revenue Funds** - used to account for taxes, user fees, or other revenues which are raised or received to provide special services to areas that may or may not encompass the whole Town. The following are non-major special revenue funds utilized by the Town:
 - Special Lighting Fund
 - General Fund Part-Town
 - Bicentennial Fund
 - Parks Trust Fund

3. Fiduciary Funds

Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity.

- **Agency Fund** - is custodial in nature and does not present results of operations or have a measurement focus. The Agency Fund is accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the government holds for others in an agency capacity.
- **Private Purpose Trust Funds** - are used to report certain trust arrangements under which principal and income benefit individuals, private organizations, or other governments, but not the Town itself.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting/Measurement Focus

1. Accrual

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Non-exchange transactions, in which the Town gives or receives value without directly receiving or giving equal value in exchange, include grants and donations. On an accrual basis, revenue from grants and donations are recognized in the year in which all eligibility requirements have been satisfied.

2. Modified Accrual

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after the end of the year.

Material revenues that are accrued include real property taxes, state and federal aid, distributed sales taxes, certain user charges, and some departmental fees. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made.

Expenditures are recorded when incurred except that:

- Expenditures for prepaid expenses and inventory-type items are recognized at the time of the disbursement.
- Principal and interest on indebtedness is not recognized as an expenditure until due and paid.
- Compensated absences, such as vacation and compensatory time which vests or accumulates, are charged as an expenditure when paid.

D. Real Property Taxes

Real property taxes are levied January 1 and collected by the Receiver of Taxes without interest through January 31, and through March 31 with interest and penalties. Taxes for County purposes are levied together with taxes for town and special district purposes on a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. Uncollected taxes at April 1 are turned over to Ontario County for collection. At year-end, all Town and special district taxes had been collected; and, therefore, no reserve was necessary.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

F. Cash and Cash Equivalents

The Town's cash and cash equivalents consist of cash on hand and demand deposits.

G. Accounts Receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. Generally accepted accounting principles require the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

H. Due To/From Other Funds

The amounts reported on the Governmental Funds Balance Sheet for due to and from other funds represents amounts due between different fund types (i.e. general, highway, and non-major funds). Eliminations have been made for amounts due to and due from within the same fund type. A detailed description of the individual fund balances at year end is provided subsequently in these notes.

I. Prepaid Items

Inventory purchases in the General and Special Revenue Funds are recorded as expenditures at the time of purchase and year-end balances are not maintained.

Prepaid items represent payments made by the Town for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Capital Assets - Property, Plant and Equipment

1. Governmental Activities

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed fixed assets are recorded at fair market value at the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is recorded on the straight-line basis over the following useful lives:

<u>Class</u>	<u>Life in Years</u>
Buildings and improvements	20 years
Machinery and equipment	3 - 20 years
Infrastructure:	
Bridges	30 years
Roads	20 years
Traffic Control Systems	40 years
Dams and Drainage Systems	50 years
Sewer Systems	40 years
Water Systems	40 years

K. Compensated Absences

Town employees are granted vacation leave and earn compensated absences in varying amounts. In the event of termination or upon retirement, an employee is entitled to payment for accumulated vacation and unused compensated absences at various rates subject to certain maximum limitations.

L. Postemployment Benefits

The Town provides postemployment health insurance coverage to its retired employees and their survivors. Substantially all employees may become eligible for these benefits when they reach eligible retirement age and have worked 20 years for the Town. The Town made no provision for recognizing the cost of postemployment benefits which may eventually be paid to employees who have not yet retired, on the governmental funds statements. On the government-wide statements, these amounts attributable to past service have been recorded as a liability.

M. Unearned Revenue

The Town reports unearned revenues in its basic financial statements, if applicable. Unearned revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period under the modified accrual method of accounting. Unearned revenue also arises when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the Town has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

N. Short-Term Debt

The Town may issue Bond Anticipation Notes (BANs), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BANs issued for capital purposes be converted to long-term financing within five years of the original issue date.

O. Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, and compensated absences that will be paid from governmental funds, are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the Town's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

P. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the funds. Encumbrances are reported in the restricted, committed, or assigned fund balance category from which their spending authorization has been recorded since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

Q. Interfund Transactions

The operations of the Town include transactions between funds. These transactions may be temporary in nature, such as with certain interfund borrowings. The Town typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financial or other services.

R. Equity Classifications

1. Government-Wide Statements

Equity is classified as net position and displayed in three components:

- a. **Net investment in capital assets** - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

R. **Equity Classifications (Continued)**

1. **Government-Wide Statements (Continued)**

- b. **Restricted net position** - consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of an other government; or (2) law through constitutional provisions or enable legislation.
- c. **Unrestricted net position** - all other net position that does not meet the definition of "restricted" or "net investment in capital assets".

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, and then unrestricted resources as they are needed.

2. **Fund Statements**

Generally accepted accounting principles provide more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

a. **Nonspendable Fund Balances**

These are amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

b. **Restricted Fund Balances**

These are amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

c. **Committed Fund Balances**

These are amounts that can be used only for specific purposes determined by a formal action of the Town Board prior to year-end. The Town Board is the highest level of decision-making authority for the Town. Commitments may be established, modified, or rescinded only through ordinances approved by the Town Board.

d. **Assigned Fund Balances**

These are amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The Town Board authorizes the Town Supervisor to make a determination of the assigned amounts of fund balance.

e. **Unassigned Fund Balances**

These are all other spendable amounts.

When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Town Board has provided otherwise in its commitment or assignment actions.

2. STEWARDSHIP

Budgetary Data

A. Budget Policies - The budget policies are as follows:

- a. No later than September 30, the budget officer submits a tentative budget to the Town Clerk for submission to the Town Board for the year commencing the following January 1. The tentative budget includes proposed expenditures and the proposed means of financing them.
- b. After public hearings are conducted to obtain taxpayer comments, no later than November 20, the Town Board adopts the budget.
- c. All modifications of the budget must be approved by the Town Board. (However, the Supervisor is authorized to transfer certain budgeted amounts within departments.)
- d. Budgetary controls are established for the capital projects fund through resolutions authorizing individual projects which remain in effect for the life of the project.

B. Budget Basis of Accounting

Budgets are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year. Budgetary comparison schedules are presented as required supplementary information in the basic financial statements.

Budget/GAAP Reconciliation

The Town reports its budgetary status with the actual data, including outstanding encumbrances as charges against budget appropriations. This results in the following reconciliation of the fund balances computed on GAAP basis and budgetary basis:

General Fund:

GAAP basis fund balance at December 31, 2013	\$ 3,451,939
Less: Outstanding encumbrances	<u>(41,426)</u>

Budgetary basis fund balance at December 31, 2013	<u>\$ 3,410,513</u>
---	---------------------

Highway Fund Part-Town:

GAAP basis fund balance at December 31, 2013	\$ 2,496,622
Less: Outstanding encumbrances	<u>(796,964)</u>

Budgetary basis fund balance at December 31, 2013	<u>\$ 1,699,658</u>
---	---------------------

Consolidated Sewer Fund:

GAAP basis fund balance at December 31, 2013	\$ 350,567
Less: Outstanding encumbrances	<u>(13,750)</u>

Budgetary basis fund balance at December 31, 2013	<u>\$ 336,817</u>
---	-------------------

No adjustments are necessary to convert the Water or Fire Protection Fund's fund balance on the GAAP basis to the budgetary basis.

2. STEWARDSHIP (Continued)

Budgetary Data (Continued)

C. Revenue Restrictions

The Town has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources are those revenues raised for the special district special revenue funds.

3. DEPOSITS

Primary Government, Including Fiduciary Funds

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. While the Town does not have a specific policy for custodial credit risk, New York State statutes govern the Town's investment policies.

Collateral is required for demand and time deposits and certificates of deposit not covered by Federal Deposit Insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of New York State and its municipalities. At year-end, demand deposits and certificates of deposit for the Town were entirely covered by FDIC insurance or collateral held by trust companies located within the State.

The Town's aggregate bank balances were insured and collateralized as follows:

<u>Description</u>	<u>Bank Balance</u>	<u>Carrying Amount</u>
Primary government Fiduciary funds	\$ 11,254,799 <u>75,471</u>	\$ 10,941,904 <u>75,471</u>
Cash and cash equivalents	<u>\$ 11,330,270</u>	<u>\$ 11,017,375</u>
Category 1: Covered by FDIC insurance	\$ 504,480	
Category 2: Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name	<u>11,357,492</u>	
	<u>\$ 11,861,972</u>	

4. RECEIVABLES

Receivables at December 31, 2013 for individual major and non-major funds consisted of the following which are stated at net realizable value. Town management has deemed the amounts to be fully collectible:

<u>Description</u>	<u>General Fund</u>	<u>Highway Fund Part-Town</u>	<u>Consolidated Sewer Fund</u>	<u>Water Fund</u>	<u>Fire Protection Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Receivables:							
Franchise fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,778	\$ 100,778
Sewer rents	-	-	78,768	-	-	-	78,768
Water billings	-	-	-	29,996	-	-	29,996
Other	<u>560</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>560</u>
Total	<u>\$ 560</u>	<u>\$ -</u>	<u>\$ 78,768</u>	<u>\$ 29,996</u>	<u>\$ -</u>	<u>\$ 100,778</u>	<u>\$ 210,102</u>
Due from local government	<u>\$1,233,408</u>	<u>\$ 147,050</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,809</u>	<u>\$ -</u>	<u>\$ 1,493,267</u>

5. CAPITAL ASSETS

A summary of changes in capital assets follows:

Type	Balance 1/1/13	Increases	Decreases	Transfers	Balance 12/31/13
Capital assets not being depreciated:					
Land	\$ 2,453,350	-	\$ -	-	\$ 2,453,350
Work-in-progress	<u>622,623</u>	<u>973,759</u>	-	-	<u>1,596,382</u>
Total capital assets not being depreciated	<u>3,075,973</u>	<u>973,759</u>	-	-	<u>4,049,732</u>
Depreciable capital assets:					
Buildings and improvements	11,092,455	39,195	-	-	11,131,650
Machinery and equipment	5,145,419	563,785	(204,786)	-	5,504,418
Infrastructure	<u>81,453,806</u>	<u>569,157</u>	-	-	<u>82,022,963</u>
Total depreciable capital assets	<u>97,691,680</u>	<u>1,172,137</u>	<u>(204,786)</u>	-	<u>98,659,031</u>
Less: Accumulated depreciation:					
Buildings and improvements	(6,188,710)	(209,495)	-	-	(6,398,205)
Machinery and equipment	(3,285,425)	(460,485)	204,786	-	(3,541,124)
Infrastructure	<u>(33,180,413)</u>	<u>(3,342,520)</u>	-	-	<u>(36,522,933)</u>
Total accumulated depreciation for depreciable capital assets, net	<u>(42,654,548)</u>	<u>(4,012,500)</u>	<u>204,786</u>	-	<u>(46,462,262)</u>
Total depreciable assets, net	<u>55,037,132</u>	<u>(2,840,363)</u>	-	-	<u>52,196,769</u>
Governmental activities capital assets, net	<u>\$ 58,113,105</u>	<u>\$ (1,866,604)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 56,246,501</u>

6. INTERFUND TRANSACTIONS - GOVERNMENTAL FUNDS

Interfund receivables and payables at December 31, 2013 were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 138,454	\$ -
Water Fund	23,572	-
Capital Projects Fund	60,000	64,541
Highway Fund Part-Town	34,058	60,000
Agency Fund	14,445	22,736
Fire Protection Fund	-	112,809
Park Trust Fund	-	10,443
	<u> </u>	<u> </u>
Total	<u>\$ 270,529</u>	<u>\$ 270,529</u>

Interfund transactions between governmental activities are eliminated on the Statement of Net Position. The Town typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are expected to be repaid within one year.

7. PENSION PLANS

Plan Description

The Town participates in the New York State and Local Employees' Retirement System (the System). This is a cost sharing multiple employer retirement system. The System provides retirement benefits as well as death and disability benefits. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law (NYSRSSL). As set forth in the NYSRSSL, the Comptroller of the State of New York serves as sole trustee and administrative head of the System. The Comptroller shall adopt and may amend rules and regulations for the administration and transaction of the business of the System and for the custody and control of its funds. The System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the New York State and Local Retirement System, Gov. Alfred E. Smith State Office Building Albany, NY 12244.

Funding Policy

Membership, benefits, and employer and employee obligations to contribute are described in the NYSRSSL using the tier concept. Pension legislation established tier membership by the date a member last joined the Retirement System. They are as follows:

- Tier 1 - Those persons who last became members of the System before July 1, 1973.
- Tier 2 - Those persons who last became members on or after July 1, 1973, but before July 27, 1976.
- Tier 3 - Generally those persons who are State correction officers who last became members on or after July 27, 1976, and all others who last became members on or after July 27, 1976, but before September 1, 1983.
- Tier 4 - Generally, except for correction officers, those persons who last became members on or after September 1, 1983.
- Tier 5 - Those persons who last became members of the System on or after January 1, 2010.
- Tier 6 - Those persons who last became members of the System on or after April 1, 2012.

7. PENSION PLANS (Continued)

Funding Policy (Continued)

The System is noncontributory for the employee who joined prior to July 27, 1976. For employees who joined the System after July 27, 1976, and prior to January 1, 2010, employees contribute 3% of their salary, except that employees in the System more than ten years are no longer required to contribute. For employees who joined after January 1, 2010, employees in the System contribute 3% of their salary throughout their active membership. The Comptroller certifies the rates expressed as proportions of members' payroll annually which are used in computing the contributions required to be made by employers to the pension accumulation fund. Employees who join on or after April 1, 2012 will contribute 3% of their reportable salary. Beginning April 1, 2013, the contribution rate for Tier 6 members will vary based on each member's annual compensation varying between 3-6%.

The System cannot be diminished or impaired. Benefits can be reduced for future membership only by an act of the New York State Legislature. The Town's contributions for the years 2013, 2012 and 2011 were equal to the required contributions for the plan fiscal year as follows:

2013	\$ 588,659
2012	\$ 458,279
2011	\$ 406,389

8. POSTEMPLOYMENT HEALTH BENEFITS

Plan Description

The Town provides certain health care benefits for retired employees. The Town administers the Retirement Benefits Plan (the "Retirement Plan") as a single-employer defined benefit Other Postemployment Benefit Plan (OPEB).

In general, the Town provides health care benefits for those retired personnel who have reached retirement age with at least 20 years of full-time employment. The Retirement Plan can be amended by action of the Town subject to applicable collective bargaining and employment agreements. There were 19 retired employees receiving benefits at December 31, 2013. The Retirement Plan does not issue a stand alone financial report since there are no assets legally segregated for the sole purpose of paying benefits under the plan.

Funding Policy

The obligations of the Retirement Plan are established by action of the Town pursuant to applicable collective bargaining and employment agreements. The Town will pay 75% of the cost of coverage for the retiree and spouse upon retirement, less 5% for each year of services less than 20 upon retirement. Prior to age 65, the Town's contribution rate is fixed at the rate upon retirement. The retiree pays all increases. At age 65, the employees/covered spouse must accept Medicare. Employees that retire after the age of 62 and have 20 years of full-time employment will receive an allowance equal to the cost of supplemental coverage, if available. The costs of administering the Retirement Plan are paid by the Town. The Town currently contributes enough money to the Retirement Plan to satisfy current obligations on a pay-as-you-go basis to cover annual premiums. The amount paid during 2013 was approximately \$58,000.

8. POSTEMPLOYMENT HEALTH BENEFITS (Continued)

Annual OPEB Cost and Net OPEB Obligation

The Town's annual OPEB cost is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with generally accepted accounting principles. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year plus the amortization of the unfunded actuarial accrued liability over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the year, the amount actually contributed to the Retirement Plan, and the changes in the Town's net OPEB obligation:

Annual required contribution	\$ 247,267
Interest on net OPEB obligation	28,792
Adjustment to ARC	<u>(29,816)</u>
Annual OPEB cost	246,243
Contributions made	<u>(58,264)</u>
Increase in net OPEB obligation	187,979
Net OPEB obligation - beginning of year	<u>719,794</u>
Net OPEB obligation - end of year	<u>\$ 907,773</u>

Trend Information

The following table provides trend information for the Retirement Plan:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Actual Employer Contribution</u>	<u>Percent Contributed</u>	<u>Net OPEB Obligation</u>
2013	\$ 246,243	\$ 58,264	23.7%	\$ 907,773
2012	\$ 222,043	\$ 36,143	16.3%	\$ 719,794
2011	\$ 222,043	\$ 38,679	17.4%	\$ 533,894

Funded Status and Funding Progress

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Retirement Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Retirement Plan is currently not funded.

The schedule of funding progress presents information on the actuarial value of plan assets relative to the actuarial accrued liabilities for benefits.

Schedule of Funding Progress for the Town's Retirement Plan

<u>Actuarial Valuation Date</u>	<u>Year Ended</u>	<u>Actuarial Value of Assets (a)</u>	<u>Actuarial Accrued Liability (AAL) (b)</u>	<u>Unfunded AAL (UAAL) (b) - (a)</u>	<u>Funded Ratio (a)/(b)</u>	<u>Covered Payroll (c)</u>	<u>UAAL as a % of Covered Payroll (b-a)/(c)</u>
12/31/2013	12/31/13	<u>\$ -</u>	<u>\$ 2,656,456</u>	<u>\$ 2,656,456</u>	<u>0.0%</u>	<u>\$ 2,941,159</u>	<u>90.3%</u>
4/27/2010	12/31/12	<u>\$ -</u>	<u>\$ 1,923,307</u>	<u>\$ 1,923,307</u>	<u>0.0%</u>	<u>\$ 2,853,349</u>	<u>67.4%</u>
4/27/2010	12/31/11	<u>\$ -</u>	<u>\$ 1,923,307</u>	<u>\$ 1,923,307</u>	<u>0.0%</u>	<u>\$ 2,767,283</u>	<u>69.5%</u>

8. POSTEMPLOYMENT HEALTH BENEFITS (Continued)

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan as understood by the employer and plan members and include the types of benefits provided at the time of the valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2013 actuarial valuation, the following methods and assumptions were used:

Actuarial cost method	Entry Age Normal Method
Discount rate*	4.0%
Inflation rate	2.5%
Salary scale	3.0%
Medical care cost trend rate	5.7% initially. The rate changes each year to an ultimate rate of 4.2%.
Dental care cost trend rate	Dental care costs are assumed to be 4.2% each year.
Unfunded actuarial accrued liability:	
Amortization period	30 years
Amortization method	Level Percent of Pay
Amortization basis	Open

* As the plan is unfunded, the assumed discount rate considers that the Town's investment assets are low risk in nature, such as money market funds or certificates of deposit.

9. SHORT-TERM DEBT

Short-term debt provides financing for governmental activities. The Town issued a Bond Anticipation Note (BAN) in order to finance water district improvements. The BAN is due on June 18, 2014 and bears interest at 1.25%

The following is a summary of changes in short-term debt for the year ended December 31, 2013:

Balance, January 1, 2013	\$	-
Increases		695,300
Decreases		-
		<hr/>
Balance, December 31, 2013	\$	<u>695,300</u>

10. LONG-TERM DEBT OBLIGATIONS

Serial Bonds

The Town borrows money in order to acquire land, high cost equipment, or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These serial bonds are full faith and credit debt of the Town. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidations of the long-term liabilities.

10. LONG-TERM DEBT OBLIGATIONS (Continued)

Environmental Facilities Corporation/Revolving Fund Revenue Bonds

The Town has borrowed money from the New York State Environmental Facilities Corporation (EFC) for water pollution control in the Town.

Other Long-Term Debt

In addition to the above long-term debt the Town had the following other non-current liabilities:

- **Compensated absences** - represents the value earned and unused portion of the liability for compensated absences.
- **Postemployment benefits** - represents the cost of health care benefits provided to retirees.
- **Early termination benefits** - represents benefits to be paid to New York State under the NYS Early Retirement incentive program.

Long-term liability balances and activity for the year are summarized below:

<u>Governmental Activities</u>	<u>Balance</u> <u>01/01/13</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/13</u>	<u>Classified as</u>	
					<u>Current</u>	<u>Non-Current</u>
Revolving fund revenue bonds	\$ 905,000	\$ -	\$ (355,000)	\$ 550,000	\$ 355,000	\$ 195,000
Serial bonds	1,290,000	-	(245,000)	1,045,000	150,000	895,000
Postemployment benefits	719,794	246,243	(58,264)	907,773	-	907,773
Early termination benefits	88,468	-	(29,136)	59,332	29,401	29,931
Compensated absences	<u>57,636</u>	<u>4,497</u>	<u>-</u>	<u>62,133</u>	<u>15,533</u>	<u>46,600</u>
Total	<u>\$ 3,060,898</u>	<u>\$ 250,740</u>	<u>\$ (687,400)</u>	<u>\$ 2,624,238</u>	<u>\$ 549,934</u>	<u>\$ 2,074,304</u>

Additions and deletions to compensated absences are shown net since it is impractical to determine these amounts separately.

The following is a statement of bonds with corresponding maturity schedules:

<u>Purpose</u>	<u>Issue Date</u>	<u>Interest Rate</u>	<u>Amount</u> <u>Outstanding</u> <u>12/31/13</u>	<u>Final Maturity</u>
Serial Bonds:				
Public improvement	1996	4.70 - 5.20%	\$ 50,000	2015
Public improvement	2012	1.00 - 2.00%	995,000	2020
Revolving Fund Revenue Bonds:				
State water pollution control	2005D	Various*	220,000	2014
State water pollution control	2002L	Various*	210,000	2015
State water pollution control	2011A	Various*	<u>120,000</u>	2017
Total			<u>\$ 1,595,000</u>	

* This interest is subsidized by the EFC through the State Revolving Fund by approximately one half of total interest paid.

10. LONG-TERM DEBT OBLIGATIONS (Continued)

Other Long-Term Debt (Continued)

Interest on long-term debt for the year was composed of:

Interest paid	\$ 49,615
Plus: Interest accrued in the current year	15,847
Less: Interest accrued in the prior year	<u>(21,251)</u>
Total interest expense	<u>\$ 44,211</u>

The following table summarizes the Town's future debt service requirements as of December 31:

<u>Year</u>	<u>Bonds</u>	<u>Interest</u>
2014	\$ 505,000	\$ 31,470
2015	290,000	18,661
2016	165,000	12,923
2017	170,000	11,263
2018	145,000	8,938
2019 - 2020	<u>320,000</u>	<u>9,700</u>
Total	<u>\$ 1,595,000</u>	<u>\$ 92,955</u>

In prior years, the Town defeased certain obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. \$430,000 of bonds outstanding were considered defeased at December 31, 2013.

Taxable Increment Bonds

Taxable Increment (Limited Obligation) Bonds were issued in 1994 by the Town on behalf of the Great Eastern Mall in the amount of \$8,000,000, of which \$2,925,000 was a term bond at 9.05% with a final maturity of May 1, 2008, and \$5,075,000 is a term bond at 9.20% with a final maturity of May 1, 2014. The proceeds of these bonds were used to finance acquisition of the mall, for Town improvements, and for mall expansion. Because the Town is only liable to the extent of lease payments received from the mall, and has no obligation beyond those lease payments received, the debt is not included as a liability in these financial statements. Rather, the Town records the transactions related to the tax increment bonds in the Agency fund. During 2013, the Town collected lease payments and made debt principal and interest payments in the amount of \$1,102,0700. As of December 31, 2013, the balance due on the remaining term bonds was \$1,045,000.

11. EARLY TERMINATION BENEFITS

During 2010, the Town approved a one-time early retirement incentive plan, known as the 2010-2011 Retirement Incentive Program (the Program), for all employees. The Program was initiated by the System and has two different incentive programs, Part A and Part B. To be eligible for Part A under the Program, employees were required to have 10 years of service with the Town and be at least 50 years of age, or employees had to be at least 55 years of age and have five or more years of service as of the date of retirement. To be eligible for Part B of the Program, employees must have been Tier 2, 3, or 4 and must have been at least 55 years of age and have 25 or more years of service credit. The Town did not approve Part B of the Program. For Part A of the Program, an employee also must have been in active service from February 1, 2010 until the commencement of the open period on October 1, 2010. Eligible employees under Part A of the Program were required to retire by December 29, 2010.

Employees taking advantage of Part A of the Program received approximately one month of additional service credit for each year of service, up to a maximum of three additional years of service credit.

During the year ended December 31, 2010, three employees elected early retirement under the Program. The estimated present value of the benefits provided to the retirees under the Program is reported as a liability to the Town of approximately \$59,000 and is included in the long-term obligations portion in the Statement of Net Position at December 31, 2013. The Town intends to fund the Program through a five-year payment amortization which began on February 1, 2012. The Town has made a payment of \$29,136 during the year ended December 31, 2013.

12. NET POSITION

A. Net Position - Restricted

The following table shows the net position restricted within the funds as shown on the Statement of Net Position:

<u>Fund</u>	<u>Restricted By</u>	<u>Amount</u>
Special lighting fund	Special District	\$ 11,086
General fund	Law	1,605,897
Highway fund part-town	Law	1,030,755
Water fund	Special District	<u>4,414,786</u>
Total restricted net position		<u>\$ 7,062,524</u>

13. FUND BALANCES

As of December 31, 2013, fund balances are composed of the following:

	General Fund	Highway Fund Part-Town	Water Fund	Consolidated Sewer Fund	Fire Protection Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total
Nonspendable -								
Prepaid expenditures	\$ 115,299	\$ 48,565	\$ 8,421	\$ -	\$ -	\$ -	\$ 5,887	\$ 178,172
Restricted -								
Law	1,605,897	1,030,755	4,414,786	-	-	-	11,086	7,062,524
Assigned -								
General government	20,000	-	-	-	-	-	-	20,000
Culture and recreation	3,425	-	-	-	-	-	-	3,425
Home and community services	18,001	-	-	13,750	-	-	-	31,751
Transportation	-	796,964	-	-	-	-	-	796,964
Appropriations	700,000	-	-	300,000	-	-	85,000	1,085,000
Other spendable amounts	20,000	620,338	-	36,817	8,959	324,809	576,626	1,587,549
Unassigned	<u>969,317</u>	-	-	-	-	-	-	<u>969,317</u>
Total	<u>\$ 3,451,939</u>	<u>\$ 2,496,622</u>	<u>\$ 4,423,207</u>	<u>\$ 350,567</u>	<u>\$ 8,959</u>	<u>\$ 324,809</u>	<u>\$ 678,599</u>	<u>\$ 11,734,702</u>

14. DEFERRED COMPENSATION PLAN

Employees of the Town may elect to participate in the Public Employees Benefits Services Corporation Deferred Compensation Plan (the Plan) created in accordance with Internal Revenue Code Section 457. The Plan, available to all employees, permits them to defer a portion of their salary until future years, usually after retirement. As of December 31, 2013, the market value of the assets of the Plan totaled \$2,900,164.

Employees contribute to the Plan through voluntary salary deductions. Participation in the Plan is voluntary and the deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. The Plan is administered by an independent third-party which is responsible for administering the fund's investments and record keeping.

15. OTHER INFORMATION

A. Risk Management

1. Workers' Compensation (the Compensation Plan)

The Town, together with Ontario County, sixteen (16) towns, eight (8) villages, and two (2) cities have joined together to self-insure for workers' compensation coverage which is maintained and administered by Ontario County. Ontario County also utilizes a third-party administrator who is responsible for processing claims, estimating liabilities, and providing actuarial services. The Compensation Plan, which was approved in 1956, states participants are charged an annual assessment on the basis of their five-year experience (60%), exposure (20%) and assessed value (20%). The pool does not take into consideration estimated investment income when determining if premium deficiencies exist. Effective January 1, 1999, Ontario County has excess insurance coverage in the amount of \$300,000 per occurrence with coverage to full statutory limits. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR's). Claim liabilities are calculated considering the effects of inflation, recent claim settlement trends including frequency and amount of pay-outs and other economic and social factors. The Compensation Plan as of December 31, 2013 is fully funded.

For the year ended December 31, 2013, the Town was assessed and paid Workers' Compensation fees of \$92,343.

2. Health Insurance

The Town, together with eight (8) towns, one (1) village, and one (1) housing authority have joined together to fund health insurance with the creation of the Finger Lakes Municipal Health Insurance Trust (the Trust). The Trust provides health insurance to the Town's eligible employees and retirees. The Town pays monthly premiums to MVP Health Care (the Carrier) which is intended to cover the claims submitted by members.

B. Commitments and Contingencies

1. Commitments

The Town participates in a number of federal and New York State grant and assistance programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

2. Litigation

There are tax certiorari claims requesting reduction of assessments pending. The outcome of the tax certiorari claims is undeterminable at this time; as such no allowance has been recorded.

16. OPERATING LEASES

The Town entered into a lease agreement with Blossom Properties, LLC to rent a 12,572 square foot space for the Parks and Recreation Department. The Town also paid as additional rent those costs, expenses, taxes, assessments, and insurance premiums set forth in the lease agreement on top of the base rent. The Town's agreement with Blossom Properties expires on June 30, 2015.

The Town also has a lease agreement with DiFelice Development, Inc. to rent a 7,600 square foot space for the Town Courts at 11 Framark Drive in the Village of Victor. The Town's lease agreement expires August 31, 2016.

The estimated future base rent payments, under the original lease agreements, are as follows for the years ended:

2014	\$	220,932
2015	\$	167,502
2016	\$	75,000

The total lease expense in 2013 was approximately \$218,000.

17. RENTAL OF TOWN PROPERTY

The Town has entered into multiple lease agreements for the placement of cellular towers on Town property. The agreements expire in 2016 and have various terms. The total rental income received and accrued for the year ended December 31, 2013 totaled approximately \$104,000. All leases have an option to renew after five years. The future minimum amounts expected from these agreements are:

2014	\$	104,680
2015	\$	87,461
2016	\$	87,461

18. INTER-MUNICIPAL AGREEMENTS

Town of Farmington Sewer Management and Billing/Service Contract

The Town executed a management and billing/service agreement with the Town of Farmington on December 14, 2005. The agreement states that the Town of Farmington will provide operation, maintenance, accounting, billing, and overall management services to the Town's Sewer Districts. Any operational and/or maintenance, repair or replacement to the existing Victor Sanitary Sewer System which exceeds a cost of \$10,000 shall be considered a capital expense. The Town must share any capital expenditures for repair and replacements made to the Town's sewer system. Under this agreement, all infrastructure and improvements or capital expenditures remain the property of the Town. The management and billing/service agreement cannot be cancelled and expires on December 31, 2045.

Village of Victor Sewer Contract Agreement

The Town executed a Sewer Contract Agreement with the Village on April 27, 2004. The agreement states that the Village of Victor will provide wastewater treatment service to specified areas of the Town. The Village bills all Town properties connected to the Village sewer system for sewer rents, connection, inspection, and any review charges. The agreement pertains to maintenance and operations only. Any capital replacement or reconstruction costs of sewer system components in the Town will be borne by the Town.

18. INTER-MUNICIPAL AGREEMENTS (Continued)

Monroe County Water Authority Agreement

The Town executed an agreement with the Monroe County Water Authority (the Authority) on February 28, 2013. The agreement states that the Town is to lease the entire operating plant, hydrants, water pumping, storage and distribution system of the Town to the Authority. The agreement has a term of 40 years.

19. JOINT VENTURE - BOUGHTON PARK

The Towns of East Bloomfield, New York, West Bloomfield, New York, and Victor, New York entered into a municipal cooperation agreement to jointly establish and operate Boughton Park (the Park). The towns jointly share the costs of operation and maintenance on the basis of each Town's full equalized value to the combined total full value. The Town contributes approximately 72% of these costs. The management of the Park is overseen by the Joint Boughton Park Commission which consists of nine members appointed by the respective Town Boards. One member of the Commission serves as the Treasurer. The Commission maintains its own accounting records and reports. Financial statements for the Park are on file at the Town of East Bloomfield, 99 Main Street, East Bloomfield, New York.

21. IMPACT OF FUTURE GASB PRONOUNCEMENTS

In June 2012, the GASB issued Statement No. 67, *Financial Reporting for Pension Plans-an amendment of GASB Statement No. 25*. This standard improves accounting and financial reporting by expanding disclosures and required supplementary information of state and local governmental pension plans. The Town is required to adopt the provisions of Statement No. 67 for the year ending December 31, 2014. The Town's management has not yet assessed the impact of this statement on its future financial statements.

In June 2012, the GASB issued Statement No. 68, *Accounting and Reporting for Pension Plans*. This standard improves accounting and financial reporting by requiring governments to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits through additional disclosures and required supplementary information. The Town is required to adopt the provisions of Statement No. 68 for the year ending December 31, 2015. The Town's management has not yet assessed the impact of this statement on its future financial statements.

In January 2013, the GASB issued Statement No. 69, *Government Combinations and Disposals of Government Operations*. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. The term *government combinations* include a variety of transactions referred to as mergers, acquisitions, and transfers of operations. The Town is required to adopt the provisions of this Statement for the year ending December 31, 2014. The Statement should be applied on a prospective basis and early adoption is encouraged.

In April 2013, the GASB issued Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*. This Statement requires a government that extends a nonexchange financial guarantee to recognize a liability when qualitative factors and historical data, if any, indicate that it is more likely than not that the government will be required to make payments on the guarantee. The Town is required to adopt the provisions of the Statement for the year ending December 31, 2015. The Statement should be applied on a prospective basis and early adoption is encouraged.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2013

	GENERAL FUND			
	Original <u>Budget</u>	Final <u>Budget</u>	Actual Amounts <u>(Budgetary Basis)</u>	Variance with Final Budget Positive <u>(Negative)</u>
REVENUES:				
Real property taxes and tax items	\$ 1,282,597	\$ 1,282,597	\$ 1,283,088	\$ 491
Nonproperty tax items	2,844,756	2,844,756	2,988,850	144,094
Departmental income	355,200	355,200	332,133	(23,067)
Use of money and property	50,000	50,000	74,379	24,379
Licenses and permits	145,040	145,040	199,811	54,771
Fines and forfeitures	220,000	220,000	273,096	53,096
Sale of property and compensation for loss	54,750	54,750	75,551	20,801
Miscellaneous	200	200	78,670	78,470
State aid	634,650	634,650	764,959	130,309
Federal aid	-	-	98,469	98,469
	<u>5,587,193</u>	<u>5,587,193</u>	<u>6,169,006</u>	<u>581,813</u>
Total revenues				
EXPENDITURES:				
General governmental support	2,202,609	2,131,430	2,023,328	108,102
Public safety	124,401	130,400	127,996	2,404
Public health	24,700	24,700	22,964	1,736
Transportation	268,655	283,860	247,587	36,273
Economic assistance and opportunity	55,184	47,790	41,089	6,701
Culture and recreation	1,795,803	1,770,168	1,678,687	91,481
Home and community services	963,237	1,033,487	990,418	43,069
Employee benefits	631,784	673,186	604,490	68,696
Debt service	210,820	210,820	210,820	-
	<u>6,277,193</u>	<u>6,305,841</u>	<u>5,947,379</u>	<u>358,462</u>
Total expenditures				
CHANGE IN FUND BALANCE	(690,000)	(718,648)	221,627	940,275
FUND BALANCE - beginning of year	<u>3,188,886</u>	<u>3,188,886</u>	<u>3,188,886</u>	<u>-</u>
FUND BALANCE - end of year	<u>\$ 2,498,886</u>	<u>\$ 2,470,238</u>	<u>\$ 3,410,513</u>	<u>\$ 940,275</u>

The accompanying notes are an integral part of this supplementary information.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - HIGHWAY FUND PART-TOWN
FOR THE YEAR ENDED DECEMBER 31, 2013**

<u>HIGHWAY FUND - PART-TOWN</u>				
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:				
Nonproperty tax items	\$ 1,931,042	\$ 1,931,042	\$ 1,931,042	\$ -
Departmental income	-	-	2,700	2,700
Intergovernmental charges	240,000	240,000	231,329	(8,671)
Use of money and property	9,000	9,000	5,168	(3,832)
Sale of property and compensation for loss	200	200	83,095	82,895
Miscellaneous	350	350	-	(350)
State aid	<u>120,000</u>	<u>120,000</u>	<u>143,734</u>	<u>23,734</u>
Total revenues	<u>2,300,592</u>	<u>2,300,592</u>	<u>2,397,068</u>	<u>96,476</u>
EXPENDITURES:				
General government	100,140	100,140	46,332	53,808
Transportation	2,631,442	3,400,392	3,339,853	60,539
Employee benefits	<u>469,010</u>	<u>479,676</u>	<u>475,412</u>	<u>4,264</u>
Total expenditures	<u>3,200,592</u>	<u>3,980,208</u>	<u>3,861,597</u>	<u>118,611</u>
CHANGE IN FUND BALANCE	(900,000)	(1,679,616)	(1,464,529)	215,087
FUND BALANCE - beginning of year	<u>3,164,187</u>	<u>3,164,187</u>	<u>3,164,187</u>	<u>-</u>
FUND BALANCE - end of year	<u>\$ 2,264,187</u>	<u>\$ 1,484,571</u>	<u>\$ 1,699,658</u>	<u>\$ 215,087</u>

The accompanying notes are an integral part of this supplementary information.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - WATER FUND
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>WATER FUND</u>			
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:				
Departmental income	\$ 2,080,082	\$ 2,080,082	\$ 244,959	\$ (1,835,123)
Use of money and property	62,500	62,500	24,520	(37,980)
Miscellaneous	<u>19,850</u>	<u>19,850</u>	<u>15,699</u>	<u>(4,151)</u>
Total revenues	<u>2,162,432</u>	<u>2,162,432</u>	<u>285,178</u>	<u>(1,877,254)</u>
EXPENDITURES:				
General governmental support	215,770	215,770	55,162	160,608
Transportation	40,000	40,000	6,107	33,893
Home and community services	1,690,875	1,690,875	240,741	1,450,134
Employee benefits	197,539	197,539	73,607	123,932
Debt service -				
Principal	20,000	20,000	20,000	-
Interest	<u>1,230</u>	<u>1,230</u>	<u>1,230</u>	<u>-</u>
Total expenditures	<u>2,165,414</u>	<u>2,165,414</u>	<u>396,847</u>	<u>1,768,567</u>
CHANGE IN FUND BALANCE	(2,982)	(2,982)	(111,669)	(108,687)
FUND BALANCE - beginning of year	<u>4,534,876</u>	<u>4,534,876</u>	<u>4,534,876</u>	<u>-</u>
FUND BALANCE - end of year	<u>\$ 4,531,894</u>	<u>\$ 4,531,894</u>	<u>\$ 4,423,207</u>	<u>\$ (108,687)</u>

The accompanying notes are an integral part of this supplementary information.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - FIRE PROTECTION FUND
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>FIRE PROTECTION FUND</u>			
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:				
Real property and tax items	\$ 454,772	\$ 454,772	\$ 454,772	\$ -
Total revenues	<u>454,772</u>	<u>454,772</u>	<u>454,772</u>	<u>-</u>
EXPENDITURES:				
Public safety	<u>454,772</u>	<u>454,772</u>	<u>452,523</u>	<u>2,249</u>
Total expenditures	<u>454,772</u>	<u>454,772</u>	<u>452,523</u>	<u>2,249</u>
CHANGE IN FUND BALANCE	-	-	2,249	2,249
FUND BALANCE - beginning of year	<u>6,710</u>	<u>6,710</u>	<u>6,710</u>	<u>-</u>
FUND BALANCE - end of year	<u>\$ 6,710</u>	<u>\$ 6,710</u>	<u>\$ 8,959</u>	<u>\$ 2,249</u>

The accompanying notes are an integral part of this supplementary information.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - CONSOLIDATED SEWER FUND
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>CONSOLIDATED SEWER FUND</u>			
	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
REVENUES:				
Real property and tax items	\$ 474,500	\$ 474,500	\$ 474,500	\$ -
Nonproperty tax items	-	-	5,000	5,000
Total revenues	<u>474,500</u>	<u>474,500</u>	<u>479,500</u>	<u>5,000</u>
EXPENDITURES:				
General governmental support	1,500	1,500	1,078	422
Home and community services	13,000	53,926	51,962	1,964
Debt service -				
Principal	425,000	390,000	390,000	-
Interest	<u>35,000</u>	<u>29,074</u>	<u>27,565</u>	<u>1,509</u>
Total expenditures	<u>474,500</u>	<u>474,500</u>	<u>470,605</u>	<u>3,895</u>
CHANGE IN FUND BALANCE	-	-	8,895	8,895
FUND BALANCE - beginning of year	<u>327,922</u>	<u>327,922</u>	<u>327,922</u>	-
FUND BALANCE - end of year	<u>\$ 327,922</u>	<u>\$ 327,922</u>	<u>\$ 336,817</u>	<u>\$ 8,895</u>

The accompanying notes are an integral part of this supplementary information.

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

**COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2013**

	Special Lighting Fund	General Fund Part-Town	Bicentennial Fund	Parks Trust Fund	Total Nonmajor Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 11,614	\$ 324,835	\$ 2,805	\$ 252,897	\$ 592,151
Receivables	-	100,778	-	-	100,778
Prepaid expenses	-	5,887	-	-	5,887
Total assets	<u>\$ 11,614</u>	<u>\$ 431,500</u>	<u>\$ 2,805</u>	<u>\$ 252,897</u>	<u>\$ 698,816</u>
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Accounts payable	\$ 528	\$ 6,569	\$ -	\$ -	\$ 7,097
Due to other funds	-	-	-	10,443	10,443
Accrued liabilities	-	2,677	-	-	2,677
Total liabilities	<u>528</u>	<u>9,246</u>	<u>-</u>	<u>10,443</u>	<u>20,217</u>
FUND BALANCES:					
Nonspendable	-	5,887	-	-	5,887
Restricted	11,086	-	-	-	11,086
Assigned	-	416,367	2,805	242,454	661,626
Total fund balances	<u>11,086</u>	<u>422,254</u>	<u>2,805</u>	<u>242,454</u>	<u>678,599</u>
Total liabilities and fund balances	<u>\$ 11,614</u>	<u>\$ 431,500</u>	<u>\$ 2,805</u>	<u>\$ 252,897</u>	<u>\$ 698,816</u>

TOWN OF VICTOR, ONTARIO COUNTY, NEW YORK

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2013

	Special Lighting Fund	General Fund Part-Town	Bicentennial Fund	Parks Trust Fund	Total Nonmajor Governmental Funds
REVENUES:					
Real property taxes and tax items	\$ 62,810	\$ -	\$ -	\$ -	\$ 62,810
Nonproperty tax items	-	283,151	-	-	283,151
Departmental income	-	29,229	-	136,500	165,729
Licenses and permits	-	6,125	-	-	6,125
Sale of property and compensation for loss	-	1,084	-	-	1,084
Miscellaneous	-	47,981	3,325	-	51,306
Use of money and property	-	690	2	169	861
Total revenues	62,810	368,260	3,327	136,669	571,066
EXPENDITURES:					
General governmental support	-	5,751	-	-	5,751
Transportation	60,376	18,393	-	-	78,769
Culture and recreation	-	-	4,580	63,764	68,344
Home and community services	-	223,954	-	-	223,954
Employee benefits	-	36,682	-	-	36,682
Total expenditures	60,376	284,780	4,580	63,764	413,500
CHANGE IN FUND BALANCE	2,434	83,480	(1,253)	72,905	157,566
FUND BALANCE - beginning of year	8,652	338,774	4,058	169,549	521,033
FUND BALANCE - end of year	\$ 11,086	\$ 422,254	\$ 2,805	\$ 242,454	\$ 678,599