



**TRANSFER STATION/RECYCLE CENTER**  
**60 Rawson Road, Building "C"**

Superintendent – Mark Years

Email address – [myears@town-victor-ny.us](mailto:myears@town-victor-ny.us)

Highway/Transfer Station Office Manager – Casey Paige

Email address – [cpaige@town-victor-ny.us](mailto:cpaige@town-victor-ny.us)

Phone number- 585-742-5094 ext. 2201

Office Hours – Monday – Friday, 7:00 AM – 3:30 PM

**Transfer Station / Recycle Center Hours**

***Summer (April to Oct):***

Monday - 7:00 AM to 11:00 AM

Wednesday - 7:00 AM to 8:00 PM

Friday – 7:00 AM to 3:30 PM

Saturday - 7:00 AM to 3:30 PM

***Winter (Nov to March):***

Monday - 7:00 AM to 3:30 PM

Wednesday - 7:00 AM to 8:00 PM

Friday – 7:00 AM to 3:30 PM

Saturday - 7:00 AM to Noon

The Transfer Station/Recycle Center is open to all Town of Victor residents to use ***with a permit***. There are a number of services offered to our residents through the Transfer Station/Recycle Department.

**NOTE TO ALL TRANSFER STATION PERMIT HOLDERS:**

The Town of Victor established the Transfer Station for residents to dispose of garbage and recyclable materials many years ago. This is not and was not intended to be used as a place for residents who own contracting businesses in the Town to dispose of large quantities of construction materials, tree/yard debris, recyclables or refuse. We do not have the space to accommodate these quantities of materials and it is an added burden to all tax payers when it is used in that capacity. Please respect the rules set into place so that we can retain this great asset for our Victor community and manage the costs to run the facility.

There are other options for disposal of large quantities of construction material, recyclables, yard debris, and refuse. Please contact the Transfer Station office at 585-

742-5094 extension 2201 for more information. The Transfer Station employees appreciate your understanding and cooperation in adhering to the rules and standards that have been established.

## **PERMIT INFORMATION**

### ***Permit Facts***

- Must be a Town/Village Resident
- Cost is \$125 or \$110 for residents 65 or older (proof required)
- Permits are for household waste and recyclables, metal, tree and brush debris, four tires, organics recycling (bucket exchange), access to mulch (**no bagged construction materials accepted**)
- Permits valid one year from date
- Renewal date is based on permit expiration date not on date of payment, this includes any past due renewals.
- 2 permits per household (must have copies of both registrations at time of purchase)
- Permits are non-transferable and non-refundable
- Commercial or small business owners are **only allowed to recycle** (plastic, metal, paper, cardboard) in small manageable quantities for \$125 fee

### **Proof of Residency**

- A valid NYS driver's license; or
- Property deed or tax statement
- Utility bill
- Rent receipt/lease agreement with Victor address
- P.O. Box alone is not acceptable

### **Vehicle Information**

- Vehicle must have current registration
- Permit may be issued to a vehicle with a temporary registration if insurance card and temporary registration information is the same
- Permit may be issued to company vehicle with 2 additional forms of identification and vehicle must be present

### **Replacement Permit**

- Residents must present old permit to obtain new permit if vehicle has been sold, traded, junked, etc.
- Residents must present identification to obtain replacement permit

- Replacement vehicle must be present and resident must provide the replacement registration

### **Permit Sales Locations:**

- Permits are available for purchase at the Highway/Recycle Department Office, 60 Rawson Road, Building “B”, during business hours: Monday through Friday, 7:00 AM – 3:30 PM

Please provide proof of Victor residency/property ownership, vehicle registration (two permits per resident maximum).

- Permits applications are available online at [www.victorny.org](http://www.victorny.org). Completed applications can be mailed along with copies of proof of residency and vehicle registration(s) to the Town of Victor Transfer Station, 60 Rawson Road, Victor, New York 14564. Permits will be processed and mailed within 3-5 business days.
- Permit applications, along with copies of appropriate proof of residency and vehicle registration(s) can be placed in the drop box after hours, during lunch and on Saturday when the Transfer Station is open. The drop box is located on the door of Building B at the Transfer Station/Highway Office.

### **PUNCH CARD (Large item and construction/remodeling debris)**

- \$100 per permit – only 1 issued per calendar year (5 punches) - information on other options for disposal of materials available on town of victor website [www.victorny.org](http://www.victorny.org) or at transfer station office
  - Must be a Town/Village Resident
  - Must present proper proof of residency
  - Vehicle must have current registration
  - Permits are valid until all 5 punches are used
  - Punch cards are non-transferable and non-refundable
  - NO REPLACEMENTS WILL BE ISSUED if card is lost or stolen
  - 1 punch = Large item (appliance, mattress, furniture)
  - 1 punch = Pickup truck OR car OR utility trailer (10’ long or under) load of remodeling/construction materials (rugs, wood, dry wall, shingles, linoleum, tile, shingles, siding, cabinets)
  - 2 punches = truck / car **AND** utility trailer of debris
  - 2 punches = utility trailer over 10’ long of debris
- NO ROCKS OR CONCRETE ACCEPTED**

### **Borrowing or Renting a Vehicle**

- A borrowed vehicle is a vehicle that is not registered to the purchaser’s address.

- Borrowing a vehicle and using a valid permit receipt is intended for short term use only.
- Must go to the Transfer Station Office during normal business hours for permission to enter facility with borrowed or rental vehicle
- Waste must be from the address of the permit purchaser ONLY!
- Permit purchaser or household member must be present in the rented/borrowed vehicle at time of disposal.

## **TIRES**

- At time of purchase or renewal of a permit, residents will be issued 4 tire disposal tickets.
- Tickets must be handed to attendant at time of disposal of tires.
- If tickets are lost NO REPLACEMENTS WILL BE ISSUED!!
- NO more than 4 tires are allowed to be disposed of per permit year.
- NO Rims – up to 24”

## **ELECTRONICS**

- **Electronics are no longer accepted at the facility**
- They may be taken to **EWASTE at 7318 Victor Mendon Road, Victor**. Monday through Friday 8:00 AM to 4:00 PM. Phone: 585-924-3840.
- NO microwaves will be accepted
- Check the Ontario County website for special disposal events  
<http://ontariocountyrecycles.org/150/Events>

## **PAINT, OIL and OTHER CHEMICALS**

- NO hazardous chemicals such as pesticides, corrosive liquids, gasoline, etc. are accepted!
- Paints are accepted in solid format
  - Dry out with kitty litter, mulch or by leaving lid off can
  - Throw out in regular trash
- Motor vehicle oil can be placed in the proper oil disposal area located in the Transfer Station (NO OTHER LIQUIDS IN ARE ALLOWED TO BE PLACED IN THIS CONTAINER.
- Check the Ontario County website for special disposal events  
<http://ontariocountyrecycles.org/150/Events>

## **TREES/LEAVES/MULCH**

- Leaves, weeds, grass must be sorted from wood and brush material (leaves, weeds, grasses, etc. on left side of bin. Wood/brush on right side of bin)

- Do not place brush, leaves or grasses in plastic bags. If bags are used they must be biodegradable
- Mulch is available to all permit holders during business hours behind the highway garage on Rawson Road.

**RECYCLABLES (Any Recyclables Placed in Plastic Bags Will be Considered Contaminated and Thrown in the Garbage)**

**GLASS**

*Accepted:*

- Clear, brown and green. Please rinse.

*Not Accepted:*

- NO drinking glasses, Pyrex dishware, window glass, ceramics, mirrors, medical bottles or incandescent lights
- NO Compact Fluorescent & tube bulbs (can be recycled [www.batteriesplus.com](http://www.batteriesplus.com), [www.batterysolutions.com](http://www.batterysolutions.com))

**METAL**

*Accepted:*

- Empty aerosol cans & license plates
- Metal food & beverage containers. Please rinse & flatten to reduce volume.
- Copper (see outside attendant)
- Steel (see outside attendant)
- Aluminum (see outside attendant)
- Metal appliances (excluding refrigerators)

*Not Accepted:*

- NO propane, butane, helium tanks or gas tanks
- NO pesticide containers of any type

**PLASTICS**

*Accepted:*

- Bottles, jugs & containers #1, 2, 3, 4, 5, 6, 7. Please rinse & flatten to reduce volume.
- Clean shopping bags

*Not Accepted:*

- NO STYROFOAM, 5-gallon pails, stretch film, plastic toys, laundry baskets or furniture, motor oil or antifreeze containers, hangers.

## **PAPER & CARDBOARD**

### *Accepted:*

- Newspapers & inserts, **MUST** be dry and not bundled
- Boxboard (cereal boxes, etc.)
- Corrugated cardboard with ridges, **MUST** be reduced to maximum size of 4' X 4'
- Brown paper bags
- Junk mail, magazines & catalogs
- Shredded paper **IN BAGS**
- Office paper including colored/white, computer, post-its, glossy paper, NCR paper, construction paper, blueprint paper, soft-cover books, poster board, file folders & envelopes

### *Not Accepted:*

- NO tissues, toilet paper & paper towels
- NO metallic paper or carbon paper

## **NON-RECYCLABLES**

### **HOUSEHOLD GARBAGE**

#### *Accepted:*

#### Waste

1. In plastic bags OR
2. In unsealed brown paper bags OR
3. In containers with loose trash OR
4. In unsealed grocery store plastic bags
5. Each bag or receptacle shall **NOT** exceed 75 lbs.

#### *Not Accepted:*

- NO household hazardous waste
- For Household Hazardous Waste Disposal, check the Ontario County website for upcoming special disposal events at <http://ontariocountyrecycles.org/150/Events>

## **ORGANICS**

- Recycled through bucket exchange program (must stop by Transfer Station office to receive bucket to participate in program)
- Educational materials are available for anyone interested in at home composting

## **MISCELLANEOUS**

### *Accepted:*

- Tires up to 24" (RIMS **MUST BE REMOVED**) – **4 tire limit per household**

- Scrap metal (clean and separated – see outside attendant)
- Ashes must be placed in designated bin (see attendant)
- Lawn clippings, leaves, etc.
- Small amounts of remodeling debris (with a punch card)
- Used motor oil
- Batteries (all types EXCEPT car/vehicle/equipment)

*Not Accepted:*

- NO paint cans with paint left in them
- NO commercial waste of any type
- NO Electronics of any type (computers, TV equipment)
- NO Microwaves
- NO fluorescent bulbs
- NO car batteries
- NO concrete, rocks

**SWAP SHOP**

- This is a resource that can be used by Town residents, by permit, to drop off and/or pick up gently used items.
- The swap shop is open from April – October.

**RESTRICTIONS**

- NO dump trailers, trailers longer than 10 feet or dump trucks are allowed in the Transfer Station
- Small utility trailers are allowed
- NO Contractors who reside in the Town or Village are allowed to bring in trash, recyclables, construction debris or brush and leaves from any place other than their own property. VIOLATORS will have their permit revoked without reimbursement!
- The permit purchaser is responsible for the proper use of the permit.
- Permits may be used by the purchaser for waste generated by the purchaser's household ONLY
- Abuse of permits can result in loss of permit without reimbursement and/or possible fines.
- It is not permitted to:
  - Haul wastes from other households using the permit
  - Haul business waste using permit
  - Dump trash or recyclables in bins or other restricted areas on the property
  - Permit is non-transferrable to another resident, household or vehicle
  - Dispose of construction materials in with household trash

- VALID PERMITS MUST BE DISPLAYED OR HANDED TO THE ATTENDANTS IN ORDER TO DUMP AT THE TRANSFER STATION.
- WHEN ENTERING THE TRANSFER STATION, PLEASE MAKE SURE THE **ONLY** ITEMS IN YOUR TRUNK OR BACK OF VEHICLE ARE YOUR REFUSE/RECYCLING. **MISSING ITEMS WILL NOT BE COMPENSATED FOR OR REPLACED!**
- ALL CONSTRUCTION/REMODELING MATERIALS AND LARGE ITEMS MUST BE UNLOADED BY RESIDENTS
- CONSTRUCTION DEBRIS MUST BE BROUGHT IN BY RESIDENTS WHO HAVE PURCHASED A PUNCH CARD **NOT THEIR CONTRACTORS** (\$100 additional fee).
- NO GARBAGE CANS OVER 75 POUNDS
- ABSOLUTELY NO DUMP TRUCKS OR DUMP TRAILERS ALLOWED IN THE RECYCLE FACILITY
- ALL MULCH MUST BE LOADED BY THE RESIDENTS

### **SAFETY**

Please be aware of attendants while unloading and moving through the building. Again, thank you for “thinking safety” while using this facility.

Due to liability and safety concerns, Town Code prohibits loitering and refuse scavenging on Town property. Anyone caught doing so, will be asked to leave the facility and will be subjected to the penalties outlined in Chapter 155 of the Victor Town Code, entitled “Refuse, Disposal of.” This code can be found on the Town of Victor website at [www.victor.ny.org/index.aspx?nid=98](http://www.victor.ny.org/index.aspx?nid=98) .

When dumping brush or related items, such as grass clippings, please remember – NO PLASTIC BAGS. Much of this material is turned into mulch and made available to residents. This mulch pile is located at the Rawson Road complex, behind the Highway barns and is accessible Monday – Saturday, 7:00 A.M. – 3:30 P.M. (until noon on Saturday during winter hours) **WITH** a Transfer Station permit.

Should you have any questions on where an item should go, please see an attendant. Thank you again for your continued safe use of this facility.



## **2020 TRANSFER STATION HOLIDAYS:**

New Year's Day	Wednesday, January 1 <sup>st</sup>
Martin Luther King Day	Monday, January 20 <sup>th</sup>
President's Day	Monday, February 17 <sup>th</sup>
Memorial Day	Monday, May 25 <sup>th</sup> (open 5/23)
Independence Day	Friday, July 3 <sup>rd</sup> & July 4 <sup>th</sup>
Labor Day	Monday, September 7 <sup>th</sup> (open 9/5)
Columbus Day	Monday, October 12 <sup>th</sup> (open 10/10)
Veteran's Day	Wednesday, November 11 <sup>th</sup>
Thanksgiving Day	Thursday, November 26 <sup>th</sup>
Day after Thanksgiving	Friday, November 27 <sup>th</sup> (open 11/28)
Floating Holiday	Thursday, December 24 <sup>th</sup>
Christmas	Friday, December 25 <sup>th</sup> (open 12/26)
New Year's 2021	Friday, January 1, 2021 (open 1/2/2021)

## **Frequently Asked Questions:**

**Q.** I would like to use the transfer station to clean out my garage and basement do you offer a one-day permit?

**A.** We no longer offer a one day permit, but a punch card can be purchased for short-term use for a \$100 fee which would allow you to dump five (5) loads of debris, household waste, brush or recyclable materials.

**Q.** I recently moved to the area and would like to use the Transfer Station, but my vehicle is not registered in New York?

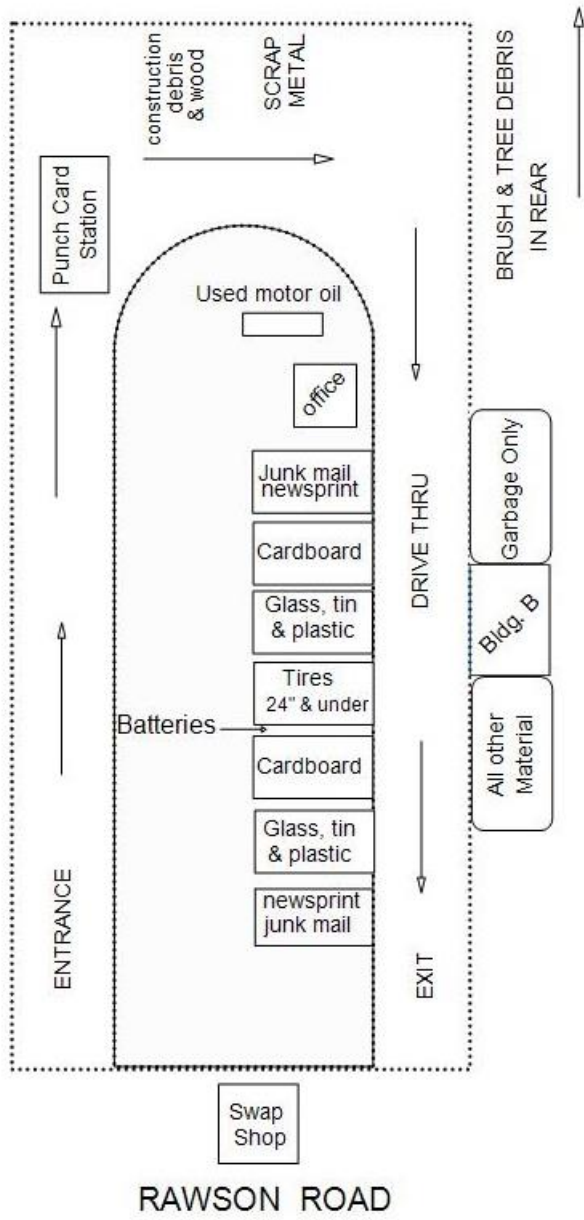
**A.** Out of State licenses are allowed with proof of Victor residency (closing papers, utility bill, lease agreement) and photo ID

**Q.** A family member is recently deceased and the family needs to clean out the house. May we use their permit?

**A.** If the deceased has a valid punch card and permit, waste from that address would be covered on that permit. If the deceased does not have a valid permit, the individuals would need to use other disposal options.

**Q.** I am a resident of Victor, but drive a Company vehicle that is registered to my employer?

**A.** Permits can be purchased with proper proof of residency along with registration to company vehicle and insurance card.



01/31/2020